

# Oxnard Union High School District

## Oxnard, California

### REGULAR BOARD MEETING

June 23, 2021

#### 1. CALL TO ORDER

The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Hall on June 23, 2021 at 5:00 p.m., in the District Office Board Room, 220 South K Street, Oxnard, California.

#### Trustees present:

Steve Hall, Ed.D., President  
Beatriz R. Herrera, Vice President (arrived at 5:20pm)  
Karen M. Sher, M.Ed., Clerk  
Wayne Edmonds, Member  
Elizabeth M. Botello, Member

#### Administration present:

Tom McCoy, Ed.D., Superintendent  
Deborah Salgado, Assistant Superintendent Human Resources

Sylvia M. Diaz, Executive Assistant

#### Translators present:

Ramon Valdivieso, Moira Galo.

#### Guests present:

Dr. Darlene Garcia, Roger Adams, Ted Lawrence, Patsy Thomas, Anna Jackson, Alyssa Ribaya and Senerey De Los Santos.

#### 2. PLEDGE OF ALLEGIANCE

President Hall asked Trustee Edmonds to lead the Pledge of Allegiance to the flag.

#### 3. ADOPTION OF AGENDA

Motion: Moved by Trustee Edmonds to adopt the agenda of June 23, 2021 Regular Board meeting. Seconded by Trustee Botello and carried with a vote of 4:0:1. Trustee Herrera arrived late; therefore, she didn't participate in the vote.

#### 4. APPROVAL OF MINUTES

Motion: Moved by Trustee Sher to approve the June 6, 2021 Special Board meeting minutes and the June 9, 2021 Regular Board meeting minutes, as presented. Seconded by Trustee Botello and carried with a vote of 4:0:1. Trustee Herrera arrived late; therefore, she didn't participate in the vote.

#### 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

No comments received.

#### 6. CLOSED SESSION

At 5:02 p.m. President Hall stated that the Board of Trustees would convene to Closed Session to discuss confidential material relating to the following items noted below.

- A. Public Employee Discipline/Dismissal/Release/Resignation/Appointment/Reassignment /Employment [Government Code Section 54957(b)(1)]  
➤ Appointment: Principal [Frontier High School]
- B. Conference with Labor Negotiator(s): Government Code Section 54957.6  
➤ Agency Negotiator: Dr. Deborah Salgado, Assistant Superintendent-Human Resources  
• Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) \* Classified, Certificated and ParaEducator Bargaining Units
- C. Student Personnel: [Education Code §35146, 48912, 48919]
- D. Superintendent's Evaluation
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- F. Conference with Legal Counsel - Anticipated Litigation, Pursuant to Government Code § 54956.9 (d)  
a. Number of cases: Three
- G. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (2) 1101 W 2<sup>nd</sup> St.,

Oxnard, CA, APN 202-0-233-355; (3) 280 and 300 Skyway Drive, Camarillo, CA, APN 230-0-130-105; and (4) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115 AGENCY NEGOTIATOR: Dr. Tom McCoy, Superintendent and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined

UNDER NEGOTIATION: Price and terms of payment.

H.

Conference with Real Property Negotiator (Govt. Code § 54956.8)

PROPERTY: 545 Central Ave., Oxnard, CA 93036 (Ventura County Assessor Parcel No. 147-0-060-325

AGENCY NEGOTIATOR: Dr. Tom McCoy

NEGOTIATING PARTIES: Bob Jones Ranch

UNDER NEGOTIATION: Water Rights Price and Terms of Payment.

## 7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 6:30 p.m. President Hall reported out that during Closed Session the Board of Trustees of the Oxnard Union High School District approved the appointment of Ron Briggs to the position of Principal of Frontier HS. The motion was made by Trustee Sher and Seconded by Trustee Edmonds and was approved by a vote of 5:0 and is effective July 1, 2021.

## 8. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

No comments received.

