

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING

June 9, 2021

1. CALL TO ORDER

The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Hall on June 9, 2021 at 4:00 p.m., Pacifica High School, 600 E. Gonzales Road, Oxnard, California.

Trustees Present:

Steve Hall, Ed.D., President
Beatriz R. Herrera, Vice President
Karen M. Sher, M.Ed., Clerk
Wayne Edmonds, Member
Elizabeth M. Botello, Member

Administration present:

Tom McCoy, Ed.D., Superintendent
Deborah Salgado, Ed.D., Assistant Superintendent-Human Resources
Sylvia M. Diaz, Executive Assistant

Student Representative:

Marina Cleavenger

Translator:

Guests present:

Marianne Ramos, Lupe Reyes-Castillo, Maricruz Hernandez, Dr. Darlene Garcia, Shannon Houston-Scott and Carrie Wolfe.

2. PLEDGE OF ALLEGIANCE

President Hall asked Destiny Marquez, PHS ASB President, to lead the Pledge of Allegiance to the flag.

3. RECOGNITION

A. Valedictorians

B. Retirees

C. Campus Supervisor of the Year

D. Paraeducator of the Year

E. Classified Employee of the Year

F. Certificated Employee of the Year

Valedictorians

ACHS

Ethan Adler	Alejandro F. Colmenero
Nikolas Astvasadoorian	David A. Kamassah
Anna K. Barlow	Paris Landry
Jack C. Cadenhead	Jacob L. Speth
Jaylynn L. Cao	Kaitlyn N. Wagman
Emily M. Chang	Kaethe L. Zappacosta
Marie A. Collette	

CIHS

Jacqueline Macias
Jordan Reyes
Aliya Sabater

Condor

Melina Juarez

FHS

Sandra Vasquez

HHS

Denise Joyce Morata
Marilyn Perez

OHS

Evelyn Alcaraz Vargas	Jenna Huynh
Rafael Apodaca Morales	Shelby Jackson
Aayah Bdour	Lizbeth Perez
Jose Bravo	Frankie Salazar Ortiz
Lily Centeno	Talia Sajor
Josilyn De Martino	Roy Trillana
Dat Huynh	

PHS

Vanessa Alvarez
Kevin T. Bui
Julisa Cortes

Pauline J. Gomez
Sophia N. Landeros
Christian M. Lizaso

Jared C. Sagmaquen
Julian Miguel C. Tuazon

Adriana L. Esqueda	Andrea Rodriguez	
<u>RCHS</u>		
Kailyn Aune	Mikaila R. Hanks	Kimberly Luga
Abigail Crosby	Chloe Harber	Aaron Martinez
Daniel Gabriel D. Dapula	Haley M. Jeffers	Alexandra R. Masci
Teagan J. Davidge	Negin Jilani	Eva Mulvihill
Brandon V. Dinh	Meghan P. Johnson	Rebekah Nachian
Caighley Espardinez	Catherine Kelly	Aubrianna Sabatini
Audrey Gross	Drew K. Loppnow	Colin Wong

RMHS

Luis A. Bravo	Serena I. Sabedra
Gabriela M. Godinez Lomeli	Kaitlyn M. Schettler
Trinity L. Haywood	Jaylin Alexis A. Velasco
Justin C. Lan	Ian T. Wiebelhaus

Retirees

Elisa Aspuria	Linda Sugino
David Dundore	Nancy Burdick
Arthur Orpilla	Richard Jimenez
Roosevelt L. Beckett	Steven Toliver
Robert Edison	Kevin Callaway
Peter Parziale	Beth King
Christine Biddison	Louis Vallejo
Sheila Fudge	Ida Castillo
Eufrocina Ramirez-Dean	Margaret Morrison
Dennis Bolling	Alfonso Vargas
Christian Gillian	Cecilia Castro
Mark Riley	Eric Mountcastle
Kevin Brower	Sherry Creager
Pamela Hardi	Suzanne Nishimori
Mark Storer	Adrienne Denny
Michael Bunde	Sylvia Ochoa
Cathryn Hewson	

Employees of the Year

Kate Pussehl – Paraeducator
 Ruben Martinez – Campus Supervisor
 Graciela Zizumbo – Classified
 Waleska Canales – Classified
 Shannon Klemann – Certificated

President Hall called for a break at 4:53pm.

4. RECONVENE - District Office Board Room 220 South K Street

President Hall reconvened the meeting, 309 South K Street, Oxnard, CA 93030, at 5:30pm.

