

# Oxnard Union High School District

## Oxnard, California

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### REGULAR BOARD MEETING

DATE: June 24, 2020  
TIME: **5:00 PM: Closed Session**  
**6:30 PM: Open Session**  
PLACE: District Office Board Room/Google Meet  
220 South 'K' Street  
Oxnard, CA 93030

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Visitors are always welcome, and suggestions and public comments are encouraged. **If you would like to attend the meeting remotely please submit your request to the Superintendent at [penelope.deleon@oxnardunion.org](mailto:penelope.deleon@oxnardunion.org) The Superintendent will send you a link to the Google meeting.** Those wishing to address the Board on items not on the agenda may do so under "Audience to Address the Board of Trustees." Those wishing to address the Board on agenda items may do so at the time the item is taken up for action. In accordance with Education Code 35145.5, the Board cannot enter into a formal discussion or make a decision on any matter not on the agenda. The Board may take action to refer any subject discussed to a later meeting or to the Superintendent. The Board requests that all pagers and cell phones be turned off or placed on silent mode as a courtesy to those in the audience.

In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least three days before the meeting date. *This will enable the District to make reasonable arrangement to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.*

A complete agenda packet is available at the District Office, 309 South K Street, Oxnard, California, Monday through Wednesday prior to a regularly scheduled Board meeting. Board agendas and minutes are available on the district's website at [www.oxnardunion.org](http://www.oxnardunion.org). Minutes can be made available, upon request, in another language.

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#### 1. OFFICIAL OPENING OF MEETING

#### 2. PLEDGE OF ALLEGIANCE

#### 3. ADOPTION OF AGENDA

#### 4. APPROVAL OF MINUTES

Regular Board Minutes dated June 10, 2020  
Special Board Minutes dated June 18, 2020

#### 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Brown Act in regard to local legislative bodies, such as school boards, holding meetings via teleconference. One of the stated reasons for issuing this Executive Order was to, "further efforts to control the spread of the virus and to reduce and minimize the risk of infection."

NOTICE IS HEREBY GIVEN that the Oxnard Union High School District Board of Education regular meeting, scheduled for June 24, 2020, will be a teleconference meeting where the members of the Oxnard Union High School District Board of Education will be attending the meeting via teleconference/video conference.

Members of the public will continue to have the right to observe and offer public comment at the public meeting, consistent with the public's rights of access and public comment otherwise provided for by the Bagley Keene Act and the Brown Act, at the physical location as agendaized.

Physical Location: Oxnard Union High School District Office Board Room 220 South K Street, Oxnard, CA 93030

Closed Session Time: 5:00 pm

Per executive order of the Governor of California, public meetings are limited to no more than ten (10) people. Community members who wish to attend the Board meeting in person will only be admitted up to our ten (10) person limit including staff and Trustees who choose to be in physical attendance.

A Google recording of the meeting will be available on our website under Board of Trustees.

Those persons wishing to address the Board may do so at this time by completing a Speaker Card. All public comments are to be directed to the Board President. Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. Please refer to the complete text of Oxnard Union High School District Board Policy 9323: Procedures for Communicating with the Board of Trustees.

ALL requests for public comments are to be submitted to the Superintendent at [penelope.deleon@oxnardunion.org](mailto:penelope.deleon@oxnardunion.org) no later than Monday, June 22, 2020 at 6:00 P.M. (limit of 450 words, equal to three (3) minutes)

#### 6. CLOSED SESSION

During this time, the Board may adjourn to Closed Session to discuss confidential material relating to the following items.

- A. Public Employee: Discipline/Dismissal/Release/Resignation/Appointment/Reassignment/Employment  
Government Code Section 54957(b)(1)

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- B. Conference with Labor Negotiator Pursuant to Government Code Section 54957.6
  - Agency Negotiator: Karen M. Sher, Board President
    - Unrepresented Employee Interim Superintendent
    - Contract
- C. Conference with Labor Negotiator(s): Government Code Section 54957.6
  - Agency Negotiator: Assistant Superintendent-Human Resources
    - Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE)
      - Classified Bargaining Unit
    - Employee Organization: California School Employee Association (CSEA)
      - Campus Supervisor Bargaining Unit
- D. Student Personnel: [Education Code §35146, 48912, 48919]
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- F. Conference with Legal Counsel - Anticipated Litigation, Pursuant to Government Code § 54956.9 (d)
  - a. Number of cases: Three
- G. Conference with Real Property Negotiator (Govt. Code § 54956.8)  
PROPERTY: Multiple District-owned parcels, including: (1) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (2) Hueneme Road Adult School, 527 W Hueneme Road, Oxnard, CA, APN 222-0-082-625; (3) 280 and 300 Skyway Drive, Camarillo, CA, APN 230-0-130-105; and (4) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115  
AGENCY NEGOTIATOR: Jeff Weinstein, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc.  
NEGOTIATING PARTIES: To be determined  
UNDER NEGOTIATION: Price and terms of payment