## 9. SUPERINTENDENT'S REPORT and BOARD DISCUSSION

Dr. McCoy's highlights:

- OUHSD Return in Person for the 221-2022 School Year
  - Preview Days (August 16-20, 2021)
  - Trustee Area Elections Timeline
  - Public Comments in Board meetings
- The preview days will be advertised through social media, but dates have already been sent out.
  - Trustees suggested inserting a special pull-out page in the summer mailer. Dr. McCoy stated the summer mailer will be sent digitally to as many students as possible to reduce the use of paper but a hard copy summer mailer will be mailed out to students the district is unable to reach digitally. The preview days information will be posted on each school sites website.
  - Staff will reach out in August to see how many are expected to return in the fall.
  - Translators for Spanish and Mixteco speaking community members, along with sign language, will be available at the Trustee Area Elections Community Forums. Any information available for these forums would be translated for Spanish and Mixteco speaking community members as well.

Dr. McCoy introduced Seneray De los Santos, Social Media and Communications Specialist, to Trustees and the community. She is excited to begin on July 1, 2021.

## 10. CONSENT CALENDAR

Motion: Trustee Sher moved to approve the Consent Calendar, as presented. Seconded by Trustee Herrera and carried unanimously with a vote of 5:0.

A. Consideration of Approval of Purchase Order, June 1 - 12, 2021

Purchase Orders totaling \$2,035,965.76 be approved, as presented.

B. Consideration of Approval of Donations, June 2 -14, 2021

It is the recommendation of District Administration that the Board of Trustees accept the donations report for the period of Donations June 2-14, 2021, as presented.

C. Consideration of Approval of the Disposal of Surplus Asset Items, June 9, 2021 – June 22, 2021

It is the recommendation of District Administration that the items listed above be declared surplus and/or obsolete and that staff be authorized to dispose of all items through recycling, sale or other means, in the most expeditious manner, as presented.

D. Consideration of Approval of Contract Award to Redtail Groundwater Solutions for Groundwater Testing Services for

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to Redtail Groundwater Solutions for Groundwater Testing Services for Rio Mesa HS for the 2021-22 Fiscal Year, as presented.

**RMHS for the 2021-22 Fiscal Year -  
Routine Restricted Maintenance**

**E. Consideration of Approval of  
Contract Award to Drapery Affair  
for Flooring Replacement at RMHS  
West Campus - Routine Restricted  
Maintenance**

**It is the recommendation of District Administration that the Board of Trustees approve a  
Contract Award to Drapery Affair for Flooring Replacement at RMHS West Campus, as  
presented.**

**F. Consideration of Approval of  
Contract Award to Clean Cut  
Painting for Interior Wall Painting at  
RMHS West Campus - Routine  
Restricted Maintenance**

**It is the recommendation of District Administration that the Board of Trustees approve a  
Contract Award to Clean Cut Painting for Interior Wall Painting at Rio Mesa HS Adult  
School, as presented.**

**G. Consideration of Approval of  
Contract Award to Allen Electric for  
Lighting Replacement at RMHS  
West Campus - Routine Restricted  
Maintenance**

**It is the recommendation of District Administration that the Board of Trustees approve a  
Contract Award to Allen Electric for Lighting Replacement at RMHS West Campus, as  
presented.**

**H. Consideration of Approval of  
Contract Award to Service Pro Fire  
Protection for Adding Fire Sprinklers  
at 3 Relocatable Classroom  
Installations at CIHS - Routine  
Restricted Maintenance**

**It is the recommendation of District Administration that the Board of Trustees approve  
Contract Award to Service Pro Fire Protection for Adding Fire Sprinklers at 3  
Relocatable Classroom Installations, as presented.**

**I. Consideration of Approval of At  
Cost Contract Award to J&H  
Engineering for Providing Beach  
Volleyball Courts at ACHS -  
Routine Restricted Maintenance**

**It is the recommendation of District Administration that the Board of Trustees approve an  
At Cost Contract Award to J&H Engineering for Providing Beach Volleyball Courts at  
ACHS, as presented.**

**J. Consideration of Approval of  
Contract Award to Unlimited  
Engineering to Resurface and  
Restripe the Tennis Courts at RMHS  
- Routine Restricted Maintenance**

**It is the recommendation of District Administration that the Board of Trustees approve a  
Contract Award to Unlimited Engineering to Resurface and Restripe the Tennis Courts at  
RMHS, as presented.**

**K. Consideration of Approval of  
Contract Value to California Electric  
Company for Added Scope at ACHS  
Field Lighting, PA and Bleacher  
Project - Measure A**

**It is the recommendation of District Administration that the Board of Trustees approve a  
contract for the value as noted to California Electric Company, as presented.**

