

# Oxnard Union High School District

## Oxnard, California

### REGULAR BOARD MEETING March 10, 2021

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Hall on March 10, 2021 at 5:00 p.m., District Office Board Room, 220 South K Street, Oxnard, California/Google Meet.
- 2. Roll Call:** Steve Hall, Ed.D., President  
Beatriz R. Herrera, Vice President  
Karen M. Sher, M.Ed., Clerk, remote attendance  
Wayne Edmonds, Member  
Elizabeth M. Botello, Member
- Administration present:** Tom McCoy, Ed.D., Superintendent  
Deborah Salgado, Ed.D., Assistant Superintendent-Human Resources  
Sylvia M. Diaz, Executive Assistant
- Student Representative:** Marina Cleavenger
- Translator:** Lourdes Campbell
- Guests present:** Emily Arellano, Wyatt Wager, Brandon Hodges, Kady Peterson, Amber Johnson, Sarah Bartschi, Cady Barlow, Daniel Sandoval, Andrea Sandoval, Grace Sandoval, Katie Hatch, Lupe Reyes and Shannon Scott.
- 3. PLEDGE OF ALLEGIANCE** President Hall led the Pledge of Allegiance to the flag.
- 4. ADOPTION OF AGENDA** Motion: Moved by Trustee Herrera to adopt the agenda of March 10, 2021, as presented. Seconded by Trustee Botello and carried unanimously with a roll call vote of 5:0.
- 5. APPROVAL OF MINUTES** Motion: Moved by Trustee Herrera to approve the minutes of February 10, 2021 Regular Board meeting and the minutes of March 3, 2021 Special Board meeting, as presented. Seconded by Trustee Botello and carried unanimously with a roll call vote of 5:0.
- 6. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No comments received.
- 7. CLOSED SESSION** President Hall announced that the Board was going into Closed Session at 5:08 p.m. to discuss confidential material relating to the following items noted below.
- A.** Public Employee: Discipline/Dismissal/Release/Resignation/Appointment/ Reassignment /Employment - Government Code Section 54957(b)(1)  
➤ Appointment: Appointment: Assistant Superintendent Business Services  
➤ Appointment: Director of Nutrition Services
- B.** Conference with Labor Negotiator(s) Government Code Section 54957.6 – Agency Negotiator: Dr. Deborah Salgado, Assistant Superintendent – Human Resources  
Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) - Classified, Certificated and ParaEducator Bargaining Units
- C.** Conference with Labor Negotiator(s): Government Code section 54957.6  
\* Negotiator: Board President  
\* Unrepresented Employee: Superintendent
- D.** Student Personnel: [Education Code §35146, 48912, 48919]
- E.** Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- F.** Conference with Legal Counsel - Anticipated Litigation, Pursuant to Government Code § 54956.9 (d)  
a. Number of cases: Three

G. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (2) 1101 W. 2<sup>nd</sup> St., Oxnard, APN 202-0-233-255; (3) 280 and 300 Skyway Drive, Camarillo, CA, APN 230-0-130-105; an/d (4) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115  
AGENCY NEGOTIATOR: Dr. Tom McCoy, Superintendent and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined  
UNDER NEGOTIATION: Price and terms of payment

**8. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION**

The Board reconvened at 6:33 p.m. President Hall reported out that during Closed Session no action was taken. He also reported that at the conclusion of Open Session The Board would reconvene back into Closed Session to continue their business.

**9. RECOGNITION**  
Outstanding Student - Hueneme High School

Norma Vasquez - Norma suffered health issues resulting in her hospitalization which set her back in her studies. However, once she recovered, she made up assignments and got back on track, still with great grades. She is currently still suffering long term effects resulting in diet change, medications, etc. from her surgery but uses school to motivate herself. Accepted to Cal Poly San Luis Obispo and is waiting UC acceptance to make a final decision. Will major in agriculture.

