

STUDENT IMMUNIZATION POLICY

It is the intent of the Oxnard Union High School District Student Immunization Policy to ensure that all possible steps are taken to promote student health and to combat the spread of preventable diseases in our schools. To protect the health of all students and staff and to curtail the spread of infectious diseases, the Governing Board shall cooperate with state and local public health agencies to encourage and facilitate immunization of all district students against preventable diseases. (cf. 1400 - Relations between Other Governmental Agencies and the Schools) (cf. 5141.22 - Infectious Diseases), (cf. 5141.26 - Tuberculosis Testing), (cf. 6142.8 - Comprehensive Health Education), (cf. 1400 - Relations between Other Governmental Agencies and the Schools), (cf. 5141.22 - Infectious Diseases), (cf. 5141.26 - Tuberculosis Testing), (cf. 6142.8 - Comprehensive Health Education).

At the time of registration each student shall present acceptable immunization documentation from a physician, nurse or clinic. Each student enrolling for the first time in a secondary school or childcare and development program, shall present an immunization record from any authorized private or public health care provider certifying that he/she has received all required immunizations in accordance with the law. Upon initial or continued enrollment students shall be excluded from school or exempted from immunization requirements only as authorized by law. (cf. 5112.1 - Exemptions from Attendance), (cf. 5112.2 - Exclusions from Attendance), (cf. 5141.32 - Health Screening for School Entry), (cf. 5148 - Child Care and Development), (cf. 5148.3 - Preschool/Early Childhood Education)

Except to the extent otherwise authorized by law, each transfer student shall present evidence of immunization before he/she is admitted to school. Such evidence may include the child's personal immunization record from his/her authorized health care provider or his/her cumulative file from his/her previous school. (cf. 6173 - Education for Homeless Children), (cf. 6173.1 - Education for Foster Youth), (cf. 6173.2 - Education of Children of Military Families), (cf. 5141.3 - Health Examinations), (cf. 5141.6 - School Health Services), (cf. 5145.6 - Parental Notifications)

Legal Reference:

CALIFORNIA ADMINISTRATION CODE

Title 5, Section 432 Mandatory Permanent Pupil Records

Title 17, Part 1, Chapter 4

6000-6065 School Attendance Immunization Requirements

EDUCATION CODE

44871 Qualifications of supervisor of health

46010 Total days of attendance

48216 Immunization

48853.5 Immediate enrollment of foster youth

48980 Required notification of rights

49403 Cooperation in control of communicable disease and immunizations

49426 Duties of school nurses

49701 Flexibility in enrollment of children of military families

51745-51749.6 Independent study

HEALTH AND SAFETY CODE

120325-120380 Immunization against communicable disease, especially:

120335 Immunization requirement for admission
120395 Information about meningococcal disease, including recommendation for vaccination
120440 Disclosure of immunization information

CODE OF REGULATIONS, TITLE 5

430 Student records

CODE OF REGULATIONS, TITLE 17

6000-6075 School attendance immunization requirements

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

UNITED STATES CODE, TITLE 42

11432 Immediate enrollment of homeless children

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

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Administrative Procedures

Required Immunizations

The Superintendent or designee shall provide parents/guardians, upon school registration, a written notice summarizing the state's immunization requirements.

The Superintendent or designee shall not unconditionally admit any student to a district elementary or secondary school, preschool, or child care and development program for the first time nor, after July 1, 2016, admit or advance any student to grade 7 unless the student has been fully immunized. The student shall present documentation of full immunization, in accordance with the age/grade and dose required by the California Department of Public Health (CDPH), against the following diseases: (Health and Safety Code 120335; 17 CCR 6020)