**L. Consideration of Approval of  
Contract Fee Adjustment to Little  
Diversified Architects for the Track  
and Field Projects at ACHS and  
HHS - Measure A**

**It is the recommendation of District Administration that the Board of Trustees approve a  
contract value adjustment as noted to Little Diversified Architects, as presented.**

**M. Consideration of Approval of  
Contract Time Extension for  
Enterprise Construction, Inc. for Bid  
635 at ACHS & HHS Stadium  
Bleachers, Lighting and Sound  
System - Measure A**

**It is the recommendation of District Administration that the Board of Trustees approve a  
Contract Time Extension to Enterprise Construction, Inc., as presented.**

**N. Consideration of Approval of  
Contract Award to Green Globe  
HVAC to Replace Existing HVAC at**

**It is the recommendation of District Administration that the Board of Trustees approve a  
Contract Award to Green Globe HVAC to Replace Existing HVAC at Hueneme HS  
Library Building, as presented.**

HHS Library Building - Routine  
Restricted Maintenance

O. Consideration of Approval of  
Contract Award to Hughes General  
Engineering to Replace Three Cargo  
Container Pad at the RMHS  
Playfields - Routine Restricted  
Maintenance

It is the recommendation of District Administration that the Board of Trustees approve a  
Contract Award to Hughes General Engineering to Replace Three Cargo Container Pad at  
the Rio Mesa HS Playfields, as presented.

P. Consideration of Approval of  
Contract Award to Clean Cut  
Painting for Exterior Painting of  
Twelve Relocatable Classroom  
Buildings at ACHS - Routine  
Restricted Maintenance

It is the recommendation of District Administration that the Board of Trustees approve a  
Contract Award to Clean Cut Painting for Exterior Painting of Twelve Relocatable  
Classroom Buildings at ACHS, as presented.

Q. Consideration of Approval of  
Contract Award to ProFab  
Construction to Replace and Repair  
Relocatable Classroom Roofing  
Panels at CIHS Extension - Routine  
Restricted Maintenance

It is the recommendation of District Administration that the Board of Trustees approve a  
Contract Award to ProFab Construction to Replace and Repair Relocatable Classroom  
Roofing Panels at CIHS Extension, as presented.

R. Consideration of Approval of  
Contract Award to Smith Mechanical  
to Replace Existing HVAC at OHS  
Career Center (Multi-Purpose)  
Building - Routine Restricted  
Maintenance

It is the recommendation of District Administration that the Board of Trustees approve a  
Contract Award to Smith Mechanical to Replace Existing HVAC at Oxnard HS Career  
Center (Multi-Purpose) Building, as presented.

S. Consideration of Approval of NPS  
Placement for Student, Case Number  
11, 20/21 According to the Student's  
IEP Team and the Director of  
Special Education

It is the recommendation of the Administrative Team that the Board of Trustees approve  
the Non-Public School (NPS) placements according to the students' IEP team and the  
Director of Special Education.

T. Consideration of Approval of the  
2021-2022 Oxnard Union High  
School District Plans for Student  
Achievement (SPSA)

It is the recommendation of District Administration that the Board of Trustees approve  
the 2021-2022 Oxnard Union High School District Plans for Student Achievement  
(SPSA), as presented.

U. Consideration of Approval of  
Renewal of District Technology  
Subscriptions for the 2021-2022  
School Year

It is the recommendation of District Administration that the Board of Trustees Approve  
the Renewal of District Technology Subscriptions for the 2021-22 School Year, as  
presented.

V. Consideration of Approval  
Renewal of Agreement between  
Oxnard Union High School District  
and Healthcorps

It is the recommendation of the District Administration that the Board of Trustees  
approves the renewal of agreement between Oxnard Union High School District and  
Healthcorps, Inc., as presented.

W. Consideration of Approval of  
Renewal Agreement between  
Oxnard Union High School District  
and Gold Coast K9 Police Services  
Dogs/On Site Detection Services

It is the recommendation of the District Administration that the Board of Trustees  
approves the Agreement between Oxnard Union High School District and Gold Coast K9  
Police Services Dogs/On Site Detection Services as presented.

X. Consideration of Approval of  
Overnight Field Trip: CIHS Cross  
Country, Big Bear, CA, August 9-13,  
2021 Running Camp

It is the recommendation of District Administration that the Board of Trustees approve  
Overnight Field Trip: CIHS Cross Country, Big Bear, CA, August 9-13, 2021 Running  
Camp, as presented.

