



Oxnard Union High School District

309 South K Street, Oxnard, California 93030
Main: (805) 385-2500/FAX: (805) 483-3069
www.ouhsd.k12.ca.us

Certificated Payroll
805.385.2517

Classified Payroll
805.385.2544

CHANGE IN NUMBER OF PAY PERIODS

TO: Payroll

Certificated Classified Paraeducator Campus Supervisor

Employee ID #: _____

Employee Name: _____

School Year 20_____/ 20_____

I wish to change my number of annual pay periods as follows:

From:

10 Payments 12 Payments

To:

10 Payments 12 Payments

I understand that this will remain in effect until a change is made in writing.

Date

Signature