1. Measles, mumps and rubella (MMR)
 2. Diphtheria, tetanus and pertussis (whooping cough) (DTP, DTaP or Tdap)
 3. Poliomyelitis (polio)
 4. Hepatitis B
 5. Varicella (chickenpox)
 6. Haemophilus influenza type b (Hib meningitis)
 7. Any other disease designated by the CDPH
- (cf. 5141.22 - Infectious Diseases), (cf. 5148 - Child Care and Development), (cf. 5148.3 - Preschool/Early Childhood Education), (cf. 6170.1 - Transitional Kindergarten)

A student who qualifies for an individualized education program (IEP), unless otherwise exempt as per law, shall be fully immunized in accordance with Health and Safety Code 120335 and this regulation. However, the district shall continue to implement the student's IEP and shall not prohibit the student from accessing any special education and related service required by his/her IEP regardless of whether the student is fully immunized. (Health and Safety Code 120335) (cf. 6159 - Individualized Education Program)

The student's immunization record shall be provided by the student's health care provider or from the student's previous school immunization record. The record must show at least the month and year for each dose, except that the day, month, and year must be shown for the MMR doses given. (17 CCR 6070)

Exemptions

Exemption from one or more immunization requirements shall be granted under any of the following circumstances:

1. The parent/guardian files with the district a written statement by a licensed physician (M.D. or D.O.) that the physical condition of the child is such, or medical circumstances relating to the child are such, that immunization is not considered safe. The statement shall indicate the specific nature and probable duration of the medical condition or circumstances, including, but not limited to, family medical history, for which the physician does not recommend immunization. (Health and Safety Code 120370; 17 CCR 6051)

3. The student is enrolled in an independent study program pursuant to Education Code 51745-51749.6 and does not receive classroom-based instruction. (cf. 6158 - Independent Study)

Conditional Enrollment

The Superintendent or designee may conditionally admit a student with documentation from an authorized health care provider that: (Health and Safety Code 120340; 17 CCR 6000, 6035)

1. The student has not received all the immunizations required for his/her age group, but has commenced receiving doses of all required vaccines and is not due for any other doses at the time of admission.

2. The student has a temporary exemption from immunization for medical reasons pursuant to item #1 in the section "Exemptions" above.

The Superintendent or designee shall notify the student's parents/guardians of the date by which the student must complete all the remaining doses as specified in 17 CCR 6035. (cf. 5145.6 - Parental Notifications)

In addition, a transfer student may be conditionally admitted for up to 30 school days while his/her immunization records are being transferred from the previous school. If such documentation is not presented within 30 days, the student shall be excluded from school until the required immunizations have been administered. (17 CCR 6070)

The Superintendent or designee shall review the immunization record of each student admitted conditionally every 30 days until that student has received all the required immunizations. If the student does not receive the required immunizations within the specified time limits, he/she shall be excluded from further attendance until the immunizations are received. (Health and Safety Code 120375; 17 CCR 6070)

The Superintendent or designee shall immediately enroll homeless students, foster youth, and students of military families even if their immunization records are missing or unavailable at the time of enrollment. School or district staff shall work with the student's prior school to obtain the student's immunization records or shall ensure that he/she is properly immunized. (Education Code 48853.5, 49701; Health and Safety Code 120341; 42 USC 11432), (cf. 6173 - Education for Homeless Children), (cf. 6173.1 - Education for Foster Youth), (cf. 6173.2 - Education of Children of Military Families)

Exclusions Due to Lack of Immunizations

Any student without the required evidence of immunization may be excluded from school until the immunization is obtained or an exemption is granted in accordance with the section "Exemptions" above. (cf. 5112.2 - Exclusions from Attendance), (cf. 6183 - Home and Hospital Instruction)

Before an already admitted student is excluded from school attendance because of lack of immunization, the Superintendent or designee shall notify the parent/guardian that he/she has 10 school days in which to supply evidence of proper immunization or an appropriate exemption. This notice shall refer the parent/guardian to the child's usual source of medical care, or if the student has no usual source of medical care, then to the county health department or school immunization program, if any. (Education Code 48216; 17 CCR 6040), (cf. 5141.6 - School Health Services)

