

Oxnard Union High School District
Measure H Citizens' Bond Oversight Committee
Minutes of the Meeting

Date: September 17, 2012

Time: 5:30 p.m.

Place: OUHSD Hueneme Room
220 South K Street
Oxnard, California 93030

Members Present	Members Absent	Staff Present	Guests
Nancy Ambriz Sol Chooljian Fred Ferro James Martinez Patricia Parham	Bill Belcher Nancy Lindholm Ed Morera	Steve Dickinson Gabe Soumakian Terry Zinger	

CALL TO ORDER

Chair Fred Ferro called the meeting to order at 5:30 PM

Mr. Fred Ferro led the flag salute. Mr. Chooljian was volunteered to record the minutes of the meeting.

Ms. Parham moved to adopt the agenda. Mr. Martinez seconded. Motion carried.

Mr. Chooljian moved to approve the May 21, 2012 minutes. Ms. Ambriz seconded. Motion carried.
Ms. Parham moved to approve the February 6, 2012 minutes. Mr. Chooljian seconded. Motion carried.

There was no public comment.

Resignation letters were received from Adolfo Murillo and Rebecca Pecsok. Mr. Dickinson inquired as to the committee contacting the Congress of California Seniors for a candidate member of the committee. Hank Lacayo had been contacted by Mr. Chooljian however no prospective candidate had been identified. OUHSD will advertise again for interested parties.

Status Reports:

Mr. Dickinson reported that the solar array projects at Channel Islands High School would be completed in 1 week; at Hueneme High School in 4 – 6 weeks; and at Adolfo Camarillo High School in November. There were some soil problems at one site that required extra work however there was no increase in project costs since higher efficiency panels were used which resulted in less panels needed. The arrays have a 25 year viable life.

The E Rate project qualified for Federal matching funds at Channel Islands, Oxnard, Pacifica, and Hueneme High Schools. Rio Mesa and Camarillo High Schools did not qualify; however, funds

remaining from the Pacifica building project in the amount of \$500,000 each were allocated for those schools. The E Rate Project installs fiber optic cables for the information infrastructure at each school. Fiber cables carry data to the school building then to a central cabinet that routes to switches using category 6 cables and ultimately to nodes on each campus. The project is part of the information system tying the campuses and central OUHSD systems. \$2.3 million of H Bond proceeds will be used to fund a loan to the E Rate project. The loan will be repaid next fiscal year. Discussion ensued regarding the need to formalize the process used to make commitments, possibly drafting a "Report to the Board" document and a Board agenda item.

The Camarillo Academy High School project final production draft EIR document is near completion and covers inputs from stakeholders. LSA Associates is drafting a required list of alternative sites and is working with the City of Camarillo and LAAFCO in a work session. There were originally 82 alternative sites and California state codes eliminated the majority of them. Close to a 100% final school design is expected in 3 – 4 weeks with the requirement to stay within the \$44 million budget. Once the EIR is completed and accepted, construction is expected to commence in Fall 2013.

Swimming pool projects budget was increased to include the real scope of work for planning and project management costs. The \$3.7 million original budget is now \$3.9 to \$4.1 million.

Mr. Ferro reported that he and Mr. Chooljian met with staff to discuss the content of a BOC New Member Orientation package and concluded that existing report formats e.g. the 5 Year Facility Master Plan showing projects, priorities and funding would be a central part of the package, Mr. Chooljian will meet with staff in late October/early November to be briefed on current practices in committing H bond funds.

Next Steps:

School site visits to review H Bond funded projects will be scheduled for the period after Thanksgiving school break. The BOC will present a list of projects and sites to OUHSD staff to schedule the visits. Committee members are encouraged to participate.

The BOC needs the Auditor's report that is scheduled for November 14 as soon as possible in order to submit its report to the OUHSD Board of Trustees in December.

Ms. Ambriz volunteered to draft the BOC mission/vision statement in line with its charter.

Future Meeting and discussion items:

Agenda items should include an update on the E Rate project, the Auditors' draft report, and member recruitment. Next meeting will be November 5, 2012 at OUHSD.

There being no further business before the committee Mr. Ferro adjourned the meeting at 7:17 PM.

Respectfully submitted by,

Sol Chooljian