Marilyn Perez - Primary support system to her mom while her mom suffered cancer, resulting in her fast-track maturity as well as her interest in pursuing the medical field. Very motivated and academically successful, AP class, Community college classes and is a Questbridge scholar. This year, 1,464 finalists were selected as Match Scholarship Recipients at their 42 college partners. Marilyn will have a full four-year scholarship to Duke University.

**10. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES**

Several parents and students addressed Trustees asking them to reopen schools as the students are struggling with Distance Learning and mental health concerns.

Trustees clarified to community members that attended the meeting via Google Meet that they are unable to respond to the Google Meet chat messages as this is against the Board Bylaws that are currently in place.

**11. SUPERINTENDENT'S REPORT** (Heard after item 13B, MOUH Side Letter of Agreement for Reopening of Schools)

Dr. McCoy's highlights:

- Current Purple Tier In Person Pod Based Activities
- ELPAC – English Learner Proficiency Assessment for California
- CAASPP System
- District Assessment Dates
- Current State Waiver Information
- Trustees were affirmed that it's the District's responsibility to inform parents that their child can opt out of the CAASPP exam. Dr. McCoy informed Trustees that letters are mailed, emailed and sent through Parent Square, in a language of the parent's choice, notifying them of this option.
- Teachers have been made aware of the CAASPP dates since late November – early December.
- The English and Math tests will be given at one time so every teacher has been offered a short training program, due to the test time being decreased by 50%, and will be expected to sign an affidavit verification stating they've been trained.
- Parents and students will be informed of the dates of the test via Parent Square, Student Vue and student email.

**12. STAFF REPORT and BOARD DISCUSSION - REOPENING of SCHOOLS** (Heard after item 10, Public Comments)

Dr. McCoy's highlights:

- Review of plan for the red tier return to school schedules
- Safety and Planning Priorities
- Protocols for Possible Occurrences of Positive COVID-19 Cases on a Campus
- CIF Athletics update
- Activities update
- Food Service update
- Transportation update

- Communication and Calendar Update
- Students can opt-in at any time to attend school in person and will never be turned away from school if they show up on a day they're not assigned, or they could continue with Distance Learning without any penalties.
- The goal is to have all students in a cohort when attending school in person, but some cohorts may possibly be combined if attendance is low.
- If students and/or staff are in an enclosed space for more than 15 minutes and a person tests positive that person will have to quarantine and the others should be tested. Tests can be done through the district.
- Staff that have possibly been exposed to an individual that tests positive will receive information from Human Resources. Principals will contact Parents if their student has possibly been exposed to an individual with a positive test.
- All students will have either three or four cohorts to attend, depending on how many classes they're assigned. The district will have information on who's in every group that a student participates in to allow for accurate contact tracing.
- There will be no case where the district will not notify someone who's been in close contact with anyone that has tested positive.
- The adults on a campus will check-in through a QR code and they will self-register their temperature for the day. These adults will be encouraged to teach from their own classroom and stay socially distanced, but there is no way to prevent them from meeting in a classroom when they don't have a class.
- The district has a safety plan in place, a contingency plan and are relying on students and adults to stay socially distanced but some things will have to be managed in real time once school reopens.
- The district plans to keep people 4' apart in groups of 24 but will adjust in real time if the number 24 doesn't seem safe. The use of 4' instead of 6' is to accommodate more students on campus.
- It was affirmed that the number of cases in South Oxnard are high and this is contributing to the Ventura County Public Health numbers not being accurate.
- Staff are not being tracked for vaccinations but it is likely that staff won't be fully vaccinated until possibly mid-April.
- Dr. Garcia, Director of Special Education, is working on a plan that would allow severely handicapped, special day program and adult transition students to attend school more than two days a week.
- Friday activity days could be in addition to Friday tutorial days. Trustees suggested also using Fridays to possibly form a pod specific cohort for students in need to meet with Student Intervention Specialists part of the day and possibly grade level interaction groups to allow students to interact with each other.
- Trustees requested that Dr. McCoy have IT update the COVID-19 information on the district website asap and make sure all available information is up and accessible.
- Teachers noted during the Learning Redesign meetings that instructionally they felt more confident being able to pace their lessons over the week rather than doing the same lesson two days and two days.
- Students will use their 1:1 devices while on campus and not have to use textbooks.
- Every available substitute, certificated and classified, is being assigned to sites to allow for an equivalent number of helpers at all of the sites.
- Meeting rooms, for COVID-19 evaluation, at each site will be different, some may have a tent and some may have a classroom. Regular health services will still be offered to students through each site nurse.
- Trustees requested that Dr. McCoy continue to use Parent Square regularly for updates and possibly use, in addition, social media handles for regular communication.
- Student athletes, at each level, will be allowed two guests for an athletic event they participate in.
- The same graduation procedures as last year will be in place this year as Dr. McCoy stated he is not sure if a big ceremony will be possible to create at this time. He stated the district will continue to monitor the guidance and work towards this type of event but staff is not prepared to commit to this right now.