5. ADOPTION OF AGENDA

Motion: Moved by Trustee Herrera to adopt the agenda of June 9, 2021, as presented. Seconded by Trustee Sher and carried unanimously with a roll call vote of 5:0.

6. APPROVAL OF MINUTES

Motion: Moved by Trustee Herrera to approve the minutes of May 26, 2021 Regular Board meeting, as presented. Seconded by Trustee Botello and carried unanimously with a roll call vote of 5:0.

7. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

No comments received.

8. CLOSED SESSION

President Hall announced that the Board was going into Closed Session at 5:32 p.m. to discuss confidential material relating to the following items noted below.

- A. Public Employee: Discipline/Dismissal/Release/Resignation/Appointment/ Reassignment /Employment - Government Code Section 54957(b)(1)
 - Principal: Channel Islands High School
 - Principal: Pacifica High School
- B. Conference with Labor Negotiator(s) Government Code Section 54957.6 – Agency Negotiator: Dr. Deborah Salgado, Assistant Superintendent – Human Resources Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) - Classified, Certificated and ParaEducator Bargaining Units
- C. Student Personnel: [Education Code §35146, 48912, 48919]
- D. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- E. Conference with Legal Counsel - Anticipated Litigation, Pursuant to Government Code § 54956.9 (d)
 - a. Number of cases: Three
- F. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (2) 1101 W. 2nd St., Oxnard, APN 202-0-233-255; (3) 280 and 300 Skyway Drive, Camarillo, CA, APN 230-0-130-105; an/d (4) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115
AGENCY NEGOTIATOR: Dr. Tom McCoy, Superintendent and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined
UNDER NEGOTIATION: Price and terms of payment

9. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 6:40 p.m. President Hall reported out that during Closed Session the Board of Trustees of the Oxnard Union High School District approved the appointment of Marianne Ramos to the position of Principal of Channel Islands HS. The motion was made by Trustee Sher and Seconded by Trustee Herrera and was approved by a vote of 5:0 and is effective July 1, 2021. President Hall also reported out that during Closed Session the Board of Trustees of the Oxnard Union High School District approved the appointment of Chris Ramirez to the position of Principal of Pacifica HS. The motion was made by Trustee Herrera and Seconded by Trustee Sher and was approved by a vote of 5:0 and is effective July 1, 2021.

Dr. McCoy introduced Lisa Sadowsky, Coordinator Cal-Safe, and Dr. Freda Rossi, Director Wellness and Inclusion.

Due to a personal emergency President Hall announced, at 6:41pm, that he had to step out of the boardroom. Vice President Herrera presided over the board meeting until President Hall returned at 6:56pm.

10. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

No comments received.

11. STUDENT REPRESENTATIVE to the BOARD of Trustees REPORT – Marina Cleavenger

Marina Cleavenger provided her report for the time period since the last board meeting on March 24, 2021.

Trustees and staff honored Daniel Mojica, Oxnard District Council President, and Marina Cleavenger, Student Representative to the Board of Trustees, for their service this year with a plaque, for each, and recognition. Trustees and staff welcomed Ms. Zoe Gonzales, 2021-2022 Student Representative to the Board of Trustees.

Ms. Cleavenger updated Trustees on the work she did to organize a rough draft of the revision of the district's dress code board policy. She met with students and administration, via Zoom, to get their input for her rough draft of the dress code board policy. Ms. Cleavenger stated the motto at the moment would be to place at the top of the dress code document, for all students of any gender or identity, "I have Freedom of Expression!".

Trustees stated Ms. Cleavenger is amazing, eloquent, empathetic, kind and they've been blown away by her work and preparation for board meetings. Her legacy is many things in regard to inclusivity, diversity and student voice, including the dress code board policy revision.

12. SUPERINTENDENT'S REPORT

Dr. McCoy's highlights:

- OUHSD is Returning in Person for the 2021-2022 School Year
- MC 3 Program Information
- California State Seal of Biliteracy (510 students)
- Summer School 2021 (At all sites except for CIHS)
- Public Comment Procedure in Board Meetings

Students and staff will be expected to wear masks during graduation ceremonies. Following the outdoor event guidance, those that are fully vaccinated, under the current guidance, shouldn't have to wear a mask at outdoor events.

13. CONSENT CALENDAR

Motion: Trustee Herrera moved to approve the Consent Calendar. Seconded by Trustee Botello and carried unanimously with a vote of 5:0

Trustees were informed that items K-R are not cost overruns but are more of an expansion of the scope of the work based on what was found when the work was started.

