

Oxnard Union High School District
Measure H Citizen's Bond Oversight Committee
Minutes of the Meeting

Date: February 6, 2012

Time: 7 pm

Place: OUHSD Board Room

220 So K St., Oxnard, CA 93030

<u>Members Present</u>	<u>Members Absent</u>	<u>Staff Present</u>	<u>Guests</u>
William Belcher			
Sol Chooljian	Adolfo Murillo Jr.	Gabe Soumakian	Richard Busse
Fred Ferro	Rebecca Pecsok		
Patricia Lerner	Nancy Lindholm		
Edward Moreira			
Patricia Parham			
Norma Maidel			

Call to Order

Patricia Lerner called the meeting to order at 7:05 pm.

Bill Belcher moved to adopt the agenda, seconded by Norma Maidel. Motion carried.

Bill Belcher moved to accept the minutes from the January 23 meeting, seconded by Sol Chooljian.
.Motion carried.

Public Comments- Richard Busse introduced himself as a member of the ACHS Design Steering Committee and board member of the CAPE charter school in Camarillo. He did not have a child attending a high school in the District yet.

Item 6-Status Report: Committee members introduced themselves by name and interest group they represented to the new member, Ed Morera, who had experience with bond issuance in his prior career in New York, and is currently associated with the Western Federal Credit Union.

6a)i- Chair Lerner mentioned Rebecca Pecsok would likely be forced to resign due to other time commitments. Sup. Soumakian stated that the OUHSD Trustees had taken action to ratify the appointments in 2010 of Adolfo Murillo and David Rodriguez (now resigned).

6a) ii- Chair Lerner announced that the terms of herself and Norma Maidel were expiring in March and that neither would be continuing as CBOC members beyond late March, so replacements would be needed.

6a) iii- It was noted that the District had been advertising for new members, either parents or members at large. Sup. Soumakian noted the District wanted more parent members from the Oxnard area and that a new "Call out" program to solicit members via email was being instituted. Sol Chooljian pointed out that although he initially joined the Board as a representative of a Senior organization, he was now and for some time had been a member at large for classification purposes.

6b- The impact of SB 423 on the OUHSD and CBOC to deliver an annual audit by no later than March of each year was discussed and agreed that it was a moot point, as compliance was in effect.

Item 7-a- Annual Report – Chair Lerner noted she had taken 2 tables from the auditor's report and inserted them in the body of the draft annual report on p.8-9 for readers' convenience. Patricia Parham voiced concern over the "tone" of comment no. 1 in the Exec. Summary appearing to be negative. Sup. Soumakian asked if the comments were meant to be opinion or facts. Chair Lerner replied they were opinions. Alternative language had been proposed for comment no. 1 by Rebecca Pecsok via an email which Chair Lerner stated for the group. Discussion ensued whether only factual data should be included or not, with no opinions or comments. Sol Chooljian commented on the difficulty of finding intent and details from some of the OUHS Trustee meeting minutes. There was discussion and consensus that the the financial data was limited to. Mr. Belcher stated he was not convinced that prop. 39 precluded the CBOC from commenting on the dollars committed as well as expended through Dec.31. Norma Maidel asked if the OUHSD could clarify that and Sup. Soumakian said he would do so.

Chair Lerner asked if the group was willing to approve the draft annual report tonight if the discussed changes were made, in order to avoid another meeting in February. Mr. Belcher moved and Norma Maidel seconded a motion to approve the report with the changes. Ms. Parham abstained. Chair Lerner said she was able to present the annual report to the OUSHD trustees at their Feb. 22 meeting, and asked other report subcommittee members to participate.

Regarding email distributions, Mr. Chooljian asked if distribution by email to a majority of the CBOC could be a Brown Act violation. Chair Lerner replied yes, it could be construed as a serial meeting and thus caution should be taken that committees were not a majority of the members in total.

Item 7b- Financial Reports- Sup. Soumakian handed out an "Analysis of 2004 Meas. H as of Dec. 31,2011", which he described as being a summary of expended and encumbered funds for projects. Questions were asked regarding the meaning of column headings and that "ACHS" should not be used to describe monies spent on the new Camarillo campus site. It was clarified that the summary did not include any expenditures on the new Oxnard campus site yet because it was only through Dec. 31, which

Mr. Chooljian questioned. Chair Lerner asked the group if they wanted greater detail since it was only a “snapshot”. Ms. Parham asked as a new member whether an orientation packet existed to ease understanding the summary and in order to answer the question. There was no such packet. The consensus of the group was that quarterly updates of the summary would be sufficient if they were provided for time periods through the month preceding the CBOC meetings.

Item 8&9- Future Meetings & Agenda-The chair stated that items for the next meeting should include committee membership vacancies and composition, including election of a new chair and Secretary, and that current Vice Chairman Chooljian should run the meeting. It was agreed there was no need to have the next meeting until April but a date change was required due to the school holiday, so April 16 was chosen.

Next Meeting- to be held on April 16, 2012 at the District office.

Adjournment- the Chair adjourned the meeting at 8:49 pm

Respectfully submitted by Fred Ferro, Secretary for the meeting.