

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING

DATE: August 11, 2021
TIME: **5:00 PM**
PLACE: District Office Board Room
1800 Solar Drive
Oxnard, CA 93030

Visitors are always welcome, and suggestions and public comments are encouraged. Those wishing to address the Board on items not on the agenda may do so under "Audience to Address the Board of Trustees." Those wishing to address the Board on agenda items may do so at the time the item is taken up for action. Please secure a Speaker Card from the executive assistant. In accordance with Education Code 35145.5, the Board cannot enter into a formal discussion or make a decision on any matter not on the agenda. The Board may take action to refer any subject discussed to a later meeting or to the Superintendent. The Board requests that all pagers and cell phones be turned off or placed on silent mode as a courtesy to those in the audience.

In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least three days before the meeting date. *This will enable the District to make reasonable arrangement to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.*

A complete agenda packet is available at the District Office, 1800 Solar Drive, Oxnard, California, Monday through Wednesday prior to a regularly scheduled Board meeting. Board agendas and minutes are available on the district's website at www.oxnardunion.org. Minutes can be made available, upon request, in another language. A student's parent/guardian, or a student aged 18 and older, may request in writing that their personal directory information (EC 49061) be excluded from the minutes of Board Meetings (EC 49073.2)

1. OFFICIAL OPENING OF MEETING

2. PLEDGE OF ALLEGIANCE

3. ADOPTION OF AGENDA

4. APPROVAL OF MINUTES

Regular Board Minutes dated June 23, 2021

5. PUBLIC COMMENTS ON OPEN SESSION ITEMS AND PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Those persons wishing to address the Board may do so at this time and are asked to complete a Speaker Card. All public comments are to be directed to the Board president. Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. However, in exceptional circumstances when necessary to ensure full opportunity for public input, the president may, with Board consent, adjust the amount of time allowed for public input and/or the time allotted for each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. The president may also ask members of the public with the same viewpoint to elect a few individuals to address the Board on behalf of that viewpoint. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board. Please refer to the complete text of Oxnard Union High School District Board Bylaw 9323:Conduct of Board Meetings - Public Participation.

6. PUBLIC HEARING

- A. Request for General Elections Waiver Requirement for Trustee Area Election
- B. 2021-2024 Paraeducator Unit Initial Bargaining Proposals Between Oxnard Union High School District and Oxnard Federation of Teachers and School Employees
- C. 2021-2024 Classified Unit Initial Bargaining Proposals Between Oxnard Union High School District and Oxnard Federation of Teachers and School Employees
- D. 2021-2024 Certificated Unit Initial Bargaining Proposals Between Oxnard Union High School District and Oxnard Federation of Teachers and School Employees

7. CONSENT CALENDAR

Business Services

- A. Consideration of Approval of Purchase Orders and Direct Pays, June 13 - August 1, 2021
- B. Consideration of Approval of the Disposal of Surplus Asset Items, June 23, 2021 – August 10, 2021
- C. Consideration of Adoption of Resolution No. 21-26 Acknowledging Application Filed are Beyond Bond Authority
- D. Consideration of Adoption of Resolution No. 21-27 Identifying and Authorizing District Representatives who will Certify Documents and Act as Liaisons to the Office of Public School Construction and State Allocation Board for State School Facility Program Applications
- E. Consideration of Adoption of Resolution No. 21-28 Declaring the District's Intention to Dispose of a Portion of 3400 Gonzales Road in Oxnard, CA, (APN #183-0-030-180) as Surplus Property to Private Sector (Including, But Not Limited to, Disposition by Sale, Lease, or Exchange)