A. Consideration of Approval of Purchase Orders, May 15-31, 2021

Purchase Orders totaling \$4,968,681.10 be approved, as presented.

B. Consideration of Approval of Donations May 18 – June 1, 2021

It is the recommendation of District Administration that the Board of Trustees accept the donations report for the period of Donations May 18 – June 1, 2021, as presented.

C. Consideration of Approval of the Disposal of Surplus Asset Items, September 9, 2020 - June 8, 2021

It is the recommendation of District Administration that the items listed above be declared surplus and/or obsolete and that staff be authorized to dispose of all items through recycling, sale or other means, in the most expeditious manner, as presented.

D. Consideration of Approval of Authorization of Signatures, Fiscal Year 2021-22

It is the recommendation of District Administration that the Board of Trustees approve the authorization of signatures, as presented.

E. Consideration of Adoption of Resolution No. 21-18, Authority for the Board of Trustees to Improve Compensation for Certain Categories of Employees After July 1, 2021

It is the recommendation of District Administration that the Board of Trustees adopt Resolution No. 21-18, authority for the Board of Trustees to retroactively provide compensation for represented, unrepresented, and management employees after July 1, 2021, as presented.

F. Consideration of Adoption of Resolutions for Fiscal Year 2021-2022 :No. 21-19, Temporary Loans Between District Funds; No. 21-20, Appropriation Transfers ; No. 21-21, Authorization for Budget Transfers; No. 21-22, To Authorize the District to Borrow Funds for Immediate Requirements; and No. 21-23, Inter/Intra Fund Transfers

It is the recommendation of District Administration that the Board of Trustees adopt the following resolutions No. 21-19, Temporary Loans Between District Funds; No. 21-20, Appropriation Transfers; No. 21-21, Authorization for Budget Transfers; No. 21-22, To Authorize the District to Borrow Funds for Immediate Requirements; and No. 21-23, Inter/Intra Fund Transfers, as presented.

G. Consideration of Approval of a Contract Award to ProFab Construction to Relocate Two Relocatable Office Buildings from the Former District Office to DSHS-Measure A

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to ProFab Construction to Relocate Two Relocatable Office Buildings from the Former District Office to Del Sol HS-Measure A, as presented.

H. Consideration of Approval of Contract Award to MM Mechanical

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to MM Mechanical for HVAC Repairs & Maintenance at 1800 Solar Drive, as presented.

for HVAC Repairs & Maintenance at
1800 Solar Drive District Office

I. Consideration of Approval of a
Contract Award to The
Groundskeeper, Inc. to Add
Decomposed Granite and Turf at
OHS Stadium Running Track -
Measure A

It is the recommendation of District Administration that the Board of Trustees approve a
Contract Award to The Groundskeeper, Inc. to Add Decomposed Granite and Turf at
OHS Stadium Running Track, as presented.

J. Consideration of Approval of
Purchase Order to Pacific Coast
Sound and Communications for
Trailer Compound at PHS - Measure
A

It is the recommendation of District Administration that the Board of Trustees approve a
purchase order for the value as noted to Pacific Coast Sound and Communications, as
presented.

K. Consideration of Approval of
Contract Agreement Increase to
Twining for DSA Special Inspection
and Testing at DSHS Project -
Measure A

It is the recommendation of District Administration that the Board of Trustees approve a
purchase order for the value as noted to Twining, as presented.

L. Consideration of Approval of
Contract Agreement Increase to
Enterprise Construction, Inc. for
Change in Scope at ACHS Lighting
and Bleacher Project - Measure A

It is the recommendation of District Administration that the Board of Trustees approve a
purchase order for the value as noted to Enterprise Construction, Inc., as presented.

M. Consideration of Approval of
Contract Agreement Increase to
Technion Contractors Inc. for
Change in Scope at PHS Field
Lighting Project - Measure A

It is the recommendation of District Administration that the Board of Trustees approve a
purchase order for the value as noted to Technion Contractors, Inc., as presented.

N. Consideration of Approval of
Contract Agreement Increase to B2
Environmental Contractors Inc. for
Added Air Monitoring Scope at
CIHS HVAC Project - Measure A

It is the recommendation of District Administration that the Board of Trustees approve a
contract increase for the value as noted to B2 Environmental, as presented.