Y. Consideration of Approval of Obsolete Textbooks to be Discarded	It is the recommendation of District Administration that the Board of Trustees approve Obsolete Textbooks to be Discarded, as presented.
Z. Consideration of Approval of New/Revised Course Proposal: Biochemistry Food Science (CP)	It is the recommendation of the District Administration that the Board of Trustees approve the Honors Math Colloquium, Honors Computer Science Colloquium, Honors Visual & Performing Arts Colloquium; Honors Social Science Colloquium, as presented.
AA. Consideration of Approval of Purchase of Musical Instruments for ACHS, CIHS and PHS	It is the recommendation of District Administration that the Board of Trustees approve the purchase of musical instruments, as presented.
BB. Consideration of Adoption of New French Textbook: VOCES	It is the recommendation of District Administration that the Board of Trustees adopt VOCES as the new textbook for French World Language.
CC. Consideration of Adoption of New Social Science Textbook: The Cultural Landscape for AP Human Geography	It is the recommendation of District Administration that the Board of Trustees approve of New Social Science Textbook: The Cultural Landscape for AP Human Geography, as presented.
DD. Consideration of Adoption of New Science Textbook: Environmental Science: Your World, Your Turn	It is the recommendation of District Administration that the Board of Trustees approve the Adoption of New Science Textbook: Environmental Science: Your World, Your Turn, as presented.
EE. Consideration of Approval to Change Condor and Oxnard Middle College High School from Title 1, Part A Targeted Assistance School (TAS) to Title 1, Part A Schoolwide Program (SWP)	It is the recommendation of District Administration that the Board of Trustees approve the change for Condor and Oxnard Middle College High School from Title 1, Part A Targeted Assistance School (TAS) to Title 1, Part A Schoolwide Programs (SWP), as presented.
FF. Consideration of Approval of Personnel Items	It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.
GG. Consideration of Approval of Proposed 2021-2022 Condor High School Calendar	It is the recommendation of district administration that the proposed 2021-2022 Condor High School calendar be adopted by the Board of Trustees, as presented.
HH. Consideration of Approval of Revision to Job Description: Student Intervention Specialist, First Reading	It is the recommendation of district administration that the revisions to Student Intervention Specialist, First Reading be approved by the Board of Trustees, as presented.
II. Consideration of Approval of Revision to 2020-2021 Classified and Certificated Salary Schedules	It is the recommendation of district administration that the revisions to 2020-2021 Classified and Certificated salary schedules be approved by the Board of Trustees, as presented.

**11. ACTION ITEMS**

A. Consideration of Approval of the 2021-2022 OUHSD Local Control Accountability Plan

**Motion:** Trustee Sher moved to approve the 2021-2022 OUHSD Local Control Accountability Plan, as presented. Seconded by Trustee Botello and carried unanimously with a vote of 5:0.

*Approved*

- The ELPAC is required to be able to redesignate students that are English Learners.
- Teachers on the English Learner review teams will be paid for the training for administering the ELPAC. They will also meet monthly to review ELPAC data, along with other local assessments at each school site, and will be paid and not asked to volunteer their time.
- To implement Goal 1 there will be seven new full time faculty teaching positions, temporary assignments, for class sized reduction in the LCAP and would be budgeted through AB86 monies. If these positions are a success, then they would be considered for inclusion in a more permanent way, in future years.

