

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING

August 11, 2021

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Hall on August 11, 2021 at 5:00 p.m., District Office Board Room, 1800 Solar Drive, Oxnard, California.
- Trustees present:** Dr. Steve Hall, President
Beatriz R. Herrera, Vice President
Karen M. Sher, Clerk.
Wayne Edmonds, Member
Elizabeth M. Botello, Member
- Administration present:** Dr. Tom McCoy, Superintendent
Dr. Deborah Salgado, Assistant Superintendent Human Resources
Roger Adams, Assistant Superintendent Educational Services
Ted Lawrence, Assistant Superintendent Business Services
Sylvia M. Diaz, Executive Assistant
- Translator:** Lourdes Campbell, David Gala
- Guests present:** Dr. Freda Rossi, Alyssa Ribaya, Senerey De Los Santos, Michelle Trancoso, Alex Wilson, Reina Bejerano, Teodoro Lopez, Dr. Darlene Garcia, Lupe Reyes-Castillo, Trevin Sims and Aaron Ferguson.
- 2. PLEDGE OF ALLEGIANCE** President Hall asked Trustee Botello to lead the Pledge of Allegiance to the flag.
- 3. ADOPTION OF AGENDA** Moved by Trustee Herrera to adopt the agenda of August 11, 2021 Regular Board meeting, as presented. Trustee Herrera amended her motion and pulled item 6A, as requested by Dr. McCoy. Seconded by Trustee Botello and carried unanimously by a vote of 5:0.
- 4. APPROVAL OF MINUTES** Moved by Trustee Herrera to approve the minutes of the June 23, 2021 Regular Board meeting, as presented. Seconded by Trustee Botello and carried unanimously by a vote of 5:0.
- 5. PUBLIC COMMENTS ON OPEN SESSION ITEMS AND PUBLIC COMMENTS ON CLOSED SESSION ITEMS** Michelle Trancoso addressed Trustees about continuing the SRO service at district school sites in the fall and requested that Trustees not mandate the COVID-19 vaccination for students.
- 6. PUBLIC HEARING**
- A. Request for General Elections Waiver Requirement for Trustee Area Election** This item was pulled from the agenda; therefore, no action was taken. Dr. McCoy explained that the new legislation Senate Bill 442, effective January 1, 2022, removes the requirement for local agencies, cities, districts and local education agencies to have a general election when it comes to the decision around Trustee Area Elections. As OUHSD's process will conclude after January 1, 2022, this removes the need for OUHSD to have the public hearing regarding the waiver of the general election requirement.
- B. 2021-2024 Paraeducator Unit Initial Bargaining Proposals Between Oxnard Union High School District and Oxnard Federation of Teachers and School Employees** President Hall opened the 2021-2024 Paraeducator Unit Initial Bargaining Proposals Between Oxnard Union High School District and Oxnard Federation of Teachers and School Employees public hearing at 5:05pm. There were no public comments received via email, mail or in person; therefore, President Hall closed the public hearing at 5:06pm.

C. 2021-2024 Classified Unit Initial Bargaining Proposals Between Oxnard Union High School District and Oxnard Federation of Teachers and School Employees

President Hall opened the 2021-2024 Classified Unit Initial Bargaining Proposals Between Oxnard Union High School District and Oxnard Federation of Teachers and School Employees public hearing at 5:06pm. There were no public comments received via email, mail or in person; therefore, President Hall closed the public hearing at 5:07pm.

D. 2021-2024 Certificated Unit Initial Bargaining Proposals Between Oxnard Union High School District and Oxnard Federation of Teachers and School Employees

President Hall opened the 2021-2024 Certificated Unit Initial Bargaining Proposals Between Oxnard Union High School District and Oxnard Federation of Teachers and School Employees public hearing at 5:07pm. There were no public comments received via email, mail or in person; therefore, President Hall closed the public hearing at 5:08pm.

7. CONSENT CALENDAR

Motion: Moved by Trustee Sher to approve the consent calendar, as presented. Seconded by Trustee Botello and carried unanimously by a vote of 5:0.

A. Consideration of Approval of Purchase Orders and Direct Pays, June 13 - August 1, 2021

Purchase orders totaling \$17,620,856.09 and direct pays totaling \$5,847.21 be approved, as presented.

B. Consideration of Approval of the Disposal of Surplus Asset Items, June 23, 2021 - August 10, 2021

It is the recommendation of District Administration that the items listed above be declared surplus and/or obsolete and that staff be authorized to dispose of all items through recycling, sale or other means, in the most expeditious manner, as presented.

C. Consideration of Adoption of Resolution No. 21-26 Acknowledging Application Filed are Beyond Bond Authority

It is the recommendation of District Administration that the Board of Trustees Adopt Resolution No. 21-26 Authorizing the District to file an Application for Matching New Construction and Modernization Funds for Projects which Qualify and be Placed on the "Applications Received Beyond Bond Authority List, as presented.

D. Consideration of Adoption of Resolution No. 21-27 Identifying and Authorizing District Representatives who will Certify Documents and Act as Liaisons to the Office of Public School Construction and State Allocation Board for State School Facility Program Applications

It is the recommendation of District Administration that the Board of Trustees Adopt Resolution No. 21-27 Identifying and Authorizing District Representatives who will Certify Documents and Act as Liaisons to the Office of Public-School Construction and State Allocation Board for State School Facility Program Applications, as presented.