- The district is one of about 25 union high school districts in the State, grades 9-12 only, and of the waivers being offered to open prior to the red tier, OUHSD has not been eligible to apply for one of these waivers.
- Once OUHSD is open in the Red Tier the district can elect to stay open but if there are a significant number of positive COVID-19 cases that arise during quarter four this could require the district to close a classroom, building or a school. It's Dr. McCoy's understanding that if the district opens on March 24th that it would be the district's decision to close, if needed.
- Dr. McCoy expects a core group of staff and students to return first and with time he hopes for more comfort within communities that show there is a lower virus transmission rate.
- Trustees recommended surveying parents, in addition to the students, to see how many expect to send their child back to school in person.
- The district doesn't have the ratio of teacher to student for in person class but there are enough teachers and adults to accommodate every student that would like to come onto campus. The district will work to get as many teachers as possible but will be working in real time on the pilot days, March 24-25, 2021, to know how many people are in and what needs to be done to accommodate everyone.
- Trustees requested that Principals communicate on a weekly basis, for the next two weeks, to allow constant ongoing communication with parents, students and community members.
- Safety money received by the district has been used to purchase air scrubbers for every classroom, walk-through temperature scanners, Raptor check-in kiosk system, personal protective equipment, sanitizing sprays, additional custodians, campus supervisors additional work time, learning loss tutorials, credit recovery, covid-19 related instructional expenses and childcare.
- Dr. McCoy affirmed that all CDC and OSHA guidelines will be followed when the district reopens for face-to-face instruction. He added that the safety plans have been submitted to the State of California and to the California Department of Education, which include the OSHA guidelines.
- Season one and two sports don't currently have any playoffs scheduled at this time.
- If any team has a member that tests positive for COVID-19, the whole team has to go into the quarantine protocols, sit out for 14 days and take additional tests. This rule comes from the State, County and CIF and the district has to follow it.
- If students choose to remain on Distance Learning, then they're encouraged to check out a hot spot to have internet access at all times.
- Dr. McCoy stated there will be a learning curve to get the hybrid program up and running. Teachers are planning to create 90 minute full lessons, different from the typical lesson being used now.
- Childcare centers are still available to teachers and will be in place in quarter four.
- Safety training will take place for staff that is returning to campus. Bus drivers and campus supervisors will have particular training for the walk-through scanners and the raptor check-in system.

Trustees thanked Dr. McCoy for his attempts to bring students back to campus and appreciate his leadership. Trustees expressed their remorse for community members that felt that they were silenced in the Google Meet chats but Trustees shared that we [OUHSD] have a policy that has to be followed and no public comments are allowed in this platform.

President Hall requested a break at 8:58 p.m. The meeting resumed at 9:13 p.m.

### 13. ACTION ITEM

A. Consideration of Approval of Oxnard Union High School District Comprehensive School Safety Plans for 2020-21 School Year (Heard after 14, Student Representative to the Board)

Trustee Herrera moved to approve the OUHSD Comprehensive School Safety Plans for 2020-21 School Year, as presented. Seconded by Trustee Sher and carried unanimously with a roll call vote of 5:0.