- The seven temporary full time faculty positions would be budgeted through AB86 in 21-22, ESSER II in 22-23 and would potentially be budgeted into the LCAP for 23-24. These positions would be advertised as temporary and the teachers who employ these positions would be made aware that they are on a temporary assignment due to one-time funding.
- The current staffing plan for the Welcome Centers is to utilize a current permanent faculty member. One temporary additional teacher to serve the program would be paid from the LCAP. If the number of students grows, greater than 30, the temporary position could possibly become permanent.
- The rosters for Learning Design Coaches and site Learning Instruction Techs would be available at the August 25<sup>th</sup> Board meeting.
- The CSUCI partnership interns would be at all school sites.
- In Goal 2 there would be five new counseling positions; OMCHS, ACHS, HHS, OHS and RMHS. The OMCHS position would be probationary through LCAP funding and the other four positions are temporary through AB86 funding. In the 21-22 school year there are 7.25 equivalent teaching positions in Career Technical Education that are primarily positions that were previously funded by VCOE R.O.P. programming. Some of the medical profession pathways would be moved from the Career Education Center to programs during the day.
- CTE teachers that weren't tenured in the past may become permanent with OUHSD depending on the type of credential they hold and the designated subjects folks, column one step one on the salary schedule, would apply to these persons.
- Trustees requested an update on PBIS in the fall to see the action behind it and the funds going in this direction at the school sites and the site coaches.
- Trustees requested an update on Culturally Responsive Practices to make sure there is follow through on the certificated time to support this as there would be days in August for professional development.
- Implicit bias training for teachers would be included within Culturally Responsive Practices and would be teacher led when possible.
- Students have been engaged on multiple levels to be informed there is funding available to participate in extracurricular activities, such as band, that their families aren't able to provide them with.
- Dr. McCoy affirmed that Music and Athletics includes ASB.
- All ASB's are being backstopped including Condor, FHS, RCHS and the comprehensive sites to make sure they have enough to run their activities programs for the year. The ASB Directors asked for \$15,000-\$20,000 up front and the gaps for athletics are being filled in.
- In Goal 3 the LCAP would fund the new Director of Wellness and Inclusion, the Director's Secretary and one proposed new Special Education Program Specialist. Through AB 86, staff proposed eight additional Student Wellness Specialists temporary positions, eight Wellness Center Guidance Technicians, classified positions, but have been memorialized in the AB86 plan presented to Trustees and built into the 21-22 Adopted Budget.
- Dr. McCoy noted that if a permanent employee would like to apply for one of the temporary positions, they would remain permanent to the district, but the person that back fills their assignment would be temporary.
- Trustees and the community were assured that all money spent within the LCAP fall within the allowed parameters.
- AB86 funds need to be spent by August 31, 2022.
- Dr. McCoy affirmed that all positions recommended to be filled within AB86 are temporary.
- Of the hourly assignments, e.g. teacher on special assignment (TOSA), where sections are funded the assignments are normally current employees to the district.
- Parents provided information to the district's community groups, LCAP process, to be used for practices and implementations for district parent trainings at district sites.
- Dr. McCoy reaffirmed that the aforementioned 16 positions discussed will remain temporary positions as long as their funding source remains one-time temporary.

- Trustees asked Dr. Salgado to make sure the job announcements are clear so the applicant understands that the position is temporary. It was recommended reviewing this language during the interview process so that it's clearly stated.
- Staff reviewed the AB86 plan with OFTSE in consultation and reviewed the positions that were included in the AB86 presentation to Trustees.

**B. Consideration of Approval of Service Learning Agreement between Oxnard Union High School District and California State University Channel Islands**

*Approved*

Motion: Trustee Edmonds moved to approve the Service Learning Agreement between Oxnard Union High School District and California State University Channel Islands, as presented. Seconded by Trustee Sher and carried unanimously with a vote of 5:0.

- The district has previously been active in this program and there are mentor teachers interested and engaged.
- Ms. Anna Jackson, Farm2School, informed Trustees that the CSUCI interns would learn more about the Farm2School Program and how it's delivered to OUHSD students, teach nutrition education to OUHSD students, work with different projects such as the ACHS school-wide composting project and possibly a public service project where the communication students would teach OUHSD students how to advertise for a health fair or a nutrition based topic.
- Ms. Jackson stated that Trustees approving this program is enough support at this time and offered to give an update on the program in six months.

**C. Consideration of Approval of OU Lesson Study Institute in Partnership with VCOE**

*Approved*

Motion: Trustee Herrera moved to approve the OU Lesson Study Institute in partnership with VCOE, as presented. Seconded by Trustee Botello and carried unanimously with a vote of 5:0.

President Hall called for a break at 8:00pm. The meeting resumed at 8:06pm.

**D. Consideration of Approval of the Adopted Budget, Fiscal Year 2021-22**

*Approved*

Motion: Trustee Sher moved to approve the Adopted Budget, Fiscal Year 2021-22, as presented. Seconded by Trustee Herrera and carried unanimously with a vote of 5:0.