E. Consideration of Adoption of Resolution No. 21-28 Declaring the District's Intention to Dispose of a Portion of 3400 Gonzales Road in Oxnard, CA, (APN #183-0-030-180) as Surplus Property to Private Sector (Including, But Not Limited to, Disposition by Sale, Lease, or Exchange)

It is the recommendation of District Administration that the Board of Trustees Adopt Resolution No. 21-28 Declaring the District's Intention to Dispose of a Portion of 3400 Gonzales Road in Oxnard, CA, as Surplus Property to Private Sector (Including, But Not Limited to, Disposition by Sale, Lease, or Exchange), as presented.

F. Consideration of Approval of Contract Award to Team West Contracting Corporation for 5 Additional Access Gates in the New Perimeter Fencing at ACHS - Measure A

It is the recommendation of District Administration that the Board of Trustees approve Contract Award to Team West Contracting Corporation for 5 Additional Access Gates in the New Perimeter Fencing at ACHS - Measure A, as presented.

G. Consideration of Approval of Contract Adjustment to Ardan Construction Company, Inc. for Addition of Fire Alarm Pathway at RMHS Building U as Part of the Bleacher Project- Measure A

It is the recommendation of District Administration that the Board of Trustees approve a contract adjustment for the value as noted to Ardan Construction Company, Inc., as presented.

- H. Consideration of Approval of Purchase Order to VenTERRA Environmental, Inc. (VTE) for Demolition of Tectum Ceiling Board throughout the First Floor of Bldg. C at CIHS - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a purchase order for the value as noted to VenTERRA Environmental, Inc, as presented.
- I. Consideration Approval of Purchase Order Increase to WLC Architects Fee Adjustments for HVAC Improvements at OHS - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a purchase order increase for the value as noted to WLC Architects, as presented.
- J. Consideration of Approval of Purchase Order Increase to WLC Architects Fee Adjustments for HVAC Improvements at PHS - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a purchase order increase for the value as noted to WLC Architects, as presented.
- K. Consideration of Approval of Purchase Order Adjustment to Mark Hawkins for Additional Inspection Services at HHS and ACHS Bleacher and Stadium Project - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a purchase order adjustment for the value as noted to Mark Hawkins, as presented.
- L. Consideration of Approval of Purchase Order for Pro-Fab Construction, Inc for the Reconstruction and Improvements of 30'x 32' Relocatable for Office Compound at New DSHS Project - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a contract adjustment for the value as noted to Pro-Fab Construction, Inc., as presented.
- M. Consideration of Approval of Purchase Order to Scott and Sons for Shear Wall Electrical Drops in Building C as Directed by District and Work Not Performed by Contractor at CIHS - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a purchase order for the value as noted to Scott and Sons, as presented.
- N. Consideration of Approval of Purchase Order for Pro-Fab Construction, Inc for the Reconstruction and Improvements of (2) 30'x 32' Relocatable for Contractor Offices at Compound at DSHS Project - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a contract adjustment for the value as noted to Pro-Fab Construction, Inc., as presented.
- O. Consideration of Approval of Certification of Substantial Completion for the Stadium Project (Bid 637) at PHS - Measure A
It is the recommendation of District Administration that the Board of Trustees approve Certification of Completion for Technion Contractors TCI, Inc., as presented.
- P. Consideration of Approval of Contract Fee Adjustment to Little Diversified Architects for the Bleacher Project at RMHS - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a contract value adjustment as noted to Little Diversified Architects, as presented.

- Q. Consideration of Approval of Contract Increase (Allowance) that Includes a Staffing Allowance to Bernards Bros, Inc. for Unforeseen Offsite Improvements Required by City of Oxnard at DSHS Project - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a Contract Allowance to Bernards Bros, Inc., as presented.
- R. Consideration of Approval of Purchase Order to Scott and Sons for Temp Trailer Power at CIHS - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a purchase order for the value as noted to Scott and Sons, as presented.
- S. Consideration of Approval of Contract Agreement Increase to Technion Contractors Inc. for Change in Scope at PHS Field Lighting Project - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a change order for the value as noted to Technion Contractors, Inc., as presented.
- T. Consideration of Approval of Contract Adjustment to Ardalan Construction Company, Inc. for Change in Scope for Storm Drain Related to the Stadium Project at RMHS - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a contract adjustment for the value as noted to Ardalan Construction Company, Inc., as presented.
- U. Consideration of Approval of Purchase Order to PacifiCom to Install Change Order Data Cabling at CIHS - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a purchase order for the value as noted to PacifiCom, Inc., as presented.
- V. Consideration of Approval of Purchase Order for Pro-Fab Construction, Inc for the Removal and Reconditioning of a Relocatable from CIHS to DSHS - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a contract adjustment for the value as noted to Pro-Fab Construction, Inc., as presented.
- W. Consideration of Approval of Purchase Order to Scott and Sons for Change Order Electrical Work Not Performed by Contractor at CIHS- Measure A
It is the recommendation of District Administration that the Board of Trustees approve a purchase order for the value as noted to Scott and Sons, as presented.
- X. Consideration of Approval of Contract Adjustment to Ardalan Construction Company, Inc. for Change in Scope for OHS HVAC Project - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a contract adjustment for the value as noted to Ardalan Construction Company, Inc., as presented.
- Y. Consideration of Approval of Purchase Order to Scott and Sons District Requested Electrical Work at Channel Islands Refused by General Contractor at CIHS - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a purchase order for the value as noted to Scott and Sons, as presented.
- Z. Consideration of Approval of Contract Adjustment to Ardalan Construction Company, Inc. for AV Scope Transfer for Stadium Project at RMHS - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a contract adjustment for the value as noted to Ardalan Construction Company, Inc., as presented.