- Trustees requested to have each school site's safety plan added to the COVID-19 information page on the district website.

- These safety plans are included in the plan submitted to the California Department of Education and State of California.

B. Consideration of Approval of MOU Side Letter of Agreement for Reopening of Schools

Trustee Herrera moved to approve the MOU Side Letter of Agreement for Reopening of Schools, as presented. Seconded by Trustee Botello and carried unanimously with a roll call vote of 5:0.

**14. STUDENT REPRESENTATIVE REPORT TO THE BOARD – Marina**

Cleavenger  
 Heard after item 12, Staff Report and Board Discussion – Reopening of Schools

Marina Cleavenger provided her report for the time period since the last board meeting on February 10, 2021.

- Student Resource Officer (SRO) survey went out to students and over 700 responded. Students stated they would like to learn more from the SRO such as things pertaining to safety, students’ rights and substance abuse resources.
- Ms. Cleavenger responded to several questions Trustees asked her at the last board meeting: What do students envision hybrid learning would look like, what are concerns students have about hybrid learning and what are some senior activities they’d like to see
  - Students envision hybrid learning to be one to two times per week with medium to small class sizes and the ability to socialize with their friends at lunch all while wearing masks.
  - Students concerns about hybrid learning are transportation to and from school, safety guideline and the ability to attend school the same day as their friends.
  - Ms. Cleavenger added her opinion by stating she feels students have a false sense of what school would truly be like when they return as those dealing with social/emotional concerns will expect that going back to school will solve their problems but she feels that returning to school will not be to the extent it used to be due to social distancing, wearing masks, inability to congregate and separating school in shifts per day. She added that it’s the district’s responsibility to make sure students understand the what the reality of school will actually be like.
  - Students would like to be able to attend prom and graduation. Some students wouldn’t mind having graduation in the same manner as last year’s seniors.

**15. CONSENT CALENDAR**

Motion: Trustee Herrera moved to approve the Consent Calendar. Seconded by Trustee Sher and carried unanimously with a roll call vote of 5:0

A. Consideration of Approval of Purchase Orders and Direct Pays, February 1-26, 2021

Purchase Orders totaling \$23,266,861.32 and Direct Pays totaling \$63,197.63 be approved, as presented.

B. Consideration of Approval of Donations January 20-March 2, 2021

It is the recommendation of District Administration that the Board of Trustees accept the donations report for the period of Donations January 20-March 2, 2021, as presented.

C. Consideration of Approval of Renewal Agreement with Jones Hall, a Professional Law Corporation for Special Counsel and Disclosure Counsel Services in Connection with Proceedings Relating to the Sale and Delivery of Certificate of Participation

It is the recommendation of District Administration that the Board of Trustees Approve Renewal Agreement with Jones Hall, a Professional Law Corporation for Special Counsel and Disclosure Counsel Services in Connection with Proceedings Relating to the Sale and Delivery of Certificate of Participation, as presented.

D. Consideration of Approval of Contract Award to B2 Environmental for Abatement Monitoring at RMHS - Measure A

It is the recommendation of District Administration that the Board of Trustees approve a contract for the value as noted to B2 Environmental, as presented.

E. Consideration of Approval of Contract Award to B2 Environmental for Abatement Monitoring at HHS - Measure A

It is the recommendation of District Administration that the Board of Trustees approve a contract for the value as noted to B2 Environmental, as presented.

F. Consideration of Approval of Contract Value Adjustment to WLC

It is the recommendation of District Administration that the Board of Trustees approve a contract value adjustment as noted to WLC Architects, as presented.

Architects for the New DSHS-  
Maulhardt Site Offsite City  
Landscape and Design Development  
- Measure A

G. Consideration of Approval of  
Contract Adjustment to B2  
Environmental for Abatement  
Monitoring at CIHS - Measure A

It is the recommendation of District Administration that the Board of Trustees approve a contract adjustment for the value as noted to B2 Environmental, as presented.