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- F. Consideration of Approval of Contract Award to Team West Contracting Corporation for 5 Additional Access Gates in the New Perimeter Fencing at ACHS – Measure A
- G. Consideration of Approval of Contract Adjustment to Ardalan Construction Company, Inc. for Addition of Fire Alarm Pathway at RMHS Building U as Part of the Bleacher Project– Measure A
- H. Consideration of Approval of Purchase Order to VenTERRA Environmental, Inc. (VTE) for Demolition of Tectum Ceiling Board throughout the First Floor of Bldg. C at CIHS – Measure A
- I. Consideration of Approval of Purchase Order Increase to WLC Architects Fee Adjustments for HVAC Improvements at OHS – Measure A
- J. Consideration of Approval of Purchase Order Increase to WLC Architects Fee Adjustments for HVAC Improvements at PHS – Measure A
- K. Consideration of Approval of Purchase Order Adjustment to Mark Hawkins for Additional Inspection Services at HHS and ACHS Bleacher and Stadium Project – Measure A
- L. Consideration of Approval of Purchase Order for Pro-Fab Construction, Inc for the Reconstruction and Improvements of 30'x 32' Relocatable for Office Compound at New DSHS Project – Measure A
- M. Consideration of Approval of Purchase Order to Scott and Sons for Shear Wall Electrical Drops in Building C as Directed by District and Work Not Performed by Contractor at CIHS – Measure A
- N. Consideration of Approval of Purchase Order for Pro-Fab Construction, Inc for the Reconstruction and Improvements of (2) 30'x 32' Relocatable for Contractor Offices at Compound at DSHS Project – Measure A
- O. Consideration of Approval of Certification of Substantial Completion for the Stadium Project (Bid 637) at PHS – Measure A
- P. Consideration of Approval of Contract Fee Adjustment to Little Diversified Architects for the Bleacher Project at RMHS – Measure A
- Q. Consideration of Approval of Contract Increase (Allowance) that Includes a Staffing Allowance to Bernards Bros, Inc. for Unforeseen Offsite Improvements Required by City of Oxnard at DSHS Project – Measure A
- R. Consideration of Approval of Purchase Order to Scott and Sons for Temp Trailer Power at CIHS – Measure A
- S. Consideration of Approval of Contract Agreement Increase to Technion Contractors Inc. for Change in Scope at PHS Field Lighting Project – Measure A
- T. Consideration of Approval of Contract Adjustment to Ardalan Construction Company, Inc. for Change in Scope for Storm Drain Related to the Stadium Project at RMHS – Measure A
- U. Consideration of Approval of Purchase Order to PacifiCom to Install Change Order Data Cabling at CIHS – Measure A
- V. Consideration of Approval of Purchase Order for Pro-Fab Construction, Inc for the Removal and Reconditioning of a Relocatable from CIHS to DSHS – Measure A
- W. Consideration of Approval of Purchase Order to Scott and Sons for Change Order Electrical Work Not Performed by Contractor at CIHS– Measure A
- X. Consideration of Approval of Contract Adjustment to Ardalan Construction Company, Inc. for Change in Scope for OHS HVAC Project – Measure A
- Y. Consideration of Approval of Purchase Order to Scott and Sons District Requested Electrical Work at Channel Islands Refused by General Contractor at CIHS – Measure A
- Z. Consideration of Approval of Contract Adjustment to Ardalan Construction Company, Inc. for AV Scope Transfer for Stadium Project at RMHS – Measure A
- AA. Consideration of Approval of Contract Adjustment to Ardalan Construction Company, Inc. for Change in Scope for Fire Alarm Panel at RMHS – Measure A
- BB. Consideration of Approval of Purchase Order to PacifiCom to Install Communication Cabling Throughout the Second Floor of Bldg. B at CIHS – Measure A
- CC. Consideration of Approval for Purchase Order Adjustment to Tetra Tech, Inc. to Perform a Phase I Environmental Assessment for the Calleguas Creek Borrow Site for Imported Fill Soil for DSHS – Measure A
- DD. Consideration of Approval of Purchase Order to VenTERRA Environmental, Inc. to Remove Unforeseen Hazardous and Non-Hazardous Materials at CIHS as Needed – Measure A
- EE. Consideration of Approval for Purchase Order Adjustment to Tetra Tech, Inc. to Providing Certified Arborist Services for the DSHS as required by City of Oxnard – Measure A

