

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING

May 27, 2020

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Sher on May 27, 2020 at 3:30 p.m., in the District Office Board Room, 220 South K Street, Oxnard, California/Google Meet
- Trustees present:** Karen M. Sher, M.Ed., President
Gary Davis, Ed.D., Vice President
Beatriz R. Herrera, Clerk
Wayne Edmonds, Member
Steve Hall, Ed.D., Member
- Administration present:** Penelope A. DeLeon, Ed.D. Superintendent of Schools
Jeff Weinstein, Assistant Superintendent-Business Services
Tom McCoy, Ed.D., Assistant Superintendent-Educational Services
Sylvia M. Diaz, Executive Assistant
- Student Representative:** Anthony Farfan
- Translators present:** Lourdes Campbell
- Guests present:** Dr. Maria Elena Cruz
- 2. PLEDGE OF ALLEGIANCE** President Sher asked Dr. DeLeon to lead the Pledge of Allegiance to the flag.
- 3. ADOPTION OF AGENDA** Motion: Moved by Trustee Hall to adopt the agenda of May 27, 2020 Regular Board meeting, as presented. Seconded by Trustee Davis and carried unanimously with a roll call vote of 5/0.
- 4. APPROVAL OF MINUTES** Motion: Moved by Trustee Herrera to approve the May 13, 2020 Regular Board meeting minutes, as presented. Seconded by Trustee Davis and carried unanimously with a roll call vote of 5/0.
- 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No comments received.
- 6. CLOSED SESSION** At 3:37 p.m. President Sher stated that the Board of Trustees would convene to Closed Session to discuss confidential material relating to the following items noted below.
- A.** Public Employee Discipline/Dismissal/Release/Resignation/Appointment/Reassignment /Employment [Government Code Section 54957(b)(1)]
- B.** Conference with Labor Negotiator(s): Government Code Section 54957.6
- Agency Negotiator: Assistant Superintendent – Human Resources
 - Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) * Classified Bargaining Unit
 - Employee Organization: California School Employee Association (CSEA) - Campus Supervisor Bargaining Unit
- C.** Student Personnel: [Education Code §35146, 48912, 48919]
- D.** Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- E.** Conference with Legal Counsel - Anticipated Litigation, Pursuant to Government Code § 54956.9 (d)
- a. Number of cases: Three
- F.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (2) Hueneme Road Adult School, 527 W Hueneme Road, Oxnard, CA, APN 222-0-082-625; (3) 280 and 300 Skyway Drive, Camarillo, CA, APN 230-0-130-105; and (4) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115 AGENCY NEGOTIATOR: Jeff Weinstein,

Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION: Price and terms of payment.

7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 5:38 p.m. President Sher reported out that no action was taken during Closed Session.

8. VIRTUAL RECOGNITION Student Wellness Officers

State Seal of Biliteracy

The California State Seal of Biliteracy (SSB) was established to recognize high school graduates who have attained a high level of proficiency in speaking, reading, and writing in one or more languages in addition to English. The purposes of the SSB are to encourage pupils to study languages, to certify attainment of biliteracy, to provide employers with a method of identifying candidates who are biliterate, to provide universities with a method to recognize and give academic credit to applicants seeking admission, to prepare pupils with 21st century skills, to recognize and promote world language instruction in public schools, and to strengthen intergroup relationships, affirm the value of diversity, and honor the multiple cultures and languages of a community (California Education Code [EC] Section 51460).

OUHSD has a total of 383 students who have earned the State Seal of Biliteracy this academic school year with the possibility of 405, pending the results of the AP Spanish Language. This is an increase from last year's total of 402.

OUHSD is very proud to recognize Erika Lopez as our first Distinguished State Seal of Biliteracy recipient. Based on the SSB criteria, Erika has demonstrated proficiency in English, French, Mixteco and Spanish. Erika believes that speaking several languages is an essential skill as she will be attending CSUCI pursuing her Bachelor of Science degree in Nursing. She then plans to attend UC Davis to obtain a master's degree in Nursing and to become a Nurse Practitioner.