H. Consideration for Approval of  
Contractor NSW Mechanical for  
Installation of Bipolar Ionization  
System at 1800 Solar Drive

It is the recommendation of District Administration that the Board of Trustees approve the proposal from NSW Mechanical, as presented.

I. Consideration for Approval of  
Contractor NSW Mechanical for  
Renewal of Annual Service  
Agreement at 1800 Solar Drive

It is the recommendation of District Administration that the Board of Trustees approve the proposal from NSW Mechanical as presented.

J. Consideration for Approval of  
Contractor Sports Facilities Group,  
Inc. to Provide Repair Services for  
PHS Stadium Home Bleachers

It is the recommendation of District Administration that the Board of Trustees approve the proposal from Sports Facility Group, Inc. as presented.

K. Consideration for Approval of  
Contractor Arboles Care Tree  
Service, Inc. for Pruning  
Maintenance of OHS Eucalyptus  
Trees at Campus Way

It is the recommendation of District Administration that the Board of Trustees approve the proposal from Arboles Care Tree Service, Inc. as presented.

L. Consideration for Approval of  
Contractor Oilfield Electric  
Company for Generator  
Replacement Work at 1800 Solar  
Drive

It is the recommendation of District Administration that the Board of Trustees approve the bid results from Project # 21-01DO bid results by Oilfield Electric Company, as presented.

M. Consideration of Approval of  
Contract Amendment with St. John's  
Regional Medical Center for  
Certified Athletic Trainers

It is the recommendation of District Administration that the Board of Trustees approve the Contract Amendment between Oxnard Union High School District and St. John's Regional Medical Center for Athletic Trainers, as presented.

N. Consideration of Approval of  
Contract Renewal with Ventura  
County Education Network  
(VCEdNet) for Internet Services

It is the recommendation of District Administration that the Board of Trustees approve the contract renewal with Ventura County Education Network (VCEdNet), as presented.

O. Consideration of Approval of  
Contract Award to G2K  
Construction, Inc. for Tree Removal  
at Rose Avenue for DSHS, Bid 645 -  
Measure A

It is the recommendation of District Administration that the Board of Trustees approve the contract award to G2K Construction, Inc. for Tree Removal at Rose Avenue, Bid 645, Measure A, as presented.

P. Consideration of Approval of  
Contract Value Adjustment to WLC  
Architects for the Design and  
Development for DSHS to Upgrade  
the HVAC System from Merv8 to  
Merv13 Filtration System - Measure  
A

It is the recommendation of District Administration that the Board of Trustees approve a contract value adjustment as noted to WLC Architects, as presented.