- AA. Consideration of Approval of Contract Adjustment to Ardalan Construction Company, Inc. for Change in Scope for Fire Alarm Panel at RMHS - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a contract adjustment for the value as noted to Ardalan Construction Company, Inc., as presented.
- BB. Consideration of Approval of Purchase Order to PacifiCom to Install Communication Cabling Throughout the Second Floor of Bldg. B at CIHS - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a purchase order for the value as noted to PacifiCom, Inc., as presented.
- CC. Consideration of Approval for Purchase Order Adjustment to Tetra Tech, Inc. to Perform a Phase I Environmental Assessment for the Calleguas Creek Borrow Site for Imported Fill Soil for DSHS - Measure A
It is the recommendation of District Administration that the Board of Trustees approve the increase of contract value adjustment to Tetra Tech, Inc. for the additional services, as presented.
- DD. Consideration of Approval of Purchase Order to VenTERRA Environmental, Inc. to Remove Unforeseen Hazardous and Non-Hazardous Materials at CIHS as Needed - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a purchase order for the value as noted to VenTERRA Environmental, Inc., as presented.
- EE. Consideration of Approval for Purchase Order Adjustment to Tetra Tech, Inc. to Providing Certified Arborist Services for the DSHS as required by City of Oxnard - Measure A
It is the recommendation of District Administration that the Board of Trustees approve the increase of contract value adjustment to Tetra Tech, Inc. for the additional services for the New Del Sol High School Projects, as presented.
- FF. Consideration of Approval of Purchase Order for Pro-Fab Construction, Inc for the Reconstruction and Improvements of (1) 24' x 40' Relocatable at DSHS Project - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a contract adjustment for the value as noted to Pro-Fab Construction, Inc., as presented.
- GG. Consideration of Approval of Purchase Order to Procell Cellars Inc. for the Coax Run Relocation at HHS also known as T-Mobile to Avoid New Bleacher Conflicts - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a purchase order for the value as noted to Procell Cellar, Inc., as presented.
- HH. Consideration of Approval of Final Adjustment to the Guaranteed Maximum Pricing to Balfour Beatty LLC. for DSHS - Measure A
It is the recommendation of District Administration that the Board of Trustees Approve the Final Guaranteed Maximum Pricing for Del Sol High School for the value as noted to Balfour Beatty, LLC, as presented.
- II. Consideration of Approval of a Contract Award to DC Architects to Provide Architectural Design Services to Replace the FHS Gymnasium with an Activity Room Building and Exterior Basketball Court - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to DC Architects to Provide Architectural Design Services to Replace the Frontier HS Gymnasium with an Activity Room Building and Exterior Basketball Court, as presented.

- JJ. Consideration of Approval of Elite Modular Piggyback Contract Bid SSPU, #40-09/2016-17 with Savanna School District for 4 Additional Leased Relocatable Classroom Buildings for CIHS for HVAC Modernization Staging - Measure A
It is the recommendation of District Administration that the Board of Trustees Approve a Piggy Contract Award to Elite Modular for 4 Additional Leased Relocatable Classroom Buildings for CIHS for HVAC Modernization Staging, as presented.
- KK. Consideration of Approval of a Contract Award to Kiwitt's General Building to Provide New Underground Water and Sewer for Existing and New Relocatable Buildings at CIHS Extension Adult Transition School
It is the recommendation of District Administration that the Board of Trustees Approve a Contract Award to Kiwitt's General Building to Provide New Underground Water and Sewer for Existing and New Relocatable Buildings at Channel Islands HS Extension Adult Transition School, as presented.
- LL. Consideration of Approval of a Contract Award to Service Pro Fire Protection for Adding a Fire Alarm System at CIHS Extension 9 Relocatable Buildings
It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to Service Pro Fire Protection for Adding a Fire Alarm System at CIHS Extension 9 Relocatable Buildings, as presented.
- MM. Consideration of Approval of a Contract Award to Fence Factory for Perimeter Fencing at HHS Relocatable Classroom Building Installations
It is the recommendation of District Administration that the Board of Trustees Approve a Contract Award to Fence Factory for Perimeter Fencing at HHS Relocatable Classroom Building Installations, as presented.
- NN. Consideration of Approval of Contract Award to Sports Facilities Group to Replace the Varsity Baseball Backstop at HHS
It is the recommendation of District Administration that the Board of Trustees Approval of Contract Award to Sports Facilities Group to Replace the Varsity Baseball Backstop at HHS, as presented.
- OO. Consideration of Approval of Contract Award to Hughes General Engineering for a Concrete Pad for Replacement Cargo Containers at OHS
It is the recommendation of District Administration that the Board of Trustees Approve a Contract Award to Hughes General Engineering for a Concrete Pad for Replacement Cargo Containers at Oxnard HS, as presented.
- PP. Consideration of Approval of Contract Award to Finish Line Paving for an Asphalt Pad for a Changing Room at OHS
It is the recommendation of District Administration that the Board of Trustees Approve a Contract Award to Finish Line Paving for an Asphalt Pad for a Changing Room at OHS, as presented.
- QQ. Consideration of Approval of Purchase Order to Scott and Sons for Electrical at B Panel Work not Performed by Contractor at CIHS - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a purchase order for the value as noted to Scott and Sons, as presented.
- RR. Consideration of Approval of Contract Adjustment for AP Construction Group for Additional Scope Noted in Change Order #5 for RCHS HVAC Project - Measure A
It is the recommendation of District Administration that the Board of Trustees approve a contract adjustment for the value as noted to AP Construction Group, as presented.
- SS. Consideration of Approval of Contract Award to A & E Cabinets for 48 Classroom Cabinets at CIHS
It is the recommendation of District Administration that the Board of Trustees Approval of Contract Award to A & E Cabinets for 48 Classroom Cabinets at Channel Islands HS, as presented.