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- FF. Consideration of Approval of Purchase Order for Pro-Fab Construction, Inc for the Reconstruction and Improvements of (1) 24' x 40' Relocatable at DSHS Project – Measure A
- GG. Consideration of Approval of Purchase Order to Procell Cellars Inc. for the Coax Run Relocation at HHS also known as T-Mobile to Avoid New Bleacher Conflicts – Measure A
- HH. Consideration of Approval of Final Adjustment to the Guaranteed Maximum Pricing to Balfour Beatty LLC. for DSHS – Measure A
- II. Consideration of Approval of a Contract Award to DC Architects to Provide Architectural Design Services to Replace the FHS Gymnasium with an Activity Room Building and Exterior Basketball Court – Measure A
- JJ. Consideration of Approval of Elite Modular Piggyback Contract Bid SSPU, #40-09/2016-17 with Savanna School District for 4 Additional Leased Relocatable Classroom Buildings for CIHS for HVAC Modernization Staging – Measure A
- KK. Consideration of Approval of a Contract Award to Kiwitt's General Building to Provide New Underground Water and Sewer for Existing and New Relocatable Buildings at CIHS Extension Adult Transition School
- LL. Consideration of Approval of a Contract Award to Service Pro Fire Protection for Adding a Fire Alarm System at CIHS Extension 9 Relocatable Buildings
- MM. Consideration of Approval of a Contract Award to Fence Factory for Perimeter Fencing at HHS Relocatable Classroom Building Installations
- NN. Consideration of Approval of Contract Award to Sports Facilities Group to Replace the Varsity Baseball Backstop at HHS
- OO. Consideration of Approval of Contract Award to Hughes General Engineering for a Concrete Pad for Replacement Cargo Containers at OHS
- PP. Consideration of Approval of Contract Award to Finish Line Paving for an Asphalt Pad for a Changing Room at OHS
- QQ. Consideration of Approval of Purchase Order to Scott and Sons for Electrical at B Panel Work not Performed by Contractor at CIHS – Measure A
- RR. Consideration of Approval of Contract Adjustment for AP Construction Group for Additional Scope Noted in Change Order #5 for RCHS HVAC Project – Measure A
- SS. Consideration of Approval of Contract Award to A & E Cabinets for 48 Classroom Cabinets at CIHS
- TT. Consideration of Approval of Contract Award to Buffum's Safe & Lock for Replacement Door Hardware at FHS for All Exterior Doors
- UU. Consideration of Approval of Service Agreement with Empowered Solutions, LLC, for Consulting Services Related to the Acquisition of AB 841 Funding
- VV. Consideration of Approval of Revision of Authorization of Signatures
- WW. Consideration of Approval of Revision of Designation of Representatives to the Board of Directors of the California Schools Employee Benefits Organization (CSEBO)
- XX. Consideration of Ratification of Agreement Between Oxnard Union High School District and Ventura Rental Party & Events
- YY. Consideration of Approval of Agreement between OUHSD and Alliant for Cyber Liability Insurance
- ZZ. Consideration of Approval of Change Order #01 to AAA Networks to Install SFPs at all School Sites

Educational Services

- AAA. Consideration of Approval of Non-Public Schools (NPS) Placements According to the Student's IEP Team and the Director of Special Education
- BBB. Consideration of Approval of Overnight Field Trip: OHS Volleyball, Redondo Beach, CA October 8-9, 2021 Volleyball Tournament
- CCC. Consideration of Approval of Overnight Field Trip: OHS Volleyball, San Luis Obispo, CA, September 10-11, 2021 Volleyball Tournament
- DDD. Consideration of Renewal of Memorandum of Understanding between Oxnard Adult School, Oxnard Union High School District and Oxnard Elementary School District
- EEE. Consideration of Renewal Agreement between Oxnard Union High School District and Fagen Friedman and Fulfroost for School Year 2021-2022