## 7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

## 8. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

On March 12, 2020, Governor Newsom issued Executive Order N-25-20 in regard to the COVID-19 virus, which included provisions relating to the Brown Act in regard to local legislative bodies, such as school boards, holding meetings via teleconference. One of the stated reasons for issuing this Executive Order was to, "further efforts to control the spread of the virus and to reduce and minimize the risk of infection."

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## 9. SUPERINTENDENT'S REPORT

## 10. CONSENT CALENDAR

### Business Services

- A. Consideration of Approval of Purchase Orders, June 3-16, 2020

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- B.** Consideration of Approval of Donations, March 3-June 15, 2020
- C.** Consideration of Approval of Authorization of Signatures
- D.** Consideration of Approval of the Disposal of Surplus Asset Items, April 29, 2020 - June 23, 2020
- E.** Consideration of Approval of Contract Award for Bid #622 to AP Construction Group Inc. DBA Air Plus as the General Contractor for the HVAC Modernization projects including RCHS
- F.** Consideration of Approval of Contract Award to Sports Facilities Group to Retrofit the OHS Gymnasium Basketball Backboards and Provide In-Floor Sleeves for Volleyball
- G.** Consideration of Approval of Contract Award to Jordan Electric for Electrical Service to Leased Relocatable Classrooms at OHS
- H.** Consideration of Approval of Award HHS Change Order #2 to Ohno Construction to Add Communications Conduits Under the New Stadium Playfield
- I.** Consideration of Approval of Contract Award to Kiwitt's General Building Contractor to Revise the Robotics Classroom Wall Systems at the HHS Industrial Arts Building
- J.** Consideration of Approval of Contract Award to PLAE Flooring to Provide the New RMHS Dance Room Floor
- K.** Consideration of Approval of Contract Award to Fedvel Construction for ACHS Wrestling Room and RMHS Dance Room Ceilings Replacement with Tectum Ceiling Panels
- L.** Consideration of Approval of Contract Change Order #4 to Waisman Construction to Complete the Utility Connections for Four Additional Leased Relocatable at CIHS
- M.** Consideration of Approval of Contract Award to DC Architects for Design Services to Install New Relocatable Classroom Buildings and Restrooms at CIHS Extension
- N.** Consideration of Approval of Contract Award Addendum to Twining Inspection for Special Inspection and Testing for ACHS, HHS and PHS Stadium Playfield Retrofit Projects
- O.** Consideration of Approval of Contract Award Addendum to Mark Hawkins Inspection for DSA Project Inspector Services for Lobby Security Improvements for ACHS, CIHS, HHS, OHS, PHS, RCHS & RMHS
- P.** Consideration of Approval of Contract Change Order #1 to Waisman Construction for Replacing Restroom Drywall and Relocating Spigot at Solar Drive
- Q.** Consideration of Approval of Contract Award to Water Resource Engineering Associates (WREA) to Design for the Modernize of the RMHS Site Fire Water Supply and Distribution
- R.** Consideration of Approval of Contract Award to Schneider Electric for Solar Drive HVAC Energy Management System Modernization (Phase 1)
- S.** Consideration of Approval of Contract Award to Sports Facilities Group for RMHS Marquee Replacement
- T.** Consideration of Approval of Contract Change Order #1 to MVC Enterprises to Reroute the Domestic Water Main Outside of the Mass Excavation for the New HHS Relocatable Classroom Installations
- U.** Consideration of Approval of Contract Award to Drapery Affair for Classroom Buildings 13-20 Flooring Replacements at FHS
- V.** Consideration of Approval of Contract Award to C Below Surface Imaging for Utility Locating Services to Support the Measure A HVAC Modernizations at ACHS and RCHS
- W.** Consideration of Approval of Contract Award to All About Glass for Energy Efficient Replacement Windows for ACHS Wrestling Activity Building
- X.** Consideration of Approval of Contract Award to Twining, Inc. for Special Inspection and Testing for CIHS, OHS & RMHS Stadium Playfield Retrofit Projects
- Y.** Consideration of Approval of Contract Change Order #5 to ReGreen Corporation for Additional Proposition 39 Energy Efficiency Lighting Work at ACHS, OHS, PHS & RMHS
- Z.** Consideration of Approval of ACHS Change Order #3 to Ohno Construction to Replace the Parking Lot on the East Side of the Football Stadium
- AA.** Consideration of Approval of PHS Change Order #4 to Ohno Construction for New Electrical Panel and Distribution for Stadium Scoreboard
- BB.** Consideration of Approval of Contract Award to Green Globe HVAC to Replace HVAC Units at HHS Relocatable Classrooms P1, 75, P7, P8, ROTC, 73 & 74