Special thanks to the following Teachers for their contribution to the OUHSD SSB recipients:

Vanessa Calderon – District Office
Anna Soberanis – ACHS
Carina Casillas-Guerrero – HHS
Danika Anestos – HHS

Roberta Castro – ACHS
Reiko Evans – PHS
Martha Garcia – HHS

Women's History Project – ACHS

Women Leading the Way is a national class project that encourages the interdisciplinary collaboration between English, History and Art teachers. ACHS Students examined the history of the Women's Suffrage Movement and beyond through learning about the extraordinary women who made significant and lasting contributions to Human Rights in the United States and around the globe. \

Model Continuation High School – Frontier High School

The California Department of Education Model Continuation High School (CDE-MCHS) Recognition Program identifies and recognizes outstanding programs and creates a resource list of quality programs for school visitations. Model Continuation Schools provide comprehensive services to at-risk youth through the use of exemplary instructional strategies, flexible scheduling, and guidance and counseling services. Frontier High School is being recognized by the CDE as a 2020 Model Continuation High School. *Go Rockets!*

JAMZ Competitive Cheer National Champions – Pacifica High School

Congratulations to the Pacifica High School Competitive Cheer Team on their performance at the JAMZ National Championships where they earned recognition as National Champs!

CIF Boys Soccer Champions – Channel Islands High School

Congratulations to Channel Islands High School Boys Soccer for winning the CIF Southern Section Division II Championship. The Raiders defeated St. John Bosco a powerhouse private school from Orange County with a *Golden Goal* victory!

**VIRTUAL RECOGNITION
CONTINUED**

CIF Girls Soccer Champions – Oxnard High School

Congratulations to Oxnard High School Girls Soccer for winning the CIF State – Southern California Region, as Division III Champions. In winning the State Title the Jackets avenged their CIF Finals loss by defeating Chaminade and two other CIF champions in one week of competition. Their other accomplishments included the most wins in school history and an overall record of 25-3-2.

9. VIRTUAL PUBLIC HEARING

Pursuant to Education Code, the budget process requires a public hearing to accept comments and input on the proposed 2020-21 Adopted Budget. Administration provided a brief preview of the proposed 2020-21 Adopted Budget and estimated ending balances for 2019-20. The final 2020-21 Adopted Budget will be presented to the Board of Trustees on June 10, 2020.

President Sher opened the public hearing at 6:24 p.m.

Highlights:

- Categorical budget cuts will be a total of 50% over the next three fiscal years.
- Oxnard Adult School will receive a budget cut of 8-12% in the 2020-21 fiscal year.
- California Partnership Academies will receive a 10% cut in the 2020-21 fiscal year.
- The cost of living adjustment (COLA) is 2.31% so when the 10.4 % deficit factor is given back the district will realize the 2.31% COLA, If the HERO's Act passes
- Special Education budget will receive an increase in 2020-21 of 15%,\$500,000
- Position control is done through the office of fiscal services rather than Human Resources.
- Services, other operating expenses of \$2.5million is for conference and travel, consulting, vendor services and utilities.
- The State budget has to have an adopted budget, but it can be adjusted at the start of September. Taxes will be collected July 15, 2020 and the district will know the changes by mid-August.
- Directors, Site Admin teams and Union members will be consulted in the process of budget cuts
- If Trustees don't approve the adopted budget June 30, 2020, VCOE will not allow the district to process any checks/pay bills without the Board's approval of expenditures. Trustees do have the ability to adopt a preliminary budget and then give direction to the CBO to bring back an adjusted budget in September for full adoption.

There being no public comments President Sher closed the public hearing at 7:04 p.m.

**10. PUBLIC COMMENTS TO
ADDRESS THE BOARD OF
TRUSTEES**

This item was heard before Virtual Recognition

It was requested, in the agenda, that public comments be submitted via email to Dr. DeLeon, Superintendent, no later than Monday, May 25, 2020 at 6:00 p.m.

Dr. Maria Elena Cruz, Director LNEsc Upward Bound and Channel Islands CI Dream Program, shared how civic engagement has transformed the lives of students who attend both CIHS and RMHS. She also presented Trustees with letters from students on how civic engagement and community service has transformed them.

**11. SUPERINTENDENT'S
REPORT**

Superintendent DeLeon shared the results of the Fall Distance Learning parent survey results.

