

ATTACHMENT 7
Contractor/Subcontractor Safety Rules and Regulations
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This document establishes Oxnard Union High School District (OUHSD) policy with regards to contractor/ subcontractor safety when conducting work on active school sites and with property that is owned by OUHSD.

OUHSD campuses consist of 12 dedicated facilities and shared facilities. Each one of these work sites has unique characteristics and qualities that require specialized knowledge for safe work to be performed. Each work site is an active educational campus and all work sequences must support the educational goals of these individual sites. The intent of this document is to provide minimum safe standards for work to be conducted in a way that does not endanger students, staff or the contractors performing their work. OUHSD requires that the highest level of safe precautions be identified and followed prior to the start of any work activity. It is required that each contractor have an excellent base knowledge for the standard safety practices in their field and meet all guidelines regulated by CAL OSHA, Division of the State Architect, California Department of Education, and OUHSD Board Policy.

1. Personal Protective Equipment (PPE) must be worn at all times
2. Individuals performing job tasks must be trained in that specific task by their employer, and authorized in the work they are performing
3. Lift Plans must be submitted and approved by MOT Director prior to use of any crane(s) or lift devices
4. Scaffolding can only be used if installed by a licensed scaffolding contractor, and must be inspected daily by a competent person prior to use
5. Photo ID must be kept on the person of all campus personnel
6. A contractor's company uniform shirt or safety vest that clearly identifies the site worker must be worn at all times on the outer garment layer while performing work on campus
7. Safety meetings must be held daily at the start of each work shift
8. Use or possession of tobacco, alcohol or controlled substances of any kind are not permitted at any OUHSD properties
9. Weapons of any kind are strictly prohibited from all OUHSD property
10. All work must terminate immediately if any unsafe work condition exists or if any unsafe condition develops during the normal course of work

Any questions or comments regarding the content of this document or safety in general should be brought to the attention of the Director overseeing the work being conducted. The Director of Maintenance, Operations and Transportation (MOT) is Joshua Koenig-Brown and he can be reached by phone 805.394.9393/ email at joshua.brown@oxnardunion.org ,or Henry Williams, Manager of Operations by phone 805.432.9930/ email at henry.williams@oxnardunion.org

PLEASE RETURN THIS FORM WITH A VALID STATE ISSUED IDENTIFICATION

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Every contracted member of an active work crew must read, sign and return the signature page of this document to the MOT Office prior to start of the first work shift on the first work day. This document must be renewed annually as part of a mandatory contractor orientation process. By signing this document, you agree to the terms and conditions indicated and recognize that failure to comply with any of the standards or guidelines provided is grounds for immediate removal from OUHSD property and/or possible termination of contract.

PLEASE PRINT CLEARLY

Your Name: _____
(Last), (First)

Name of Company: _____

Craft or Trade: _____

Name of Immediate Supervisor: _____

Cell Phone Number of Immediate Supervisor: _____

I acknowledge the policies of Oxnard Union High School District (OUHSD) Contractor/Subcontractor Safety Rules and Regulations and I agree to abide by the conditions identified in this document.

(Signature) (Date)

Contract Number