

Oxnard Union High School District
Measure H Citizens' Bond Oversight Committee
Minutes of the Meeting

Date: January 14, 2013

Time: 5:30 p.m.

Place: OUHSD Hueneme Room
220 South K Street
Oxnard, California 93030

Members Present	Members Absent	Staff Present	Guests
Nancy Ambriz Sol Chooljian Fred Ferro James Martinez Bill Belcher Pete Peterson	Patricia Parham Nancy Lindholm Ed Morera	Steve Dickinson Gabe Soumakian	Gary Davis Wayne Edmonds

CALL TO ORDER

Chair Fred Ferro called the meeting to order at 5:40 PM.

Mr. Fred Ferro led the flag salute. Mr. Martinez volunteered to record the minutes of the meeting.

Mr. Chooljian moved to adopt the agenda. Mr. Belcher seconded. Motion carried.

Mr. Belcher moved to approve the December 3, 2012 minutes. After a brief inquiry by Mr. Dickinson if the School Board needed to "approve" the 2012 Measure H Annual Report (Mr. Ferro clarified that the answer was no, just "accept" it), Ms. Ambriz seconded the motion. Two abstentions (Martinez and Peterson), motion carried.

There was no public comment.

Status Reports:

Mr. Dickinson reported that all solar array projects in the OUHSD were up and running. The ultimate savings would be \$20K-\$25K per month. Mr. Dickinson will have a full report on the solar project at the next Measure H meeting. Mr. Ferro asked if this report will be posted on the district website. Mr. Dickinson confirmed. Pete Peterson asked if a portion of the monies saved by the solar arrays can be earmarked for ongoing maintenance. Mr. Dickinson stated that the contracts with the solar array building/design company delineated ongoing maintenance for the "expected life" (20 years) of the arrays at the expense of the company so that the arrays output equal or greater than 90% efficiency during that time.

Mr. Ferro asked for date when Wi-Fi will be operating at all the school sites. Mr. Dickinson reported that at least another month was needed. Dr. Soumakian summarized the portion of the E-Rate funds for the project and associated loan portions. Dr. Soumakian summarized the planned Wi-Fi professional development for OUHSD teachers and staff (Leaders Edge Certification), and confirmed that all parents of students will be notified about the Wi-Fi capability with the mailed home report card report. Dr. Soumakian defined technical issues in obtaining cellular phone numbers for all parents for emergency broadcasts (text message, email and "all-calls") and praised the work one school had in posting a "twitter line" on their website.

Mr. Chooljian noted that ACHS and RMHS were not listed on the E-Rate sheet, although they benefit from the funding.

Mr. Ferro defined the status of the Camarillo Academy High School project with regard to the LAFCO approval. Terry Zinger of California Construction Management, CCM, is near completion of the definition of alternative sites. A 100% final school design is expected by the end of January 2013. The associated desalination plant proposed ownership date will be June, 2015.

Dr. Soumakian reported that nine local companies pre-qualified for the swimming pools contract. These companies will forward detailed proposals to the OUHSD by 2/12/13 with a School Board selection on 2/27/13. The selected contractor will start work in April of 2013 with an expected construction completion date of October, 2013.

Mr. Dickinson submitted a brief written report entitled "4-School E-Rate Technology Project" to the committee. Mr. Dickinson reported that the original intent of the Measure H funding profile of \$160M for both the Camarillo Academy and new Oxnard schools stated that there would be enough funding for the completion of only one of the two schools. The second school could be completed by raising an additional \$64M through matching funds. The report also detailed the repayment of BANs for \$11.7M. Mr. Chooljian proposed that the public be made aware of this, and commended Mr. Dickinson for the clarity of the report.

Mr. Peterson asked about the future enrollment forecast for the OUHSD. Dr. Soumakian stated that the feeder elementary school districts are reporting a raise in enrollment, especially in one school district. Mr. Dickinson reported that all comprehensive high schools are built for 2300 students, that the initial development for the new Camarillo Academy is designed for 700-1,000 students, and that the original design for the new Oxnard HS is 2,300 students. Mr. Dickinson reported the progress of obtaining core samples at the new Oxnard site, which will begin in February.

The draft version of the 2012 Measure H Annual report was presented by Mr. Ferro, with a description to all on how it was created through email submissions. Mr. Ferro asked about whether the tone of his introductory letter was appropriate for the audience. Mr. Belcher recommended that the report be labeled "DRAFT" until it is finalized. Ms. Ambriz, Mr. Chooljian and Dr. Soumakian recommend minor text changes to reflect a "working relationship" between the Measure H Committee and the OUHSD staff. Mr. Ferro asked if we want a section labeled "Recommendations". Mr. Peterson commented on report length and asks if we need the History and FAQ sections. Mr. Martinez stated that the information in the FAQ and History sections aids a "first time" reader with important background. Mr. Belcher stated that the report needed to stand alone. Ms. Ambriz recommended placing both sections

in the exhibit section. Dr. Soumakian recommended replacing Proposition 39 language with Education Code language as not to confuse readers. Ms. Ambriz recommended that a statement like “the Measure H Committee has determined that Measure H funds were spent in accordance with . . .” or language to that effect. Mr. Ferro proposed that this language mirror that which expresses the same in the cover letter. Mr. Peterson asked whether the Measure H Committee can use the OUHSD staff to revise and/or publish the Measure H Annual Reports. Mr. Ferro confirmed, but also stated that the Measure H Committee have overall control over tone and content. Mr. Ferro concluded by stating that the Measure H Annual Report 2012 be completed by the end of the next Measure H Meeting (on February 4, 2013), so that it can be forwarded to the OUHSD School Board in time for their approval at the February 27, 2013 Board Meeting. The Auditor’s report, which is completed, will join the Measure H Annual report, and will be submitted to the OUHSD Board of Trustees in February.

Mr. Chooljian requested that the Measure H Committee be made aware of any OUHSD expenditure of Measure H funds as they are being considered during the proposal process. Mr. Chooljian stated that Agenda Item 7A be tabled until the next Measure H Committee meeting.

Future Meeting and discussion items:

Next meeting will be February 4, 2013 at 5:30 p.m. at the OUHSD.

There being no further business before the committee Mr. Ferro adjourned the meeting at 7:50 PM.

Respectfully submitted by,

James Martinez