Highlights:

- Some form of blended learning, online and in-person learning, will take place in the fall.
- CDC protocols (limit classroom seating, maintain social distancing, limit gatherings in both confined and open spaces, touchless hand sanitizers outside of classrooms and keep students in the same classroom for all classes and have the teacher rotate instead).
- Safety Committee will review the CDC guidelines.
- Parent suggestions of online distance learning improvements.
- Approximately 1,200 English and 100 Spanish survey responses.
- Parents requested live online office hours where teachers are able to support students as they do their work during the week.
- Parents also requested assignments that can be accessed and completed at any time.

- The intent of the survey was for planning purposes for fall classes and possibly for the whole academic year.
- The fall plan is expected to be ready in June or July.

Trustee Sher thanked Drs. DeLeon and McCoy for embracing the teacher leaders within OUHSD. It was also requested that the fall updates and plans be communicated to the community on a weekly basis possibly through Social Spice media, district consultant.

Anthony Farfan supplied his report for the time period since the last board meeting on May 13, 2020.

Anthony noted how much students would like to return to school instead of continuing with distance learning. He also expressed his appreciation of his CIHS teachers and their understanding by not giving finals and being available to students through office hours.

12. STUDENT REPRESENTATIVE TO THE BOARD – ANTHONY FARFAN

13. CONSENT CALENDAR

A. Consideration of Approval of Purchase Orders and Direct Pays, May 6 – 19, 2020

Motion: Trustee Davis moved to approve the Consent Calendar, as presented. Seconded by Trustee Hall and carried unanimously with a roll call vote of 5/0.

Purchase Orders totaling \$4,611,268.47 and Direct Pays totaling \$2,385.72 be approved, as presented.

B. Consideration of Approval to Allow Use of Piggyback Bids/Contracts for Goods and Services Purchased Throughout Fiscal Year 2020/2021

It is the recommendation of District Administration that the Board of Trustees allow the use of piggyback bids/contracts for goods and services purchased throughout fiscal year 2020/2021, as presented.

C. Consideration of Approval of Contract Award to Solex Construction, Inc. for Tennis Courts Replacement at CIHS, Bid 619

It is the recommendation of District Administration that the Board of Trustees approve the contract award to Solex Construction, Inc. for tennis courts replacement at CIHS, Bid 619, as presented.

D. Consideration of Approval to Reject All Bids for Perimeter Fencing Replacement at ACHS, Bid 617

It is the recommendation of District Administration that the Board of Trustees approve the rejection of all bids for perimeter fencing replacement at ACHS, Bid 617, as presented.

E. Consideration of Approval for Contractor Day Wireless to Provide New Digital Radio Equipment and Digital Services District Wide

It is the recommendation of District Administration that the Board of Trustees approve proposal from Day Wireless, as presented.

F. Consideration of Approval for Lion Electric Co. to Provide Three New Electric Buses through the California Energy Commission

It is the recommendation of District Administration that the Board of Trustees approve the quote from Lion Electric Company, USA, as presented.

G. Consideration of Approval for Contractor NSWC for Replacement of AHU1 Fan Motor at 1800 Solar Drive

It is the recommendation of District Administration that the Board of Trustees approve the proposal from NSWC, as presented.

H. Consideration of Approval for Contractor Interstate for Sewer Damage Cleanup at 1800 Solar Drive

It is the recommendation of District Administration that the Board of Trustees approve the proposal from Interstate, as presented.

I. Consideration of Approval for Contractor Interstate for Sewage Damage Cleanup at PHS Gym Building

It is the recommendation of District Administration that the Board of Trustees approve the proposal from Interstate, as presented.

J. Consideration of Approval for Contractor The Groundskeeper to

It is the recommendation of District Administration that the Board of Trustees approve the proposal from The Groundskeeper, as presented.

Mitigate Weeds on Vacant Lot and Property Boundaries for DSHS Site

K. Consideration of Approval of Contract Award to California Electric Company to Provide Construction Management Services for the Solar Drive Tenant Improvement

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to California Electric Company to Provide Construction Management Services for the Solar Drive Tenant Improvement, as presented.

L. Consideration of Approval of Contract Award to Ardalan Construction for OHS Small Gym Interior Plaster Repair and Paint

It is the recommendation of District Administration that the Board of Trustees approve Contract Award to Ardalan Construction for OHS Small Gym Interior Plaster Repair and Paint, as presented.