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- CC.** Consideration of Approval of Contract Award to Mark Hawkins for the HVAC Modernization project including RCHS
- DD.** Consideration of Approval of Contract Award to Pacificom for Technology Data Communications to Additional Relocatable Classroom Buildings at ACHS, CIHS & PHS
- EE.** Consideration of Approval of Division of the State Architect Plan Check Fees for ACHS, CIHS, HHS & RMHS HVAC Modernization Projects
- FF.** Consideration of Approval of Contract Award to Twining Inc. for Bid #621 for the Required Department of State Architects (DSA) Special Inspection and Material Testing Services for the New DSHS
- GG.** Consideration of Approval of Contract Award to Vernier Construction Services for Bid #620 for the Required Department of State Architects (DSA) Inspection Services for the New DSHS

#### **Educational Services**

- HH.** Consideration of Approval of Renewal of District Technology Subscriptions for the 2020-2021 School Year
- II.** Consideration of Approval of Renewal Memorandum of Understanding between Oxnard Union High School District (OUHSD) and the Southwest Regional Council of Carpenters (SWRCC)
- JJ.** Consideration of Renewal Application of CTE Agricultural Incentive Grant for the 2020-2021 School Year
- KK.** Consideration of Approval of a Memorandum of Understanding between Oxnard Union High School District (OUHSD) and Ventura Unified School District (VUSD) for the K12 Strong Workforce Program Grant
- LL.** Consideration of Approval of a Memorandum of Understanding between Oxnard Union High School District (OUHSD) and Santa Barbara City College (SBCC) as the Fiscal Agent for Oxnard College in the K12 Strong Workforce Program Grant
- MM.** Consideration of Approval of Renewal Memorandum of Understanding between Oxnard Union High School District (OUHSD) and the Ventura County Office of Education (VCOE) for ROP Classes
- NN.** Consideration of Approval of Renewal Memorandum of Understanding (MOU) between the Ventura Unified School District as the Local Education Agency for the Ventura County Indian Education Consortium (Provider) and the Oxnard Union High School District (Partner District)

#### **Human Resources**

- OO.** Consideration of Approval of Personnel Items
- PP.** Consideration of Approval of Student Teaching Contract Between California Lutheran University and Oxnard Union High School District

#### **Board Policies**

- QQ.** Consideration of Adoption of New/Revised Board Policy/ Administrative Regulation 6172.1/6185: *Concurrent Enrollment in College Coursework* [Second Reading]

### **11. ACTION ITEMS**

#### **Business Services**

- A.** Consideration of Adoption of Resolution #20-31 Authorizing the Issuance and Sale of General Obligation Bonds, Election of 2018, Series B, in the Principal Amount of Not to Exceed \$120,000,000 and Approving Documents and Official Actions Relating Thereto
- B.** Consideration of Approval of the Memorandum of Understanding between the Oxnard Union High School District and the Oxnard Federation of Teachers and School Employees (OFTSE) Regarding Leaves for the 2020/21 and 2021/22 School Years and Applies to all OFTSE Bargaining Units
- C.** Consideration of Approval of the Revised Adopted Budget, Fiscal Year 2020-21
- D.** Consideration of Adoption of Resolution No. 20-32 Resolution Eliminating Positions and Ordering Layoffs in the Classified Service Due to Lack of Funds and/or Lack of Work (Obsolete Positions)

#### **Educational Services**

- E.** Consideration of Approval of LCAP COVID-19 Addendum
- F.** Consideration of Approval of a Memorandum of Understanding between Oxnard Union High School District and the Oxnard Boys and Girls Club for Employee Child Care for the 2020-2021 School Year

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### **Human Resources**

**G.** Consideration of Approval of Job Description Revision: *Attendance Specialist*, [First Reading]

### **Board of Trustees**

**H.** Consideration of Adopting an Approved List of Memberships, Conferences, Workshops or Meetings  
Board Members May Attend

**I.** Consideration of Approval of Contract of Employment for District Interim Superintendent

**12. BOARD REPORT AND COMMUNICATIONS**

**13. ITEMS FOR FUTURE CONSIDERATION**

*See attached*

**14. ADJOURNMENT**