O. Consideration of Approval of
Contract Agreement Increase to
Technion Contractors Inc. for Musco
Pole Field Change in Scope at PHS
Field Lighting Project - Measure A

It is the recommendation of District Administration that the Board of Trustees approve a
purchase order for the value as noted to Technion Contractors, Inc., as presented.

P. Consideration of Approval of
Contract Agreement Increase to
Ardalan Construction Company for
Change in Scope at RMHS Bleacher
and Field Lighting Project - Measure
A

It is the recommendation of District Administration that the Board of Trustees approve a
contract increase for the value as noted to Ardalan Construction, as presented.

Q. Consideration of Approval for
Contract Adjustment to Tetra Tech,
Inc. for the Additional Services for
Soils Monitoring for the New DSHS
Project - Measure A

It is the recommendation of District Administration that the Board of Trustees approve
the increase of contract value adjustment to Tetra Tech, Inc. for the additional services
for the New Del Sol High School Projects, as presented.

R. Consideration of Approval of
Contract Agreement to Pro-Fab
Construction, Inc. Relocatable
Renovation at DSHS - Measure A

It is the recommendation of District Administration that the Board of Trustees approve a
purchase order for the value as noted to Pro-Fab Construction, Inc., as presented.

S. Consideration of Renewal of the 2021-2022 California Department of Education Agricultural Career Technical Education Incentive Grant	It is the recommendation of District Administration that the Board of Trustees approve the renewal of the 2021-22 California Department of Education Agricultural Career Technical Education Incentive Grant, as presented.
T. Consideration of Renewal Approval of 2021-2022 to 2025-2026 Ventura County Interdistrict MOU	It is the recommendation of the District Administration that the Board of Trustees renew approval of 2021-2022 to 2025-2026 Ventura County Interdistrict MOU, as presented.
U. Consideration of Approval of New/Revised Course Proposal: Career Essentials CTE (CP), Engineering Technology CTE (CP), Web Design CodeHS (CP), AVID Social Project Colloquium (CP), AVID Advanced Research Skills Colloquium (CP), Earth and Space Science (CP), Chemistry in the Earth System (H), Environmental Sustainability (CP), Positive Psychology (CP), Spanish Film, Literature and Culture (H), 21st Century Skills for the Biliterate Student (H), Honors World Language Colloquium, Library Science (CP), Intro to Health Careers CTE (CP), Certified Medical Assistant (CP), International Baccalaureate Middle Years Programs Courses	It is the recommendation of the District Administration that the Board of Trustees approve the Career Essentials CTE (CP), Engineering Technology CTE (CP), Web Design CodeHS (CP), AVID Social Project Colloquium (CP), AVID Advanced Research Skills Colloquium (CP), Earth and Space Science (CP), Chemistry in the Earth System (H), Environmental Sustainability (CP), Positive Psychology (CP), Spanish Film, Literature and Culture (H), 21st Century Skills for the Biliterate Student (H), Honors World Language Colloquium, Library Science (CP), Intro to Health Careers CTE (CP), Certified Medical Assistant (CP), International Baccalaureate Middle Years Programs Courses, as presented.
V. Consideration of Approval of Obsolete Textbooks to be Discarded	It is the recommendation of District Administration that the Board of Trustees approve Obsolete Textbooks to be Discarded, as presented.
W. Consideration of Renewal of the 2020-21 AVID Agreement	It is the recommendation of District Administration that the Board of Trustees approve the renewal of the 2021-22 AVID Agreement, as presented.
X. Consideration of Approval of Personnel Items	It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.
Y. Consideration of Approval of Revision to Job Description: Technology Support Assistant-Oxnard Adult School [Second Reading]	It is the recommendation of district administration that the revision to job description: Technology Support Assistant-Oxnard Adult School [Second Reading] be approved by the Board of Trustees, as presented.
Z. Consideration of Adoption of Job Description: Instructional Specialist [Second Reading]	It is the recommendation of district administration that the job description: Instructional Specialist [Second Reading] be adopted by the Board of Trustees, as presented.
AA. Consideration of Adoption of Job Description: Site Learning Instruction Technology (L.I.T) Coach [Second Reading]	It is the recommendation of district administration that the job description: Site Learning Instruction Technology (L.I.T) Coach [Second Reading] be adopted by the Board of Trustees, as presented.
BB. Consideration of Approval of Proposed 2021-2022 Oxnard Adult School Calendar	It is the recommendation of district administration that the proposed 2021-2022 Oxnard Adult School Calendar be approved by the Board of Trustees, as presented.
CC. Consideration of Approval of Previously Approved Revisions to	It is the recommendation of district administration that the previously approved revisions to current salary schedules per updated CalPERS requirements be approved by the Board of Trustees, as presented.