M. Consideration of Approval of Contract Award to Bryan Reeve Inspection for DSA Project Inspector Services for ACHS, CIHS, HHS and RCHS New Relocatable Classroom Installations

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to Bryan Reeve Inspection for DSA Project Inspector Services for ACHS, CIHS, HHS and RCHS New Relocatable Classroom Installations, as presented.

N. Consideration of Approval of Contract Award to DC Architects for Design Services to Install 4 Additional Leased Relocatable Classrooms each at ACHS & PHS and 5 at OHS to Stage for Measure A Renovation Work

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to DC Architects for Design Services to install 4 Additional Leased Relocatable Classrooms each at ACHS & PHS and 5 at OHS to Stage for Measure A Renovation Work, as presented.

O. Consideration of Approval of Contract Change Order #2 to Waisman Construction for Existing Data Relocation and Base Soil Installation for CIHS New Relocatable Classroom Building Installations

It is the recommendation of District Administration that the Board of Trustees approve Contract Change Order #2 to Waisman Construction for Existing Data Relocation and Base Soil Installation for CIHS New Relocatable Classroom Building Installations, as presented.

P. Consideration of Approval of Contract Award to Drapery Affair for 51 Solar Shades and Superior Millwork for 20 Lockable Storage Cabinets for FHS

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to Drapery Affair for 51 Solar Shades and Superior Millwork for 20 Lockable Storage Cabinets for FHS, as presented.

Q. Consideration of Approval of Contract Award to FieldTurf for Regular Stadium Artificial Turf Maintenance and Hygiene for ACHS, CIHS, HHS, OHS, PHS & RMHS

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to FieldTurf for Regular Stadium Artificial Turf Maintenance and Hygiene for ACHS, CIHS, HHS, OHS, PHS & RMHS, as presented.

R. Consideration of Approval of Contract Change Order #6 to G2K Construction for Additional Phase Two Lobby Security Improvements

It is the recommendation of District Administration that the Board of Trustees approve Contract Change Order #6 to G2K Construction for Additional Phase Two Lobby Security Improvements, as presented.

S. Consideration of Approval of Contract Award to J&H Engineering for Conduit Pathways to the Leased Relocatable Classrooms at PHS

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to J&H Engineering for Conduit Pathways to Leased Relocatable Classrooms at PHS, as presented.

T. Consideration of Approval of Contract Change Order #7 to G2K

It is the recommendation of District Administration that the Board of Trustees approve Contract Change Order #7 to G2K Construction for Additional Phase One Lobby Security Improvements, as presented.

Construction for Additional Phase
One Lobby Security Improvements

U. Consideration of Approval of
Contract Award to Elite Modular to
Lease Relocatable Classrooms for
ACHS (4), OHS (5) & PHS (4)

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to Elite Modular to Lease Relocatable Classrooms for ACHS (4), OHS (5) & PHS (4), as presented.

V. Consideration of Approval of
Contract Award to Smith Electric to
Replace HVAC Units at ACHS and
Green Globe HVAC to Replace
HVAC Units at RMHS

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to Smith Electric to Replace HVAC Units at ACHS and Green Globe HVAC to Replace HVAC Units at RMHS, as presented.

W. Consideration of Approval of
Contract Award to Wahoo Tile Roof
Cleaning for Addressing the Main
Administration Building at OHS

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to Wahoo Tile Roof Cleaning for Addressing the Main Administration Building at OHS, as presented.

X. Consideration of Approval of
Contract Award to Fedvel
Construction for ACHS Gym Weight
Room Ceiling Replacement with
Tectum Ceiling Panels

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to Fedvel Construction for ACHS Gym Weight Room Ceiling Replacement with Tectum Ceiling Panels, as presented.

Y. Consideration of Approval of a
Contract Award to Major Event
Trailers for Temporary Facilities for
Measure A Construction Projects

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to Major Event Trailers for Temporary Facilities for Measure A Construction Projects, as presented.

Z. Consideration of Approval of
Contract Award to Sports Facilities
Group to Install Volleyball Sleeves
in the ACHS and RMHS
Gymnasium Floors

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to Sports Facilities Group to Install Volleyball Sleeves in the ACHS and RMHS Gymnasium Floors, as presented.