- The district will be funded based on ADA for the 21-22 school year as Distance Learning will not take place.
- Trustees will be asked to approve budget adjustments, increase or decrease, at the time the First Interim is presented to Trustees.
- ESSER I, II and III are based on the district's Title I funding.
- Extended Learning Opportunities and the in-person instruction funding are the only monies budgeted within the adopted budget, salaries and benefits, for 2021-22 fiscal year, approximately \$20,000,000 in other State revenue.
- The \$4,300,000 noted in Ms. Thomas' presentation hasn't been assigned.
- When general fund dollars are transferred into a special fund, such as DSHS start-up fund, the money can be transferred out at any time since it originated as general fund dollars.
- The purchase of a diesel bus is only a recommendation at this time. Trustees would have to approve the purchase first, agendized at a future board meeting, so the cost of the bus could be moved from the fund balance to the budget. Trustees requested that bus replacement needs be added to the M.O.T. staff report that is scheduled to take place August 25, 2021.
- OUHSD currently has the largest transportation fleet in Ventura County and a lot of the older diesel buses have already been replaced.
- The 2022-23 budget outyear does include DSHS staffing for the principal and his secretary. The 2023-24 budget outyear includes DSHS staffing for the principal, assistant principals, principal's secretary and classified staff, but not the teachers as they will be relocated from other school sites.
- Trustees requested to work with Dr. McCoy, next fiscal year, on the budget for DSHS furniture, fixtures and equipment (FF&E) as this will allow the future DSHS principal and staff to be aware of how much their budget would be.
- Trustees expressed their concern again about the temporary positions to be paid from AB86. Dr. Salgado informed Trustees that there is an annual notice, included in the return to service announcements in May of each year, given to employees.

- The Solar Drive district office operating expenses are approximately 20% more than the K Street district office operating expenses were. Ms. Thomas reminded Trustees that Rio SD occupies the third floor of the Solar Drive office and they pay 30% of the utilities expense. This has been factored into the OUHSD budget.
- DSHS expenses are currently being paid from Measure A and the issued COP. Once OUHSD takes the building over from the contractor for student use, the operating expenses will be budgeted into the adopted budget, approximately 2023-24.
- Ms. Thomas informed Trustees that the fiscal services department doesn't usually keep track of the temporary positions as this is something human resources takes care of.
- Every position that is in the LCAP has been budgeted for in the 2021-22 fiscal year and in the multi-year projections.
- The cost of the aforementioned 16 new positions would be approximately \$1,500,000, which includes mental health and wellness technicians. Trustee Sher stated the district uses SROs at the cost of \$1,500,000 which could be used to pay for the mental health and wellness technicians on a permanent basis.
- The LCAP requires the district to have metrics that measure all of the actions and services the district prescribes; therefore, the temporary AB86 positions have been included in the LCAP because they can be tied to the same metrics used to measure the goals, actions, services and outcomes. The metrics can be brought to Trustees in the future as part of the discussion in the worth of continuing the positions. The guidance from the State is to use the baseline from 2019-20.

Trustees thanked Ms. Thomas for all of her work in developing the budget and the conservative nature used to develop it. They especially thanked her for all of her efforts this year without an Assistant Superintendent of Business Services. Ms. Thomas thanked her staff. Dr. McCoy added that Ms. Thomas was a recipient of one of the Superintendent's IMPACT Awards that were given out earlier today.

E. Approval of the 2021-22 Education Protection Account (EPA) Spending

Motion: Trustee Herrera moved to approve the 2021-22 Education Protection Account (EPA) Spending, as presented. Seconded by Trustee Edmonds and carried unanimously with a vote of 5:0.

*Approved*

- The EPA spending is part of the LCFF revenue but the State requires the district to recognize part of that money as EPA.
- EPA monies are used to pay instructional salaries.

F. Consideration of Adoption of Resolution No. 21-25 Establishing the Special Revenue Fund 08 to Account for Non-Fiduciary ASB

Motion: Trustee Sher moved to adopt Resolution No. 21-25 establishing the Special Revenue Fund 08 to account for Non-Fiduciary ASB, as presented. Seconded by Trustee Herrera and carried unanimously with a vote of 5:0.

*Approved*

G. Consideration of Approval of Field Act Waiver for Independent Study Programs at 1800 N. Solar Drive

Motion: Trustee Herrera moved to approve the Field Act Waiver for Independent Study Programs at 1800 N. Solar Drive, as presented. Seconded by Trustee Edmonds and carried unanimously with a vote of 5:0.