The Superintendent or designee shall exclude from further attendance any already admitted student who fails to obtain the required immunization within 10 school days following the parent/guardian's receipt of the notice specified above. The student shall remain excluded from school until he/she provides written evidence that he/she has received a dose of each required vaccine due at that time. The student shall also be reported to the attendance supervisor or principal. (17 CCR 6055)

Exclusion Due to Exposure to Disease

If the district has good cause to believe that a student has been exposed to a disease listed in the section "Required Immunizations" above and his/her documentation of immunization does not show proof of immunization against that disease, that student may be temporarily excluded from the school until the local health officer informs the district in writing that he/she is satisfied that the student is no longer at risk of developing or transmitting the disease. (Health and Safety Code 120370)

Records

The Superintendent or designee shall record each new entrant's immunizations in the California School Immunization Record and retain it as part of the student's mandatory permanent student record. District staff shall maintain the confidentiality of immunization records and may disclose such information to state and local health departments only in accordance with law. (Health and Safety Code 120375, 120440; 17 CCR 6070), (cf. 5125 - Student Records)

The district shall also retain in the mandatory student record any physician or health officer statement, reason for conditional enrollment, or any other documentation related to the student's immunization record or exemptions.

I. DOCUMENTATION

A. NEW STUDENTS

Parents/ guardians are required to present to the school nurse written immunization records which are documented by a physician, nurse or clinic. An acceptable immunization record must include the students' name, birthdate, type of vaccine and the date (at least month and year) administered. Any student who cannot produce the required immunizations must complete one of the following before being admitted to school.

1. A physician's statement must be presented to qualify for a MEDICAL EXEMPTION. The statement must include the medical condition, how long it will last and which immunization must be postponed. If the medical exemption is for having had the disease the statement must say it was physician diagnosed or have laboratory title confirmation. These statements must be signed by the physician and attached to the CSIR (California State Immunization Record).

The parent/guardian must complete one of the above or locate the immunization record at the physician's office or clinic. If unable to locate, the student must begin the immunization process.

B. TRANSFERRING STUDENTS

For students transferring from another school, an acceptable record can be either a copy of the CSIR, another school record or the student's own personal immunization record. This must be presented to the

school nurse at the time of registration. All immunizations due must be received before being admitted to school.

Out-of-state records must show at least month and year for each required vaccine, as defined by the health and safety code.

II. ASSESSMENT

Assessment of immunization status shall be completed by the school nurse for all new and transferring students.

Nurses will use the immunization information to enter into the health/immunizations system/record, nurses will use this system to monitor completion.

III. COMPLETING THE CSIR

A. A CSIR must be completed for each student. The parent must enter the identifying information on the record, but all immunization dates must be entered by school personnel. Full dates should be used to include month and year as a minimum. After the school nurse reviews the immunization dates on the CSIR, the "Documentation" and "Status of Requirements" sections must be completed. The CSIR is part of the students mandatory Permanent Pupil Record (Cumulative or Cum folder) as defined by Section 49068 of the .Education Code. Only one CSIR should be in the student's Cum folder. If there are several, one is updated to make it complete and all others are destroyed or stapled behind it. Local health departments shall have access to the CSIR record.

B. The comprehensive high schools at Oxnard Union High School District maintain the CSIR in the health folder while the student is actively enrolled at that site. Upon withdrawal or graduation, the CSIR is returned to the Cum folder in the Records office.

C. Immunization dates are entered into the Oxnard Union High School District computer storage data system for all enrolled students and are updated when students notify the school nurse that additional immunizations have been received. Students with exemption status are also entered in the computer data storage system for easy access so they can be identified quickly if a medically related incidence occurs.

Audits

If an audit reveals deficiencies in the district's reporting procedures, the Superintendent or designee shall present the Board with a plan to remedy such deficiencies.

Regulation Oxnard Union High School District

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