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- FFF. Consideration of Renewal Agreement between Oxnard Union High School District and Ventura County SELPA (OT) for School Year 2021-2022
- GGG. Consideration of Renewal Agreement between Oxnard Union High School District and Ventura County SELPA (SESS) for School Year 2021-2022
- HHH. Consideration of Renewal Agreement between Oxnard Union High School District and Armando Ramirez Interpreting LLC-English/Spanish Interpreting for IEP Meetings and Translations of IEPs for School Year 2021-2022
- III. Consideration of Renewal Agreement between Oxnard Union High School District and Maxim Healthcare Services, Inc. dba Maxim Staffing Solutions- Health and Nursing Services per Student's IEP for 2021-2022
- JJJ. Consideration of Renewal Agreement between Oxnard Union High School District and City Impact for school year 2021-2022
- KKK. Consideration of Approval of the Purchase of Uninterruptible Power Supply (UPS)
- LLL. Consideration of Approval of the Purchase of Chromebook Cases

Human Resources

- MMM. Consideration of Approval of Personnel Items
- NNN. Consideration of Approval of Revision to 2021-2022 Oxnard Adult School's Classified Employees Salary Schedule

Superintendent

- OOO. Consideration of Adoption of an Approved List of Memberships, Conferences, Workshops or Meetings Board Members May Attend

Board Policies

- PPP. Consideration of Revision of Board Policy 6158: *Independent Study Program* [First Reading]

8. ACTION ITEMS

Human Resources

- A. Consideration of Acceptance of 2021-2024 Certificated Unit Initial Bargaining Proposal Between Oxnard Union High School District and Oxnard Federation of Teachers and School Employees
- B. Consideration of Acceptance of 2021-2024 Classified Unit Initial Bargaining Proposal Between Oxnard Union High School District and Oxnard Federation of Teachers and School Employees
- C. Consideration of Acceptance of 2021-2024 Paraeducator Unit Initial Bargaining Proposal Between Oxnard Union High School District and Oxnard Federation of Teachers and School Employees
- D. Consideration of Approval of Sabbatical Leave Request: Robert Borneman, 2021-2022 School Year
- E. Consideration of Approval of Revision to Job Description: *Student Intervention Specialist*, [Second Reading]

9. CLOSED SESSION

During this time, the Board may adjourn to Closed Session to discuss confidential material relating to the following items.

- A. Public Employee: Discipline/Dismissal/Release/Resignation/Appointment/Reassignment/Employment Government Code Section 54957(b)(1)
 - Appointment: Director of Instructional Support Services
 - Appointment: Assistant Principal
- B. Conference with Labor Negotiator(s): Government Code Section 54957.6
 - Agency Negotiator: Dr. Deborah Salgado, Assistant Superintendent-Human Resources
 - Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE)
 - Classified, Certificated and ParaEducator Bargaining Units
- C. Student Personnel: [Education Code §35146, 48912, 48919]
- D. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146

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- E. Conference with Legal Counsel - Anticipated Litigation, Pursuant to Government Code § 54956.9 (d)
 - a. Number of cases: Three
 - F. Conference with Real Property Negotiator (Govt. Code § 54956.8)
PROPERTY: Multiple District-owned parcels, including: (1) District Office Campus, 309 and 315 South K Street, Oxnard, CA, APNs 202-0-010-630; (2) 1101 W 2nd St., Oxnard, CA, APN 202-0-233-355; (3) 280 and 300 Skyway Drive, Camarillo, CA, APN 230-0-130-105; and (4) 3400 W. Gonzales Rd, Oxnard, CA, APN 183-0-030-180 (5) 4235 Mar Vista Drive, Camarillo, CA 93010 APN 156-0-180-345
AGENCY NEGOTIATOR: Dr. Tom McCoy, Superintendent and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc.
NEGOTIATING PARTIES: To be determined
UNDER NEGOTIATION: Price and terms of payment
- 10. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION**
- 11. DISCUSSION ITEMS**
- A. Introduction of Executive Cabinet
 - B. Brown Act Refresher: Open Session, Closed Session, Social Media and Correspondence
 - C. Best Practices & Expectations on Working as a Board
 - i. Requests for the Superintendent
 - ii. Communication between Trustees, District Employees and Community
 - D. Overview of Academic Year 2021-2022
 - E. Board Goals
 - F. Recommendations to Executive Cabinet
- 12. BOARD REPORT AND COMMUNICATIONS**
- 13. ITEMS FOR FUTURE CONSIDERATION**
See attached
- 14. ADJOURNMENT**