

Oxnard Union High School District
Measure H Citizens' Bond Oversight Committee
Minutes of the Meeting

Date: November 5, 2012

Time: 5:30 p.m.

Place: OUHSD Hueneme Room
220 South K Street
Oxnard, California 93030

Members Present	Members Absent	Staff Present	Guests/Public
Nancy Ambriz Bill Belcher Sol Chooljian Fred Ferro Nancy Lindholm James Martinez	Ed Morera Patricia Parham	Steve Dickinson Gabe Soumakian	Gary Davis

CALL TO ORDER

Chair Fred Ferro called the meeting to order at 5:30 PM

Mr. Fred Ferro led the flag salute. Ms. Lindholm volunteered to record the minutes of the meeting.

Mr. Belcher moved to adopt the agenda. Mr. Chooljian seconded. Motion carried.

Mr. Ferro moved to approve the September 17, 2012 minutes. Mr. Martinez seconded. Motion carried (abstentions from Belcher and Lindholm).

There was no public comment.

Status Reports:

Solar Project - Mr. Dickinson reported that everything is complete and operating. The Channel Islands project resulted in the discovery of some asbestos on the roof of the D wing. That portion of the solar project was eliminated, which only encompassed 10% of the total area.

The E Rate Installations are targeted to be complete at four schools by the end of this calendar year. ACHS and RMHS should be completed in the first quarter of 2013. Total funding estimates are \$6.7 million from federal funding and \$2.8 million from Measure H. The E Rate project upgrades technology infrastructure.

Camarillo Academy High School – Terry Zinger is currently identifying other sites in Camarillo to compare all options. EIR process is moving, although slowly. The project is still on target for completion in the fall of 2015.

New Oxnard High School – Architect subcommittee is meeting on November 8. They need to submit a report to the state for possible future state bond funding. The geo-studies have not been done yet. Citizens

design committee is nearly done with its scope of work. That school will not have a football stadium or a performing arts center.

Orientation Package – Mr. Chooljian distributed a memo on Initial Report Capital Projects Commitment Process. He recently met with Mr. McFarland about the information flow and approval process. Mr. Chooljian asked the BOC members to read the document at their leisure. He will bring a formal proposal to the next meeting.

District Audit Timetable – The BOC members received a draft copy of the Measure H audit for the period ended June 30, 2012. There was a question on a Balance Sheet asset item listed as "Due from other Funds" in the amount of \$7 million. Mr. Dickinson will research and email BOC members. Any other questions from the BOC should be submitted to Mr. Dickinson by November 16.

Vacant Committee Member Recruitment – Five candidates responded to recent advertising in the newspaper. They will be invited to the next BOC meeting.

Next Steps:

School site visits to review Measure H Bond funded projects will be scheduled for the period after Thanksgiving. Mr. Ferro will compile a list of dates and times to email to the BOC. All BOC members present at the meeting volunteered to participate in the site visits.

The Annual Report from the BOC to the Board of Trustees should be completed early next year. BOC members decided to keep the same format plus add some photos of school sites. The BOC history needs to be updated. Site visits reports will need to be included.

Future Meeting and discussion items:

Next meeting will be December 3, 2012 at 5:30 PM. The location at OUHSD will be determined.

There being no further business before the committee Mr. Ferro adjourned the meeting at 7:10 PM.

Respectfully submitted,

Nancy Lindholm

Attachments:

Draft copy of Measure H Audit Report
Memo from Mr. Chooljian regarding Capital Projects Process
List of BOC candidates
Draft Financial Analysis of Measure H Funds and Projects