*Approved*

- The district would have to relocate the Independent Study meetings to one of the existing school sites if the waiver was not approved.
- Oxnard Adult School doesn't require this type of waiver as it is for high school students only.
- Students that are 17.5 years of age and younger are typically in the secondary independent study at FHS GE program.
- Mr. Poul Hanson, OUHSD Project Manager, will submit this waiver by Monday, June 28, 2021. Dr. McCoy will contact the district attorney that assists with OPSC issues to get a timeline for approval of the waiver.

H. Consideration of Approval of Internship Residency Agreement Between California Lutheran

Motion: Trustee Sher moved to approve the Internship Residency Agreement Between California Lutheran University and Oxnard Union High School District, as presented. Seconded by Trustee Herrera and carried unanimously with a vote of 5:0.



University and Oxnard Union High School District

*Approved*

- This agreement is for interns, not for student teachers.
- This program is not designed to replace a credentialed teacher. It's designed to back-fill one or two sections that can't be filled, in addition to their student teaching experience.
- CSUCI's full credential program is moving to the residency model where candidates receive a stipend, work with a mentor teacher to complete their student teaching and will also do other work for the district during the school day. Cal Lutheran doesn't yet have a residency model, but the district is helping them pilot one.
- The program will allow for a student teaching placement at the beginning of the year, but the district typically won't know if there is a need for an intern until late September. The district is trying to place everyone as equitably as possible.
- CSUCI doesn't have a PPS program but the district does work with Cal Lutheran for counseling placements.
- Part of the requirements for Cal Lutheran's internship is to have their subject matter proficiency and the basic skills requirement.
- Dr. McCoy affirmed that if an extra section is needed for a class, it's first offered to an OUHSD certificated teacher in every instance.

Items I, J and K were considered together at one time.

I. Consideration of Acceptance of Oxnard Federation of Teachers and School Employees 2018-2021 Initial Sunshine Proposal: Certificated Bargaining Unit

Motion: Trustee Sher moved to accept the Oxnard Federation of Teachers and School Employees 2018-2021 Initial Sunshine Proposal: Certificated Bargaining Unit, as presented. Seconded by Trustee Botello and approved unanimously with a vote of 5:0.

*Approved*

J. Consideration of Acceptance of Oxnard Federation of Teachers and School Employees 2018-2021 Initial Sunshine Proposal: Classified Bargaining Unit

Motion: Trustee Sher moved to accept the Oxnard Federation of Teachers and School Employees 2018-2021 Initial Sunshine Proposal: Classified Bargaining Unit, as presented. Seconded by Trustee Botello and approved unanimously with a vote of 5:0.

*Approved*

K. Consideration of Acceptance of Oxnard Federation of Teachers and School Employees 2018-2021 Initial Sunshine Proposal: Paraeducator Bargaining Unit

Motion: Trustee Sher moved to accept the Oxnard Federation of Teachers and School Employees 2018-2021 Initial Sunshine Proposal: Paraeducator Bargaining Unit, as presented. Seconded by Trustee Botello and approved unanimously with a vote of 5:0.

*Approved*

## 12. STAFF REPORTS and BOARD DISCUSSION

A. Black Education Annual Report

Staff reviewed the progress on Black/African American Education in the District.

- Dr. McCoy thanked Constina Baylor, Detra Young, Trustee Sher, Marianne Ramos, Willie Dillon, Grenesha Holmes, Dr. Irene Pinkard, Dr. Kimberly Tresvant and Reverend Benjamin Thomas for all of their good work, thought and effort as they began the work this year.
- Dr. McCoy thanked Mona Piñon and all of the team that is running the Core Literature Committee.
- OUHSD is in development with Oxnard College for the dual enrollment Filipino Language Program and Dr. McCoy appreciates the work of Dr. Oscar Cobian, Vice President of Student Development, and Luis Sanchez, President, around their recruitment process for a Filipino Language instructor. CIHS has more than 100 students that are eager to participate in this program.
- Trustees requested the CAAASA conference be added to the approved list of conferences that Trustees may attend.
- The Core Literature Committee book list is dynamic and will continue to evolve. This list is continually shared with department chairs and shared at grade level meetings. Dr. McCoy will ask Mr. Adams, Assistant Superintendent Educational Services, to track which titles are being read and their frequency.