14. ACTION ITEMS

A. Consideration of Approval of
Request to Hire Classified Position:
Clerical Assistant III-IEP

Approved

Motion: Trustee Sher moved to approve the request to hire Classified Position: *Clerical Assistant III-IEP*, as presented. Seconded by Trustee Herrera and carried unanimously with a vote of 5:0.

- This position would be the sixth Clerical Assistant III-IEP Clerk in the district.
- Staff feels this additional Clerical Assistant III-IEP Clerk is what's currently needed, to allow for one clerk at each comprehensive high school, and there are no projections for additional position requests.
- IEP clerks are responsible for scheduling IEP's, entering data into SIRAS and processing teacher paperwork to allow teachers more time to work with their students.
- It was clarified for Trustees that Dr. Garcia, Director Special Education, would have some influence in overseeing this position as it was noted that this is not listed in the job description.
- The district's goal is to have the clerical support required to ensure that any services recommended in an IEP meeting would be delivered and monitored so nothing would be left undone.
- Site Special Education teams are being strengthened with the addition of this position.

B. Consideration of Adoption of
Resolution No. 21-24, Pride Month

Approved

Motion: Trustee Sher moved to adopt Resolution No. 21-24, Pride Month, as presented. Seconded by Trustee Herrera and carried unanimously with a vote of 5:0.

15. BOARD REPORT AND COMMUNICATIONS

Trustee Hall

- Was so exhilarated to attend face-to-face events and watch students gather and celebrate such as the Coast League Champion Swim meet at ACHS or today's events at PHS for the student/staff recognition. It was great to see students congregate again to be recognized for all of their accomplishments.
- Gave a special shout out to all of OUHSD's student athletes that have had amazing success this year such as ACHS's pitcher that has had five consecutive shut-outs.
- Thanked Principal Lawrence, PHS, for hosting today's recognition ceremony.
- Attended the PHS senior awards night on Thursday, June 3, 2021, great event.
- Felt that students being able to attend grad nights and graduation ceremonies is a great way to end the school year as students and parents are very excited.

Trustee Herrera

- Was full of gratitude for the recognition of OUHSD students, retirees and employees of the year.
- Appreciates the efforts of all of the district directors, staff, management team, faculty, support staff and IT.
- Thanked her fellow Trustees for keeping students first by taking on things that are different, challenging or testing Trustees' boundaries.
- Thanked Ms. Cleavenger for the beautiful gift given to Trustees and offered to write her a letter of recommendation, if ever needed in the future.

Trustee Sher

- Attended senior awards night for OHS on June 3, 2021.
- Met with the Farm 2 School team and is excited for their future, especially with their success of the Golden Bell nomination and their work at OUHSD.
- Congratulated the Class of 2021, job well done and offered a heartfelt thanks to her fellow Trustees, Dr. McCoy and everyone who had a hand in helping seniors graduate.
- Recommended that the public email Trustees or Dr. McCoy about Board Goals they would like to see implemented.

Trustee Edmonds

- Attended the Condor HS graduation on June 8, 2021 and wanted to thank parents for entrusting their sons/daughters to the alternative programs and to OUHSD.

- Is looking forward to the remaining graduations next week as it's nice to see families in attendance and appreciative of the efforts of staff and teachers on behalf of their children.

Trustee Botello

- Congratulated the Class of 2021; she is very proud and excited for their future and thankful to have a small part of their journey to career readiness and to higher education successes.
- In spirit of the Pride Resolution, requested that the district fly a Pride flag during Pride Month.

16. ITEMS FOR FUTURE CONSIDERATION

- Trustees reviewed the items for future consideration.

CLOSED SESSION

President Hall announced that the Board would reconvene to Closed Session at 7:43pm to continue their unfinished business.

RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 8:35pm President Hall reported out that no action was taken during Closed Session.

17. ADJOURNMENT

President Hall adjourned Open Session at 8:35 p.m.

Approved, as presented
June 23, 2021

BOARD OF TRUSTEES



Karen M. Sher, Clerk



Dr. Tom McCoy, Secretary
and Superintendent

Board meetings are video recorded and are available at:
<http://www.oxnardunion.org/about/schoolboard/datesagendas.htm>