

**Oxnard Union High School District
Measure A Bond Oversight Committee
Minutes of the Meeting**

Date: April 6, 2020

Time: 6:00 PM

Place: District Office Teleconference

Members Present

Renee Dehesa – Chair
Barbara Wagner – Vice Chair
Butch Britt – Secretary
Rosa Balderrama
Mary McDonnell
William Belcher
Don Pyne
William Honeff
Jeanne Nelson

Members Absent

Nancy Ambriz
Kim Dawson

Staff Present

Jeffrey Weinstein
Poul Hanson

Guests

Scott Gustafsson (Auditor)

1. Call to Order – Meeting called to order by Chair Dehesa at 6:05 PM.
2. Pledge of Allegiance – Waived for Teleconference
3. Adoption of Agenda –
Motion made to adopt the agenda as presented.
Motion made: William Belcher
Second: Butch Britt
Motion passed 9-0,
4. Adoption of minutes of February 10, 2020 –
Corrections made, Jeanne Nelson was present, paragraph 6.d to reflect bridge “loan” instead of “load”
Motion made to approve with corrections: Jeanne Nelson
Second: Rosa Balderrama
Motion Passed: 8-0, 1 Abstention
5. Audience to address the Bond Committee
None
6. Status Reports –
 - a. Measure A Bond Projects Update – Poul Hanson presented a summary level report with current financial estimates by major category. Projects are awarded or substantially in design, essentially on track.

Based on current estimates and/or current bid prices:

Category	Current bid/ estimate (\$ - million)
Site Safety and security	\$10.5
Playfields and grounds	36.5

HVAC	104
Relocatable buildings	10
Soft costs (proj. mgt, inspect, etc.	15
<u>Del Sol HS</u>	<u>105.4</u>
Total	\$281.4

Based on current numbers, and the original Measure A bond measure total of \$350 million, there should be some Measure A funds left after all current projects are awarded. However, this will depend on actual bid cost results, contingencies and other projects identified in Measure A that might not be identified above. Jeff reiterated that any remaining funds will be used based on the original project list by site and not used for other purposes. The expenditure of Measure A funds for Del Sol HS is considered capped at the level above, and the Board is aware that full completion of Del Sol HS will require funding from other sources or phased completion of the HS. Construction funding from the State may be delayed for several years, considering the last State bond measure failed to pass, and because of the current COVID-19 and economic crisis. Jeff did commit to provide a list of the above summary expenditures to Committee members broken down by site (provided separately).

b. Fund Financials – Jeff Weinstein presented an updated financial report – see agenda packet.

c & d. (items combined) District Communications with Community – Jeff Weinstein presented a verbal report. The need for the District IT staff to support remote off-site learning has tasked IT staff, and updates to web site etc. have been delayed but are continuing. Some site administrators also requested that the frequency of the site updates might be reduced, considering the COVID-19 crisis. Nonetheless, Jeff will continue to inform all sites of the project of Measure A Projects.

e. Draft annual report – See item 7 following

f. Loan sought be the district of fund the building of Del Sol High School – Jeff provided copies of PPT presentation previously provided to District Board (in agenda packet). There is currently a deficit in funding to provide all the facilities for Del Sol HS. No decision was made by the Board regard the options presented, and District staff was tasked to come back to the Board with further options, including phasing in facilities at Del Sol HS with only essential facilities finished first, and with less critical facilities to be provided subsequently. There was substantial discussion on this issue, including the current economic situation, the future of educational facilities, and the State budget revision not being released until May (or later). This item will be continued at next meeting for discussion and impact on Measure A Bond Projects.

g. May 4th Meeting (via Zoom) – See item 8.

7. Action Item

a. Measure A Audit Report – A verbal presentation was provided by Mr. Scott Gustafsson of the firm of Eide Bailly, LLD (auditors). A copy of the audit report was included with the agenda packet for Committee Members. The Audit Report found no deficiencies in internal control over financial reporting for Measure A funds. Likewise, the Audit Report found that in all significant respects, the District accounted for Measure A expenditures and that such expenditures were mad for authorized Measure A Bond projects.

Motion made to approve the audit report – Barbara Wagner

Second – Bill Honeff
Approved - Unanimous

Further discussion was held regarding the Committee’s annual report. A sample of an annual report by the Measure H Committee was provided. Jeff stated his office would provide an initial draft of the report and Committee members could add or supplement the report as considered appropriate. Barbara Wagner indicated that portions of the report could be assigned to different Committee members so the work could be distributed.

8. Future Meetings

a. May 4, 2020 600 PM – It is likely that this meeting will again be a teleconference (Zoom) meeting. Jeff Weinstein will handle scheduling and noticing through his office.

9. Items for future consideration:

- a. Filing of Conflict of Interest forms by Committee members
- b. Committee annual report
- c. Bond projects and financial updates
- d. April 29th Board meeting update as relates to bond financing measures and Measure A projects.

10. Adjournment – Meeting adjourned at 7:23 PM.