- Q. Consideration of Approval of Contract Value Adjustment to Flewelling & Moody Architects for the HVAC Design at RMHS - Measure A  
It is the recommendation of District Administration that the Board of Trustees approve a contract value adjustment as noted to WLC Architects, as presented.
- R. Consideration of Approval of Contract Value Adjustment to Flewelling & Moody Architects for the HVAC Design at CIHS - Measure A  
It is the recommendation of District Administration that the Board of Trustees approve a contract value adjustment as noted to Flewelling & Moody Architects, as presented.
- S. Consideration of Approval of Contract Value Adjustment to Flewelling & Moody Architects for the HVAC Design at ACHS - Measure A  
It is the recommendation of District Administration that the Board of Trustees approve a contract value adjustment as noted to Flewelling & Moody Architects, as presented.
- T. Consideration of Approval of Purchase of Data Network Switches from NIC Partners for RCHS Relocatable Classrooms - Measure A  
It is the recommendation of District Administration that the Board of Trustees approve Purchase of Data Network Switches from NIC Partners for RCHS Relocatable Classrooms, as presented.
- U. Consideration of Approval of G2K Construction Change Order Proposal 24-R1 for ACHS Perimeter Fencing Replacement Project - Measure A  
It is the recommendation of District Administration that the Board of Trustees approve G2K Construction Change Order Proposal 24-R1 for ACHS Perimeter Fencing Replacement Project, as presented.
- V. Consideration of Approval for Purchase Award to Container Alliance for Seven Cargo Containers for HHS - Measure A  
It is the recommendation of District Administration that the Board of Trustees approve Purchase Award to Container Alliance for Seven Cargo Containers for HHS, as presented.
- W. Consideration of Approval of Ardalan Construction Proposed Change Order #1 for RMHS Replacement Switchboard for Power to the Football Stadium - Measure A  
It is the recommendation of District Administration that the Board of Trustees approve Ardalan Construction Proposed Change Order #1 for RMHS Replacement Switchboard for Power to the Football Stadium, as presented.
- X. Consideration of Approval of Contract Award to Meneshma Development Group for the Mechatronics Renovation Re-Bid at OHS, Bid 647 - Measure A  
It is the recommendation of District Administration that the Board of Trustees approve the contract award to Meneshma Development Group for Mechatronics Renovation Re-Bid at OHS, Bid 647, Measure A, as presented.
- Y. Consideration of Approval of Quote from MJP Technologies, Inc. for Interactive Televisions for Solar Drive  
It is recommended of District Administration that the Board of Trustees approve the cost for interactive televisions for Solar Dr, as presented.
- Z. Consideration of Approval of Quote from Lumen for the Temporary Phone Circuit at Solar Drive  
It is recommended of District Administration that the Board of Trustees approve the cost for the temporary phone circuit at Solar Drive, as presented.
- AA. Consideration of Approval of School Site School Accountability Report Cards (SARC)  
It is the recommendation of District Administration that the Board of Trustees approve each School Site's 2019-2020 School Accountability Report Cards (SARC), as presented.
- BB. Consideration of Approval of Agreement between Pleasant Valley School District and Oxnard Union  
It is recommended of District Administration that the Board of Trustees approve the agreement between Pleasant Valley School District and Oxnard Union High School District for library services, as presented.

High School District for Library Services

- CC. Consideration of Renewal of Memorandum of Understanding between the Oxnard Union High School District (OUHSD) and Santa Barbara Community College (SBCC) as the Fiscal Agent for the K12 Strong Workforce Program for the South Central Coast Regional Consortium
- It is the recommendation of District Administration that the Board of Trustees approve the Memorandum of Understanding between the Oxnard Union High School District (OUHSD) and Santa Barbara Community College (SBCC) as the Fiscal Agent in the K12 Strong Workforce Grant Program, as presented.
- DD. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District, Pacifica High School and City Impact
- It is the recommendation of District Administration that the Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School District, Pacifica High School and City Impact, as presented.
- EE. Consideration of Gizmos for Online Science Simulations
- It is the recommendation of District Administration that the Board of Trustees approve Gizmos for Online Science Simulations, as presented.
- FF. Consideration of Approval of Personnel Items
- It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.
- GG. Consideration of Approval of Job Description Revision: Director-English Learner Services
- It is the recommendation of district administration that the job description revision: Director-English Learner Services be approved by the Board of Trustees, as presented
- HH. Consideration of Approval of Job Description Revision: Director-Learning Support Services
- It is the recommendation of district administration that the job description revision: Director- Learning Support Services be approved by the Board of Trustees, as presented.
- II. Consideration of Approval of Job Description Revision: Consideration of Approval of Job Description Revision: Principal Oxnard Middle College High School and College and Career Readiness
- It is the recommendation of district administration that the job description revision Consideration of Approval of Job Description Revision: Principal Oxnard Middle College High School and College and Career Readiness be approved by the Board of Trustees, as presented.
- JJ. Consideration of Approval of Job Description: Coordinator Cal-SAFE
- It is the recommendation of district administration that the job description: Coordinator Cal-SAFE be approved by the Board of Trustees, as presented.
- KK. Consideration of Approval of Job Description: Cal-SAFE Child Development Assistant
- It is the recommendation of district administration that the job description: Cal-SAFE Child Development Assistant be approved by the Board of Trustees, as presented.
- LL. Consideration of Approval of Job Description: Cal-SAFE Child Development Associate Teacher
- It is the recommendation of district administration that the job description: Cal-SAFE Child Development Associate Teacher be approved by the Board of Trustees, as presented.
- MM. Consideration of Approval of Job Description: Cal-SAFE Child Development Site Leader
- It is the recommendation of district administration that the job description: Cal-SAFE Child Development Site Leader be approved by the Board of Trustees, as presented.
- NN. Consideration of Revision to Board Policy 3270: *Sale and Disposal of Books, Equipment and Supplies* [First Reading]
- It is the recommendation of District Administration that the Board of Trustees approve the Revision of Board Policy 3270: Sale and Disposal Of Books, Equipment And Supplies, [First Reading], as presented.
- OO. Consideration of Adoption of Board Policy 3230: *Federal Grant Funds* [First Reading]
- It is the recommendation of the District administration that the Board of Trustees adopt Board Policy 3230; Federal Grant Funds [First Reading], as presented.