TT. Consideration of Approval of Contract Award to Buffum's Safe & Lock for Replacement Door Hardware at FHS for All Exterior Doors	It is the recommendation of District Administration that the Board of Trustees Approve a Contract Award to Buffum's Safe & Lock for Replacement Door Hardware at FHS for All Exterior, as presented.
UU. Consideration of Approval of Service Agreement with Empowered Solutions, LLC, for Consulting Services Related to the Acquisition of AB 841 Funding	It is the recommendation of District Administration that the Board of Trustees approve the Service Agreement with Empowered Solutions, LLC, as presented.
VV. Consideration of Approval of Revision of Authorization of Signatures	It is the recommendation of District Administration that the Board of Trustees approve the revised authorization of signatures, as presented.
WW. Consideration of Approval of Revision of Designation of Representatives to the Board of Directors of the California Schools Employee Benefits Organization (CSEBO)	It is the recommendation of District Administration that the Board of Trustees approve the revision of designation of representatives to the Board of Directors of the California Schools Employee Benefits Organization (CSEBO), as presented.
XX. Consideration of Ratification of Agreement Between Oxnard Union High School District and Ventura Rental Party & Events	It is the recommendation of District Administration that the Board of Trustees agreement between Oxnard Union High School District and Ventura Rental Party & Events, as presented.
YY. Consideration of Approval of Agreement between OUHSD and Alliant for Cyber Liability Insurance	It is the recommendation of District Administration that the Board of Trustees approve the purchase of Cyber Liability Insurance, as presented.
ZZ. Consideration of Approval of Change Order #01 to AAA Networks to Install SFPs at all School Sites	It is the recommendation of District Administration that the Board of Trustees approve a change order #01 for the value as noted to AAA Networks, as presented.
AAA. Consideration of Approval of Non-Public Schools (NPS) Placements According to the Student's IEP Team and the Director of Special Education	It is the recommendation of District Administration that the Board of Trustees approve Non-Public Schools (NPS) Placements According to the Student's IEP Team and the Director of Special Education, as presented.
BBB. Consideration of Approval of Overnight Field Trip: OHS Volleyball, Redondo Beach, CA October 8-9, 2021 Volleyball Tournament	It is the recommendation of District Administration that the Board of Trustees approve the Overnight Field Trip: OHS Volleyball, Redondo Beach, CA October 8-9, 2021 Volleyball Tournament, as presented.
CCC. Consideration of Approval of Overnight Field Trip: OHS Volleyball, San Luis Obispo, CA, September 10-11, 2021 Volleyball Tournament	It is the recommendation of District Administration that the Board of Trustees approve the Overnight Field Trip: OHS Volleyball, San Luis Obispo, CA, September 10-11, 2021 Volleyball Tournament, as presented.
DDD. Consideration of Renewal of Memorandum of Understanding between Oxnard Adult School, Oxnard Union High School District and Oxnard Elementary School District	It is the recommendation of District Administration that the Board of Trustees approve the Renewal of Memorandum of Understanding between Oxnard Adult School, Oxnard Union High School District and Oxnard Elementary School District, as presented.

