

Rancho Campana High School Site Safety Summary



RANCHO CAMPANA HIGH SCHOOL

STUDENT ARRIVAL & ENTRY

- 8:00am-Students will line up standing on 6ft distance floor decals in between the PAC/Office lobby and line up around the PAC towards the student parking lot.
- Breakfast will be available to students in front of the PAC after the check in stations.
- Students will be admitted one at a time into each lobby by an administrator.
- Students will be temperature scanned and scan their ID or barcode from StudentVue into RAPTOR.
- Students will receive their POD assignments as they check in.
- Once check-in is complete, students will enter campus through the large gate by the office.
- Students should go directly to their PODs once the pod supervisor is present.
- Students will show their POD assignment slip to the POD supervisor and sit down for their distance learning class.

STUDENT DISMISSAL

- Students are expected to be on campus for the entirety of the day.
- If a student is going to leave early, a parent must check them out by note, phone call, or in-person. END OF DAY EXITS-The two gate exits for students are Scene Shop yard and large PE gate.

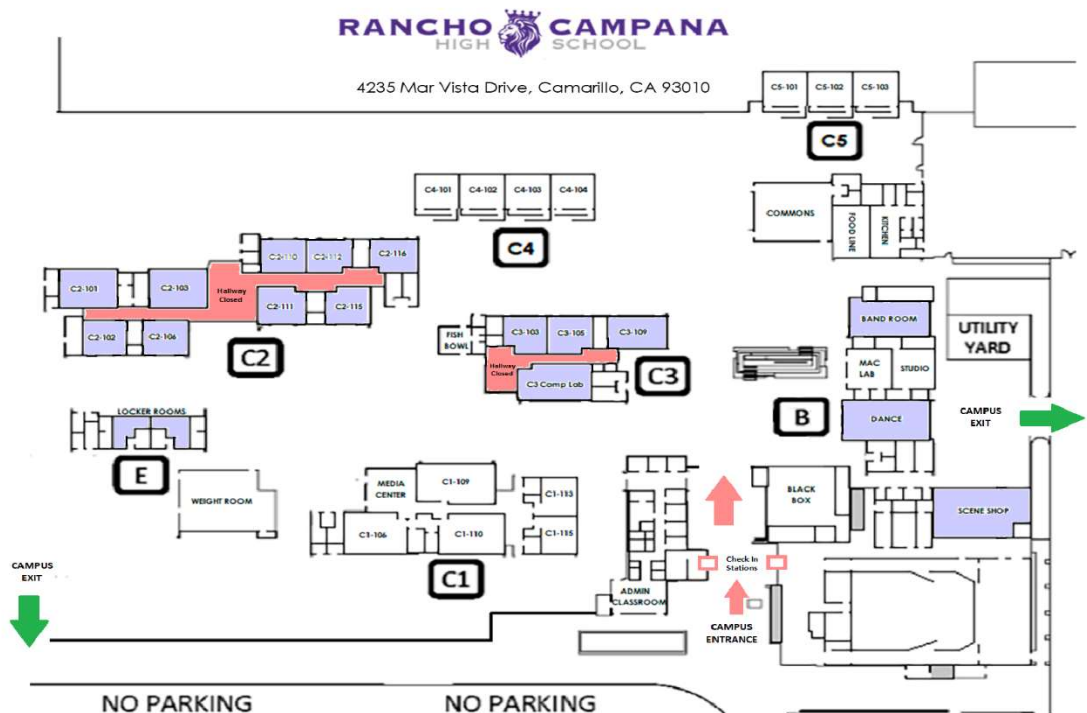
Students with a dismissal period may exit their pod and sit outside in designated areas until their next class begins at which point they will return to their assigned pod and seat.

STAFF ENTRY & EXIT

- Teachers and staff will check in everyday in the admin office area PRIOR to entering the campus.
- Temperature check, QR code passive screening, and sign in should be completed before going to their classroom.
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VISITOR ENTRY & EXIT

- The RCHS office is closed to visitors during the 8:00am-9:00 check in hour.
- Visitors must take their temperature and complete the QR code for passive health screening.





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ADMINISTRATION OFFICE/CAMPUS FLOW

- The administration office is closed to students with the exception of those with medical needs or students sent to the office with prior notification given to office staff.
- Students requiring office access should enter through the door labeled “Staff Entrance” near the ASB window.
- The RCHS campus has outdoor seating available for outdoor pods and dining. Outdoor pods used for dining will be sanitized after use.

CAFETERIA/LUNCH

- Students have the option of picking up/purchasing a combination of Breakfast and Lunch at the beginning of the day after check-in by the main passthrough.

Students may only eat outdoors and with a minimum distance of 6 ft apart in designated areas.

CLASSROOMS

- C2-101 (Tkacz)
- C2-102
- C2-106
- C2-111
- C2-115 (Pierson)
- C2-116 (Davis)
- C3-103
- C3-105
- C3-LAB
- C3-109
- Band Room (Sachs)
- Scene Shop (Barry)
- Dance Room (Steinkamp)

LIBRARY

- Camarillo City Library access is determined by the city of Camarillo.

RESTROOMS

- C2 and C3 building restrooms are open for student use.
- One student may leave a pod or classroom at a time for any reason.
- No more than 2 students in a restroom at any time.

HEALTH EVALUATION ROOM

- The RCHS Triage is set up in the PAC lobby
- Students who are exhibiting symptoms or failed the check in health screening will be sent to the triage and evaluated by the school nurse.

CUSTODIAL CLEANING

- Classrooms will be sanitized during passing periods (this does not apply to PODS)
- All student-used surfaces will be sanitized nightly.