

**Oxnard Union High School District
Measure A Bond Oversight Committee
Minutes of the Meeting**

Date: February 1, 2021

Time: 6:00 PM

Place: Teleconference

Members Present	Members Absent	Staff Present	Guests
Renee Dehesa – Chair	Don Pyne	Dr. Tom McCoy	None
Butch Britt – Secretary	William Belcher	Poul Hanson	
Mary McDonnell	Nancy Ambriz		
William Belcher			
William Honnef			
Jeanne Nelson			
Kim Dawson			
Rosa Balderrama			

1. Call to Order – Meeting called to order by Chair Dehesa at 6:06 PM.

2. Pledge of Allegiance – Waived for Teleconference

3. Adoption of Agenda –

Motion made to adopt the agenda as presented.

Motion made: Jeanne Nelson

Second: Mary McDonnell

Motion passed, no objections

4. Adoption of minutes of Regular Meeting November 16, 2020 –

Motion made to approve as presented: Jeanne Nelson

Second: Mary McDonnell

Motion Passed: no objections, two abstentions – Kim Dawson, Rosa Balderrama

5. Audience to address the Bond Committee

Dr. Tom McCoy, made some brief comments. District is preparing to advertise for a replacement for Jeff Weinstein. However, he will continue to participate in Measure A Bond Oversight Committee.

No requests to speak from the public were received or made.

6 Status Reports:

a. Project Highlights: Dr. McCoy made a brief presentation. Construction is ongoing at all schools. A written report was provided to all committee members in the agenda packet. Overall, work is proceeding well. Estimated opening of Del Sol High School is August 2023, although this date is subject to change.

b. Measure A Financials Update: Poul Hanson gave a brief report and a written summary was provided to all committee members via email after the meeting. Construction is generally within budget.

Athletic field improvement costs are running higher than estimated, however staff is working with all sites to ensure equitable distribution of Measure A funding.

7. Information

a. Designating the Vice Chair role with task of coordinating and producing the annual committee report. Bill Honnef voluntarily took on this task last year. He felt the process would benefit from having the Vice Chair designated as the person responsible coordinating the annual report. During discussion, Bill volunteered to serve as Vice Chair. There was some discussion as to whether an amendment to the committee's by-laws would be necessary. Kim Dawson volunteered to research the by-laws to further define the role of the Vice Chair and bring that wording back to the next regularly scheduled meeting.

Motion made to draft a definition of the Vice Chair's role: Kim Dawson

Second: Bill Honnef

Approved: No objections

b. Discuss replacement of committee member. A discussion was held. Including tonight's meeting, Don Pyne has missed the last three committee meetings, without notification to either District staff, Chair Dehesa or other committee members. Mary McDonnell volunteered to try to contact Don, to ascertain if he was well and determine his intention to continue to serve on the committee. She will report her findings back to the committee.

8. Action items

a. Election of Vice Chair. Bill Honnef volunteered to serve as Vice Chair. There were no other candidates.

Motion made to designate Bill Honnef as Vice Chair: Kim Dawson

Second: Rosa Balderrama

Approved: No objections

b. Acceptance of Measure A Audit Report, by the firm of Eide Bailly dated June 30, 2020 was held. There were no findings or questionable costs reported in the audit letter of June 20, 2020.

Motion made to accept the report: Jeanne Nelson

Second: Rennee Dehesa

Approved: No objections

c. Review applications of Vacant Committee Positions: This item was deferred as all committee members have not yet had time to review the applications and one application was recently received.

9. Future Meetings

February 22, 2021 - 600 PM – This will be a special meeting to discuss replacement of committee members and applications of vacant committee positions. This will be a teleconference meeting.

Future regular meetings are:

a. May 17, 2021

b. August 16, 2021

c. November 15, 2021

All meetings at 6:00 PM. Location to be determined dependent on COVID restrictions.

9. Items for future consideration:

- a. Potential by-law amendment - define the role of the Vice Chair
- b. Potential replacement of committee member.

11. Adjournment – Meeting adjourned at 7:26 PM.