

Oxnard Union High School District

Oxnard, California

SPECIAL BOARD MEETING

April 9, 2020

- 1. CALL TO ORDER** The Special Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Sher on April 9, 2020 at 3:48 p.m., District Office Board Room, 220 South K Street, Oxnard, California/Google Meet
- Trustees present:** Karen M. Sher, President
Dr. Gary Davis, Vice President
Beatriz R. Herrera, Clerk.
Wayne Edmonds, Member
Dr. Steve Hall, Member
- Administration present:** Dr. Penelope A. DeLeon, Superintendent of Schools
Sylvia M. Diaz, Executive Assistant
- Translators present:** David Gala, Lourdes Campbell
- Guests present:** No guests present.
- 2. PLEDGE OF ALLEGIANCE** President Sher asked Trustee Davis to lead the Pledge of Allegiance to the flag.
- 3. ADOPTION OF AGENDA** Moved by Trustee Herrera to adopt the agenda of April 9, 2020 Special Board meeting, as presented. Seconded by Trustee Davis carried unanimously.
- 4. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No comments received.
- 5. CLOSED SESSION** At 3:52 p.m. President Sher stated that the Board of Trustees would convene to Closed Session to discuss confidential material relating to the following items noted below.
- A.** Public Employee: Discipline/Dismissal/Release/Resignation/Appointment/Reassignment/
Employment Government Code Section 54957(b)(1)
- B.** Conference with Labor Negotiator(s): Government Code Section 54957.6 > Agency
Negotiator: Assistant Superintendent-Human Resources
* Employee Organization: Oxnard Federation of Teachers and School Employees
(OFTSE) - Classified Bargaining Unit
* Employee Organization: California School Employee Association
(CSEA) - Campus Supervisor Bargaining Unit
- C.** Student Personnel: [Education Code §35146, 48912, 48919]
- D.** Consideration of Confidential Student Issues Other Than Expulsion and Suspension,
Pursuant to Education Code §35146
- E.** Conference with Legal Counsel - Anticipated Litigation, Pursuant to Government
Code § 54956.9 (d)
Number of cases: Three
- F.** Conference with Real Property Negotiator (Govt. Code § 54956.8) **PROPERTY:**
Multiple District-owned parcels, including: (1) District Office Campus, 220, 309, and
315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (2) Hueneme Road Adult
School, 527 W Hueneme Road, Oxnard, CA, APN 222-0-082-625; (3) 280 and 300
Skyway Drive, Camarillo, CA, APN 230-0-130-105; and (4) 15 Stearman Street,
Camarillo, CA, APN 230-0-130-115 **AGENCY NEGOTIATOR:** Jeff Weinstein,
Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage
Realty Group Inc. **NEGOTIATING PARTIES:** To be determined **UNDER**
NEGOTIATION: Price and terms of payment

6. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 4:31 p.m. President Sher reported out that no action was taken during Closed Session.

7. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

No comments were received.

8. STAFF REPORT

A. Review of Board Policies 3516.5: *Emergency Schedules* and 5141.22: *Infectious Diseases*

Dr. DeLeon reviewed Board Policies 3516.5: *Emergency Schedules* and 5141.22: *Infectious Diseases*.

Trustees asked if these are new Board Policies. Dr. DeLeon replied that they are existing policies; Board Policy 3516.5: *Emergency Schedules* was approved on August 28, 2019 and Board Policy 5141.22: *Infectious Diseases* was adopted at the March 25, 2020 Board meeting.

Dr. DeLeon added that the school closures, for the remainder of the year, was requested by the State Department of Public Health, which outweighs the Ventura County Public Health Department. Dr. DeLeon was authorized to close OUHSD schools as stated in board policy 3516.5. Trustees requested that board policy 3516.5 be reviewed shortly after the new Superintendent is hired.

9. STUDY SESSION

A. Study Session: Recruitment and Selection Process for Superintendent of Schools

President Sher asked Trustees how they would like the recruitment and selection process for the new Superintendent of Schools to go. At the request of Trustees, Dr. DeLeon gave a brief review of the selection process for a new Superintendent when a consulting firm is used.

- Trustees liked the previous Superintendent selection process that was done for Dr. DeLeon as it was transparent, helpful and kept the community involved.
- Trustee Davis added that the District doesn't have a lot of time to use an outside firm for the selection of the District's new Superintendent.
- Trustee Hall was in agreement in using an outside firm, Mr. Johnson from McPherson and Jacobson L.L.C.
- Trustee Edmonds was in agreement that the previous Superintendent selection process went well. He felt the community appreciated their participation in the selection process.
- President Sher agreed that the Board should use the community process to help Trustees to be as transparent as possible in the selection process.
- Trustee Davis shared a packet, which contained a proposed timeline for the process, that was used for the 2011 and 2016 Superintendent selection process.
- Trustee Davis proposed that the District not use a search firm and asked if possibly Drs. Arriaga and Fraise could assist in the new Superintendent selection process.
- Dr. DeLeon informed Trustees that Drs. Arriaga and Fraise are almost out of days, if not already out, on their contracts with the District but Trustees can offer additional pay for their assistance, if needed.
- Trustee Herrera thanked Trustee Davis for the thorough job he did in outlining the steps he presented as she felt it will be a roadmap for anyone that will do the facilitatorship for the selection process.
- Trustee Herrera stated that there is less inherent bias of any sort when an external firm is used and it helps the process be as neutral as possible. She recommended that Trustees should use McPherson and Jacobson L.L.C. and added that Trustee Davis has already done a lot of the legwork with the packet he presented.
- Trustee Herrera recommended using one of the HR Interims to guide possibly an AD-HOC Committee and the outside firm to reach out to the community for their input.
- Trustees agreed that there will be no RFP, would prefer to use Mr. Ben Johnson from McPherson and Jacobson L.L.C. and that a contract for consideration will be presented at the April 29th Board meeting.
- Dr. DeLeon will contact McPherson and Jacobson L.L.C. today, April 9, 2020 to request a phone conference for Trustees Sher and Davis on Friday, April 10th before 1:00p.m.
- Trustees would prefer the brochure and application for the new Superintendent be sent out asap before the April 29, 2020 Board meeting.

- Trustees agreed that both internal and external candidates should be allowed to apply.
- Trustees discussed whom they might ask to serve on the community interview panel.
- Trustee Hall requested to see the community panel list that was used for interviews in 2016.
- Trustee Hall asked the Board President and Vice President to add into the brochure that Trustees recently passed a Bond Measure and the District is in the process of implementing it.
- It was agreed that Trustees Sher and Davis would discuss with the consultant the interview procedures and the interview committee and Trustees would finalize the details at the April 29th Board meeting.

10. ADJOURNMENT

President Sher announced the meeting was adjourned at 5:49 p.m.

Approved as presented
April 29, 2020

BOARD OF TRUSTEES



Beatriz R. Herrera, Clerk



Dr. Penelope A. DeLeon, Secretary and
Superintendent of Schools

Board meetings are video recorded and are available at:
<http://www.oxnardunion.org/board-of-trustees/board-meeting-videos>