PP. Consideration of Approval of Revisions to Board Policy 1312.4: *Williams Uniform Complaint Procedures* [First Reading]

It is the recommendation of District Administration that the Board of Trustees approve Board Policy 1312.4: *Williams Uniform Complaint Procedures* [First Reading], as presented.

## 16. ACTION ITEMS

C. Consideration of Approval of District Redesign Plan

*Not Approved*

Motion: Trustee Sher moved to approve the District Redesign Plan with the recommendation to move the two coordinators to instructional support services, as presented. Seconded by Trustee Botello. This item was not approved as the roll call vote was 2:3 with Trustees Herrera, Edmonds and Hall voting no.

- The district recently had a Federal Programs Monitoring (FPM) site visit, third one in the last six years. The district will need to correct 10 findings, none were major. A special thank you went out to Lupe Reyes-Castillo and Dr. Connie Cervera, FPM Leads.
- Trustees would like the Coordinator of Education Technology and Coordinator of Distance Learning to stay under the Director of Instructional Support Services.
- There would be equal responsibility in development of the LCAP between the two Assistant Superintendents.
- The Assistant Superintendent of Educational Services job description would have to be revised to not include the ELL, Federal Programs and Special Education.
- President Hall informed Dr. McCoy that he wasn't in favor of creating another Assistant Superintendent position at this time as he feels it functions more efficiently with one Assistant Superintendent and to have all of the departments in the area of instruction support services reporting to one person enhances horizontal communication.
- Trustee Herrera would like to see a different proposal presented in the areas that have previously been discussed, adding to the current structure and prioritizing them. She also added that she is concerned about how DSHS would be funded.
- Trustee Edmonds would like additional discussion on this topic even though he previously supported the redesign of Educational Services. He would also like to be informed of the complete roll of Migrant Support Services and see a job description revision for the Director of Special Education to allow this position to be involved in the selection of Special Education staff at school sites.
- Dr. McCoy informed Trustees that he will have a full presentation of the financing plans for DSHS at the March 24<sup>th</sup> Board meeting with the input Trustees gave him.
- Dr. McCoy added that he would like to bring a revised redesign plan without the additional Assistant Superintendent position for a second consideration from Trustees at the March 24<sup>th</sup> meeting as well.

D. Consideration of Approval of the Second Interim Budget, Fiscal Year 2020-21

*Approved*

Motion: Trustee Edmonds moved to approve the Second Interim Budget, Fiscal Year 2020-21, as presented. Seconded by Trustee Herrera and carried unanimously with a roll call vote of 5:0.

- Trustees recommended the funding received for summer school be placed on the summary of funds so Trustees can see what funds can be shifted around.
- Ms. Thomas, Director Fiscal Services, read a portion of the ESSER III funding language to Trustees that the district recently received. Trustees requested that it be emailed to them.