EEE. Consideration of Renewal Agreement between Oxnard Union High School District and Fagen Friedman and Fulfroost for School Year 2021-2022	It is the recommendation of District Administration that the Board of Trustees approve the Renewal Agreement between Oxnard Union High School District and Fagen Friedman and Fulfroost for School Year 2021-2022, as presented.
FFF. Consideration of Renewal Agreement between Oxnard Union High School District and Ventura County SELPA (OT) for School Year 2021-2022	It is the recommendation of District Administration that the Board of Trustees approve the Renewal Agreement between Oxnard Union High School District and Ventura County SELPA (OT) for School Year 2021-2022, as presented.
GGG. Consideration of Renewal Agreement between Oxnard Union High School District and Ventura County SELPA (SESS) for School Year 2021-2022	It is the recommendation of District Administration that the Board of Trustees approve the Renewal Agreement between Oxnard Union High School District and Ventura County SELPA (SESS) for School Year 2021-2022, as presented.
HHH. Consideration of Renewal Agreement between Oxnard Union High School District and Armando Ramirez Interpreting LLC- English/Spanish Interpreting for IEP Meetings and Translations of IEPs for School Year 2021-2022	It is the recommendation of District Administration that the Board of Trustees approve the Renewal Agreement between Oxnard Union High School District and Armando Ramirez Interpreting LLC-English/Spanish Interpreting for IEP Meetings and Translations of IEPs for School Year 2021-2022, as presented.
III. Consideration of Renewal Agreement between Oxnard Union High School District and Maxim Healthcare Services, Inc. dba Maxim Staffing Solutions- Health and Nursing Services per Student's IEP for 2021-2022	It is the recommendation of District Administration that the Board of Trustees approve the Renewal Agreement between Oxnard Union High School District and Maxim Healthcare Services, Inc. dba Maxim Staffing Solutions- Health and Nursing Services per Student's IEP for 2021-2022, as presented.
JJJ. Consideration of Renewal Agreement between Oxnard Union High School District and City Impact for school year 2021-2022	It is the recommendation of District Administration that the Board of Trustees approve the Renewal Agreement between Oxnard Union High School District and City Impact for school year 2021-2022, as presented.
KKK. Consideration of Approval of the Purchase of Uninterruptible Power Supply (UPS)	It is the recommendation of District Administration that the Board of Trustees approve the Purchase of Uninterruptible Power Supply (UPS), as presented.
LLL. Consideration of Approval of the Purchase of Chromebook Cases	It is the recommendation of District Administration that the Board of Trustees approve the Purchase of Chromebook Cases, as presented.
MMM. Consideration of Approval of Personnel Items	It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.
NNN. Consideration of Approval of Revision to 2021-2022 Oxnard Adult School's Classified Employees Salary Schedule	It is the recommendation of district administration that the revisions to 2021-2022 Oxnard Adult School's Classified Employees Salary Schedule be approved by the Board of Trustees, as presented.
OOO. Consideration of Adoption of an Approved List of Memberships, Conferences, Workshops or Meetings Board Members May Attend	It is the recommendation of District Administration that the Board of Trustees adopt the List of Memberships, Conferences, Workshops or Meetings Board Members may attend, as presented.
PPP. Consideration of Revision of Board Policy 6158: <i>Independent Study Program</i> [First Reading]	It is the recommendation of District Administration that the Board of Trustees approve the Revision of Board Policy 6158: <i>Independent Study Program</i> [First Reading], as presented.

8. ACTION ITEMS

A. Consideration of Acceptance of 2021-2024 Certificated Unit Initial Bargaining Proposal Between Oxnard Union High School District and Oxnard Federation of Teachers and School Employees

Approved

Trustee Sher moved to accept the 2021-2024 Certificated Unit Initial Bargaining Proposal Between Oxnard Union High School District and Oxnard Federation of Teachers and School Employees, as presented. Seconded by Trustee Botello and carried unanimously by a vote of 5:0.

B. Consideration of Acceptance of 2021-2024 Classified Unit Initial Bargaining Proposal Between Oxnard Union High School District and Oxnard Federation of Teachers and School Employees

Approved

Trustee Sher moved to accept the 2021-2024 Classified Unit Initial Bargaining Proposal Between Oxnard Union High School District and Oxnard Federation of Teachers and School Employees, as presented. Seconded by Trustee Herrera and carried unanimously by a vote of 5:0.

C. Consideration of Acceptance of 2021-2024 Paraeducator Unit Initial Bargaining Proposal Between Oxnard Union High School District and Oxnard Federation of Teachers and School Employees

Approved

Trustee Botello moved to accept the 2021-2024 Paraeducator Unit Initial Bargaining Proposal Between Oxnard Union High School District and Oxnard Federation of Teachers and School Employees, as presented. Seconded by Trustee Herrera and carried unanimously by a vote of 5:0.

D. Consideration of Approval of Sabbatical Leave Request: Robert Borneman, 2021-2022 School Year

Approved

Trustee Herrera moved to approve the sabbatical leave request: Robert Borneman, 2021-2022 school year, as presented. Seconded by Trustee Sher and carried unanimously by a vote of 5:0.

~~E. Consideration of Approval of Revision to Job Description: Student Intervention Specialist, [Second Reading]~~

Trustee Sher moved to approve the revision of Job Description: *Student Intervention Specialist* [Second Reading], as presented. Seconded by Trustee Herrera. After several recommendations Trustees decided to bring this action back to the August 25, 2021 board meeting as another second reading; therefore, no action was taken.

Tabled to August 25, 2021

Trustees requested the following revisions be made:

- Add “other special populations (LGBTQ+ and SPED)” at the end of the last line of the paragraph under “brief description of the position”.
- Under Essential duties and Responsibilities, add to item “f” “participates and collaborates” at the beginning of the sentence and “and on suicide risk assessments” at the end of the sentence. For item “j” add “at the beginning of the school year OR for in-service days”. Trustees agreed that for item “j” the Student Wellness Specialist would present more often than just at the beginning of the school year or for in-service days.
- Add additional bullet points: “delivers yearly data to their supervisor in regards to how often students are seeking social-emotional support (intervention, attending groups, etc.)”, “meets every semester with the other student wellness specialists to collaborate, discuss, and see what more supports they are utilizing to see how they can target intervention, prevention, and wellness efforts moving forward in each of their respective school sites”, “will participate in grade level/school-wide assemblies to inform students of services on site and to identify the specialist and their role on campus” and “will provide class presentations regarding interventions, services and programs that exist on their campus and the role they play(example: Health class)”.
- Dr. Salgado affirmed that the Student Wellness Specialist would provide direct intervention to students.
- Trustees requested that Dr. Salgado add “the Student Wellness Specialist would provide direct/indirect support services to targeted students” as an additional bullet to “Essential Duties and Responsibilities”.