AA. Consideration of Approval of
Contract Award to NV5 for Special
Inspection and Testing for ACHS
and HHS New Relocatable
Classroom Installations

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to NV5 for Special Inspection and Testing for ACHS and HHS New Relocatable Classroom Installations, as presented.

BB. Consideration of Approval of
Contract Award to All About Glass
for Energy Efficient Replacement
Windows ACHS Announcer Booth
and Field House Perimeter and
Weight Room Mirrors

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to All About Glass for Energy Efficient Replacement Windows ACHS Announcer Booth and Field House Perimeter and Weight Room Mirrors, as presented.

CC. Consideration of Approval of
Contract Award to Tabbara
Corporation to Conduct Hazardous
Materials Survey at CIHS and HHS
and Change Order #1 for ACHS

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to Tabbara Corporation to Conduct Hazardous Materials Survey at CIHS and HHS and Change Order #1 for ACHS, as presented.

DD. Consideration of Approval of
Contract Award to Sea-Clear Pools
for Replacement Pool Heaters
Injection Pumps at ACHS, HHS,
OHS, RMHS & Pool Chemical
Control Unit at RMHS

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to Sea-Clear Pools for Replacement Pool Heaters Injection Pumps at ACHS, HHS, OHS, RMHS & Pool Chemical Control Unit at RMHS, as presented.

EE. Consideration of Approval of Contract Award to Sports Facilities Group to Replace CIHS Junior Varsity Football Locker-room Lockers

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to Sports Facilities Group to Replace Channel Islands HS Junior Varsity Football Locker-room Lockers, as presented.

FF. Consideration of Approval of Contract Award to Pacificom for Paging System Interface and Software for ACHS and CIHS

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to Pacificom for Paging System Interface and Software for ACHS and CIHS, as presented.

GG. Consideration of Approval of Contract Award to Clean Cut Painting for RMHS Machine and Wood Shops

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to Clean Cut Painting for RMHS Machine and Wood Shops, as presented.

HH. Consideration of Approval of Contract Award to Allen Electric to Upgrade the Electrical Service to the Existing Building HVAC Units at PHS

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to Allen Electric to Upgrade Electrical Service to Existing Building HVAC Units at Pacifica HS, as presented.

II. Consideration of Approval of Personnel Items

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

14. ACTION ITEMS

BOARD POLICIES

A. Consideration of Adoption of New Board Policy 6142.3: Civic Education & Engagement [First Reading]

Motion: Trustee Sher moved to adopt new Board Policy 6142.3: *Civic Education & Engagement* [First Reading]. There being no second to the motion no action was taken.

Not Approved

Trustee Concerns:

- The loss of ADA reimbursement for student absences.
- There will be an unrestricted fund loss with student absences.
- There is no liability to the district with students absences regarding this policy.
- This policy has not yet been presented to the District Curriculum Committee but could be placed on the agenda for the May 28, 2020 meeting to be sunshined.

15. BOARD REPORT AND COMMUNICATIONS

Trustees reviewed the Rating Sheet for Community/Stakeholder Interview Panel Participants and the interview panel for the first interview.

Superintendent Search Status Report

A. President Sher

- Sat in on the Distance Learning meeting with Jay Sorenson, Aaron Ferguson, district teachers, 173, and Dr. McCoy regarding distance learning.

B. Trustee Davis

- Shared the Jeff Maulhardt, *A History of Oxnard*, book with everyone and read aloud a passage in the book that recognizes the Del Sol property the district recently purchased.

C. Trustee Herrera

- No report

D. Trustee Edmonds

- No report

E. Trustee Hall

- No report

16. ITEMS FOR FUTURE CONSIDERATION

- Trustees reviewed the Items for Future Consideration.

RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

President Sher announced the Board of Trustees would return to Closed Session at 7:52 p.m.

The Board of Trustees returned to Open Session at 8:48 p.m. President Sher announced that no action was taken in Closed Session.

17. ADJOURNMENT

President Sher adjourned Open Session at 8:49 p.m. in honor of the passing of OUHSD Special Education Teacher, David Yunker.

Approved as presented
June 10, 2020

BOARD OF TRUSTEES



Beatriz R. Herrera, Clerk



Dr. Penelope A. DeLeon, Secretary
and Superintendent of Schools

Board meetings are video recorded and are available at:
<http://www.oxnardunion.org/board-of-trustees/board-meeting-videos>