E. Consideration of Approval of Amendment No. 1 to Purchase-Sale Agreement and Joint Escrow Instruction between OUHSD and 330 Skyway Investors, LLC., for 280-330 Skyway, Camarillo CA 93065

*Approved*

Motion: Trustee Herrera moved to approve amendment No. 1 to purchase-sale agreement and joint escrow instruction between OUHSD and 330 Skyway Investors, LLC., for 280-330 Skyway, Camarillo CA 93065, as presented. Seconded by Trustee Edmonds and carried unanimously with a roll call vote of 5:0.

Trustees requested that Dr. McCoy provide them with information on Solar Drive, new district office, via Friday Update: what has been paid, what are the current debts and where is the funding coming from to pay the debts.

F. Consideration of Adoption of Resolution #21-07, Recognizing March 31, 2021, as César Chávez Day

Motion: Trustee Herrera moved to adopt Resolution #21-07, recognizing March 31, 2021, as César Chávez Day, as presented. Seconded by Trustee Botello and carried unanimously with a roll call vote of 5:0.

*Approved*

G. ~~Consideration of Approval of Job Description Revision: Assistant Superintendent Educational Services [First Reading]~~

This item was tabled for a future meeting; therefore, no action was taken.

*Tabled*

H. ~~Consideration of Approval of Job Description: Assistant Superintendent Wellness, Inclusion and Student Programs [First Reading]~~

This item was tabled for a future meeting; therefore, no action was taken.

*Tabled*

**17. STAFF REPORTS**  
Quarter 2 Grade Reports

This staff report was tabled to March 24, 2021.

*Tabled*

## **18. BOARD REPORT AND COMMUNICATIONS**

Trustee Hall

- No report.

Trustee Herrera

- No report.

Trustee Sher

- Attended OMCHS open house and said it was wonderful.
- Thanked Dr. McCoy and Dr. Salgado for inviting her to attend the Women in Leadership Conference with Dr. Arriaga.
- Attended the Learning Redesign Committee meeting. Kudos to Dr. McCoy and his team.
- Thanked everyone for coming and speaking, during public comment, about the importance of public education and in person learning, felt this was heart-warming.

Trustee Edmonds

- No report.

Trustee Botello

- Thanked Future Leaders of America for voicing their concerns as she's attended a few of their meetings.
- Attended OMCHS open house and appreciated the bi-lingual presentation.
- Thanked the Athletic Directors and Coaches for the safety protocols that are already in place, such as the QR Code for check-in, as this is a great stepping stone for the in person return.
- Thanked Dr. McCoy and his staff for the reopening plan as it's a big task.
- Appreciated the perspectives from parents, students and community members across the district for advocating for education.

## **19. ITEMS FOR FUTURE CONSIDERATION**

- Trustees reviewed the items for future consideration.

## **RECONVENE TO CLOSED SESSION**

At 10:29 p.m. Trustee Herrera moved to approve that Trustees reconvene to Closed Session. Seconded by Trustee Botello and carried.

**RECONVENE IN  
PUBLIC: REPORT ON CLOSED  
SESSION ACTION**

The Board reconvened to Open Session at 11:10 p.m. President Hall announced that during Closed Session the Board of Trustees of the Oxnard Union High School District approved the appointment of Alyssa Ribaya to the position of Director of Nutrition Services. The motion was made by Trustee Sher and seconded by Trustee Botello and was approved by a vote of 5:0. No other action was taken by the Board at this time.

**20. ADJOURNMENT**

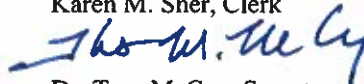
President Hall adjourned Open Session at 11:11 p.m.

Approved, as presented  
March 24, 2021

**BOARD OF TRUSTEES**



Karen M. Sher, Clerk



Dr. Tom McCoy, Secretary  
and Superintendent

Board meetings are video recorded and are available at:  
<http://www.oxnardunion.org/about/schoolboard/datesagendas.htm>