- Dr. Salgado affirmed this job description has been vetted through the office of the Director of Wellness and Inclusion.

9. CLOSED SESSION

At 5:25 p.m. President Hall announced that the Board of Trustees would convene to Closed Session to discuss confidential material relating to the following items noted below.

- A. Public Employee: Discipline/Dismissal/Release/Resignation/Appointment/Reassignment /Employment Government Code Section 54957(b)(1)
 * Appointment: Director of Instructional Support Services
 * Appointment: Assistant Principal
- B. Conference with Labor Negotiator(s): Government Code Section 54957.6
 ➤ Agency Negotiator: Dr. Deborah Salgado, Assistant Superintendent-Human Resources
 • Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE)
 – Classified, Certificated and ParaEducator Bargaining Units
- C. Student Personnel: [Education Code §35146, 48912, 48919]
- D. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- E. Conference with Legal Counsel - Anticipated Litigation, Pursuant to Government Code § 54956.9 (d)
 a. Number of cases: Three
- F. Conference with Real Property Negotiator (Govt. Code § 54956.8)
 PROPERTY: Multiple District-owned parcels, including (1) District Office Campus, 309 and 315 South K Street, Oxnard, CA, APNs 202-0-010-630; (2) 1101 W 2nd St., Oxnard, CA, APN 202-0-233-355;(3) 280 and 300 Skyway Drive, Camarillo, CA, APN 230-0-130-105; and (4) 3400 W. Gonzales Rd, Oxnard, CA, APN 183-0-030-180 (5) 4235 Mar Vista Drive, Camarillo, CA 93010 APN 156-0-180-345
 AGENCY NEGOTIATOR: Dr. Tom McCoy, Superintendent and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined
 UNDER NEGOTIATION: Price and terms of payment

10. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION

The Board reconvened at 6:30 p.m. President Hall reported that during Closed Session The Board of Trustees of OUHSD approved the appointment of Cameron Salehi to the position of Director Instructional Support Services. The motion was made by Trustee Sher and seconded by Trustee Botello and was approved by a vote of 5:0. President Hall reported that during Closed Session The Board of Trustees of OUHSD approved the appointment of Vanessa Calderón to the position of CIHS Assistant Principal. The motion was made by Trustee Botello and seconded by Trustee Sher and was approved by a vote of 5:0. President Hall reported that during Closed Session The Board of Trustees of OUHSD approved the appointment of Cristina Magallanes to the position of PHS Assistant Principal. The motion was made by Trustee Sher and seconded by Trustee Botello and was approved by a vote of 5:0.

11. DISCUSSION ITEMS

- A. Introduction of Executive Cabinet
 Dr. McCoy introduced the Executive Cabinet: Mr. Ted Lawrence, Assistant Superintendent Business Services; Mr. Roger Adams, Assistant Superintendent Educational Services and Dr. Deborah Salgado, Assistant Superintendent Human Resources. Mr. Lawrence and Mr. Adams are new this year to the Executive Cabinet and Dr. McCoy and Dr. Salgado are beginning their second year.
- B. Brown Act Refresher: Open Session, Closed Session, Social Media and Correspondence
 Mr. Trevin Sims, Lozano Smith Attorney, refreshed Trustees about The Brown Act and presented information about best practices, social media, communications with the public and handling complaints made to Trustees.
- The public has the right to comment on any item at a regular board meeting, whether it's on the agenda or not. At special board meetings the public can only comment on items for that particular agenda.
 - Moving items up to be heard, sooner than scheduled, on the agenda during a board meeting is considered a parliamentary issue, not a Brown Act issue, but moving a public hearing up to be heard sooner could be a potential issue.

- Mr. Sims recommended that Trustees ask questions for clarification; direct the Superintendent to follow-up with the public member and report back appropriately to the board, via a public or confidential report, or direct staff to place the item in question on a future agenda instead of Trustees briefly responding to public comments.
- It was recommended the Superintendent be the person to communicate with Trustees as to what date, time and items should be placed on a board meeting agenda.
- Mr. Sims noted there is a provision within the Brown Act now that specifically allows the Superintendent to be a facilitator with individual board members as long as the opinion of one board member isn't shared with another board member.
- Mr. Sims suggested that Trustees be cautious and circumspect with Social Media; it's best that Trustees not respond, like or comment on each other's social media posts.
- The social media law is designed to get at board members conduct and not at what others do.
- Trustees were also made aware that if they block someone from their social media that it could cause a violation of public forum.
- Trustees were informed that private social media accounts are good and may not cause a public forum.
- It was recommended that Trustees have the Superintendent handle any public complaints they may receive.