- Trustees requested to include the teacher librarian book section as it's a strong section as well when it comes to the diversity of the literature.
- Trustees requested that the monies budgeted for the libraries be used to diversify school and classroom libraries.
- Trustee Botello requested that Dr. McCoy have set dates for the committee meetings in the coming, to promote the committee and encourage families and students to participate. She would also like to participate on the committee.
- Trustee Herrera expressed her concerns about DEI (Diversity, Equity and Inclusion) training; assisting students, faculty and management of color on healing for what they've experienced; having the Director of Wellness and Inclusion and Student Wellness Specialists available for students to share their experiences; where would district staff receive guidance on respectful communication with a colleague, a student or immediate supervisor; trainings for courageous conversations on how to communicate or how to approach this subject and would like to have staff define what ongoing conversations would look like and what action would be taken to change the structure. She commended the committee and respects everyone's work.

Trustees thanked Dr. McCoy for his leadership on this report, the steering committee members for their work and the community partners participation in such important work for OUHSD to assist Trustees in better serving the students of color. They requested to have the Principals Advisory Council continue.

### 13. BOARD REPORT AND COMMUNICATIONS

#### A. Trustee Hall

- Attended four graduation ceremonies, felt this year's graduation ceremonies have been the most special that he's attended and they were exceptionally well run.

#### B. Trustee Herrera

- No report.
- Trustees Herrera and Botello shared what items would be discussed at the August 11, 2021 Board Retreat:
  - Opening and welcome
  - Brown Act Refresher (Mr. Tony Wold), Open Session, Closed Session, Social Media and Correspondence
  - Best Practices & Expectations on working as a Board
    - i. Requests to the Superintendent
    - ii. Communication with each other/district employees/community
  - Board Goals
  - Introduction of new Executive Cabinet members and wrap up
- ❖ President Hall asked to set up a tentative calendar for next year that includes dates for the superintendent's evaluation to be done separate from a regular board meeting. He would also like to know what is the best practice on Trustees recommending items to be agendaized for board meetings, avoid possible serial meeting.

#### C. Trustee Sher

- Trustee Sher requested that the Teaching Tolerance's Social Justice Standards be tabled to a future meeting as the information wasn't shared; therefore, she wasn't able to discuss it. She stated it's a framework for anti-bias education and used to be Teaching Tolerance but recently the name was changed to Learning for Justice. Trustees decided it would come back as an action item, first reading, at the August 25, 2021 board meeting.
- Attended four graduation ceremonies.
- Participated in the Ventura County Social Justice Fund community organizing meeting that featured two OUHSD graduates.
- Reminded everyone that Sunday, June 27, 2021 at 2:30pm, the Oxnard Pride Celebration will begin at Plaza Park.
- Wished everyone a relaxing and wonderful summer.
- Requested a land acknowledgement be done at 1800 Solar Drive for the Indigenous community at the first official board meeting on August 25, 2021. Trustees Sher and Botello volunteered to work with the Superintendent to help plan the opening ceremony for the new district office and Oxnard Adult School.

D. Trustee Edmonds

- Felt good about this year's graduation ceremonies and enjoyed the activities at each.

E. Trustee Botello

- Congratulated the Class of 2021 and is looking forward to next year.
- Honored to participate in six graduation ceremonies last week.
- Humbled to finish her first academic year as part of OUHSD's Board of Trustees.
- Through the challenges and hurdles all have remained resilient.
- Extended a thank you to teachers and support staff for being the extended family to OUHSD students as they were in need of this more than any other year.
- Proud of the large and extended OUHSD family across the entire district and is confident that when she looks back that another year like this will not occur as all are stronger from this experience.
- Wished everyone a restful summer break.
- Thanked teachers for going that extra step by participating in summer school this year for credit recovery.

#### 14. ITEMS FOR FUTURE CONSIDERATION

- Trustees reviewed the Items for Future Consideration.

#### 15. ADJOURNMENT

President Hall adjourned Open Session at 10:29 p.m.

Approved as presented  
August 11, 2021

#### BOARD OF TRUSTEES



Karen M. Sher, M.Ed., Clerk



Dr. Tom McCoy, Secretary  
and Superintendent

Board meetings are video recorded and are available at:  
<http://www.oxnardunion.org/board-of-trustees/board-meeting-videos>