C. Best Practices & Expectations on Working as a Board
 i. Requests for the Superintendent
 ii. Communication between Trustees, District Employees and Community

- Dr. McCoy informed Trustees that he would continue to provide them with the most accurate information when it comes to district conduct/business as this has been successful for him.
- Dr. McCoy asked Trustees to continue to refer community members to him for follow-up with contact and communication.
- Dr. McCoy welcomed emails from the public for him, executive cabinet and principals. He is also available via Twitter, @tommccoy.
- Trustees were in agreement that the Superintendent and Board President should receive agenda item requests. The Superintendent could place these items accordingly on board meeting agendas and if there are questions or concerns about placement, an open discussion could take place at the next board meeting.

D. Overview of Academic Year 2021-2022

- OUHSD Independent Study Program currently has availability and there is a plan in place if it reaches capacity.
- Students haven't given any pushback on the mask requirement, indoor usage which includes inside buses, since they began their return last spring. If a student chooses not to wear a mask, it would be an issue of progressive discipline and site administrators would ask students if there are any barriers to the mask wearing. If needed, the student would be offered independent study.
- If a staff member chooses not to wear a mask, then Dr. McCoy would work with their principal or supervisor and Human Resources to look at what's behind the issue, interactive process. All staff would be required to wear a mask while indoors.
- Fall athletic protocols are the same as they were in the spring regarding mask wearing.
- Oxnard Online courses are all A-G approved and a student who would like to improve a grade could retake a course for A-G credit. AB104 passed this summer, district families have already been notified multiple times via Parent Square and website notifications, and it allows students the opportunity to change a letter grade from any time last year, fall, spring or in the system, and students could request a pass/no pass grade too. AB104 also contains information for students who might qualify to graduate under the State's minimum graduation requirements which are only available to students that are qualified as a Foster Homeless student.
- Mr. Adams added there have been multiple grads at multiple sites as a result to the change with AB104. On the district website, under "students and parents", there is a link to AB104 and the forms for each school site, available in English and Spanish, so parents could request a change in their students' grade.
- Oxnard Online would be offered this fall, three five week sessions, and in the spring, three five week sessions, by a credentialed teacher in the subject area needed. These sessions could be taken as a class retake, credit recovery or if there's place in a student's schedule that needs to be filled.
- FHS is also a small school option available to students.

- A high school equivalency program is also available for students who may have dropped out and are trying to return to the system.
- Students don't have to be enrolled in Condor HS distance learning to take Oxnard Online classes as this program would be available at each school site. Parents and students would be notified about this program.
- School site administrators have been asked to be mindful of what's going on at their site as priorities are reset regarding supervision schedules, including nutrition and lunch, and ways to serve students in the cafeteria and allow them time to eat as well.
- Trustee Sher requested that an effort be put into finding a proper face mask for students on a 504 plan that requires teachers to wear a see through mask as plastic masks don't work very well. Dr. McCoy informed her that see through masks are available and teachers will have microphones available, if needed, to be used during class to avoid having to shout as they teach.
- Executive Cabinet has been working on an informational flyer, with graphics, that breaks down the plan around safety. It should be ready this Friday as a link through Parent Square for district families and YouTube Live for employees. It would also be sent out the following Friday and again before students return.
- Under the direction of Public Health the current guidance doesn't call for check-ins or social distancing but the Raptor system would be in use for visitor check-ins.
- As of Friday, August 6, 2021, Public Health hasn't changed their recommendations even under the changes occurring with the delta variant.
- Dr. McCoy affirmed the district has available COVID-19 leave for all employees that test positive and need to quarantine or for employees that have to quarantine due to exposure.
- Dr. McCoy affirmed that COVID-19 testing protocols are the same as those used during the spring of this year. OUHSD Human Resources is notified by the lab if an employee tests positive.
- Dr. McCoy affirmed the four public hearings that are scheduled to take place in September, October, November and December for Trustee Area Elections would take place during a regular board meeting.
- Dr. McCoy affirmed that MICOP could provide a Mixteco translator and the district could work with the college district to provide a sign language interpreter.
- Trustees requested the public hearing notice announcement include that the request for interpreters be made in advance of the board meeting date.

Trustees commended staff for their foresight and thought to the return to in person learning.

President Hall requested a break at 8:30pm. The board meeting resumed at 8:38pm

E. Board Goals

Trustees gave Dr. McCoy their input for each Board Goal.

Board Goal #1

- Trustees supported keeping the current goals and the recommendations noted in red as it may be hard to follow the baseline if they're revised too much.
- Trustees reviewed the academic goals from the 2019-20 school year and decided to keep bullets one (1), two (2) and three (3) but delete bullet four (4). Add credit recovery, career pathways and evaluating academies. Add "other sub populations, including LGBTQ" to bullet two (2) and to the second piece of this board goal at the end.
- Trustees agreed the bullet regarding individual devices and chromebooks fell on the equity piece and could be moved to board goal #3, Equitable Facilities, and requested to add "the district is working on being an equity driven district".
- Add "supports and services" to achieve the A-G graduation requirements". Trustees requested that Dr. McCoy try and infuse the language regarding support system from the 2019-20 board goals, #2.

Board Goal #2

- Paragraph one (1), first sentence should read as: "Through a universal screening process, provide access for every student to ~~mental health~~ social/emotional supports and services as well as physical and mental health wellness activities within a multi-tiered system of support".

- Add “primarily” to the second sentence of the first paragraph so that it reads: “including specific supports available primarily on campus”.
- Add “working towards providing more wrap around services”.
- Trustees requested to add “communication” as a goal and put an emphasis on letting people know what the district can provide and encourage them to use these services.
- Dr. McCoy recommended moving “Every Student learns in a healthy environment supported by trusting relationships” paragraph from board goal #1 to board goal #2 and expand it to address issues related to bullying and direct services. In the third line of this paragraph where it reads: “student achievement and promote student wellness” add “student achievement as well as celebrate and promote student wellness”. Communication could be embedded in all of the goals. Trustees agreed to this but requested to revise “every student learns in a healthy environment” to “the district will continue to build these trusting relationships within our staff, community members, and our laborers”.
- Add language related to implementation, building or development of the wellness centers in support of OUHSD students social/emotional wellness.
- Trustees requested adding a general statements such as “every student receives access to mental health supports” and then add a bulleted list of services available as this may be easier for the public to read.

Board Goal #3

- Trustees requested the language regarding district facilities being updated/upgraded to be more specific. (ex. five year plan or 10 year plan) Possibly input bullet points addressing the specific facilities. (ex. transportation or buildings on campuses)
- Add “teaching” and remove “expedited” to the first the first paragraph to read as: Every Student learns in a school facility that provides a safe environment and equitable teaching and learning conditions, District facilities will be upgraded and updated to meet the needs of students, staff, and the community on an expedited timeline when possible”.
- Add “Every student learns at a school site that provides a safe environment”.

Board Goal #4

- Dr. McCoy explained that the goal for the boundary change process is to have it complete by June 2022 to allow student that enter grade eight (8) in August of 2022 will know whether they’re in the DSHS attendance area or if they’re current attendance area has changed due to changes across the system.
- Trustees requested a separate budget for DSHS to show the total cost of not only opening the school but expanding it as well, including athletics and IT structure.
- Trustees requested to keep this goal separate from the others.

Dr. McCoy, together with executive cabinet, was asked to provide a schedule of staff reports, including current data and comparison data from prior years, related to academic measurement to allow Trustees to see progress or lack of progress.

President Hall requested that communication be its own separate goal to show the structure for communication and how the district plans to integrate the social media position with the website, Principal’s communication through Parent Square and the Principal’s Twitter pages. He’d like to see the district come up with a systematic, timely and accurate communication plan especially with updates related to COVID-19 and changes in laws and regulations that impact schools.

Trustee Sher requested a separate goal that states the district’s goal is to build partnerships with post-secondary options for OUHSD students.

F. Recommendations to Executive Cabinet

Trustees would like to make sure that all employees in each division receive clear communication, by their immediate supervisor, so they know which board goals they’re working on, what their expectations are and what are the measurable outcomes.

12. BOARD REPORT AND COMMUNICATIONS

A. Trustee Hall

- Wished the faculty, student staff, parents and administrative teams an early welcome back to the upcoming school year as it should be an exciting start.

- Thanked everyone for the level of preparation that has taken place to open the school year.
- Thanked Trustees Herrera and Botello for organizing the discussion items for the Board Retreat.
- The new district office grand opening is scheduled to take place on Wednesday, August 25, during a regularly school board meeting that will open at 4:30pm. The grand opening ceremony will take place at 5:00pm.

B. Trustee Herrera

- OUHSD is the best district! There are rockstars at every level within the district and it's not easy to convey this to everyone.
- Thanked everyone for hanging in there and being patient during this COVID-19 time and returning back to OUHSD to start another great year.
- Enjoys having the public present at board meetings to hear from them and welcomed anyone from the public to attend OUHSD board meetings in person.

C. Trustee Sher

- Participated in today's New Teacher Orientation brunch and felt it was amazing. She saw some former colleagues and met new teachers as well as veteran teachers new to OUHSD. She hopes these new teachers are able to see they're surrounded by teacher leaders that are ready and willing to support them no matter where they are in their career.
- Thanked her fellow Trustees for being advocates for teacher leadership.
- Welcomed the new teachers, administrators and staff and wished them the best of luck and a wonderful school year.

D. Trustee Edmonds

- Stated this is an exciting time for education.
- Felt that being able to maintain IT construction infrastructure would be significant.
- Felt that skill trades would be the next thing to review as the district only has one painter and one HVAC employee.
- Has been impressed with the work, thought, effort and planning to get school open for this upcoming year as he feels the district is ready.

E. Trustee Botello

- Grateful that staff is continuing to grow and learn as educators whether through Q Oxnard or partnering up with other educators across district school sites.
- Grateful for Dr. McCoy and his executive cabinet, administrators, teachers leaders and district students that have prepared for the upcoming preview days.
- Participated in today's New Teacher Orientation brunch and wished everyone the best of luck in their new roles and that all Trustees are supportive of them and available, if needed.

13. ITEMS FOR FUTURE CONSIDERATION

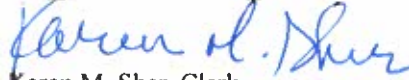
Trustees reviewed the items for future consideration.

14. ADJOURNMENT

President Hall announced the meeting was adjourned at 9:47 p.m.

Approved as presented
August 25, 2021

BOARD OF TRUSTEES


Karen M. Sher, Clerk


Dr. Tom McCoy, Secretary and
Superintendent

Board meetings are video recorded and are available at:
<http://www.oxnardunion.org/board-of-trustees/board-meeting-videos>