



**SAFE AND SUPPORTIVE SCHOOLS (S3)
PROGRAM SITE TEACHER**

Board Approval Date: 11.09.11

BRIEF DESCRIPTION OF POSITION:

The Safe and Supportive Schools (S3) Program Site Teacher is a special assignment, under the direct supervision of the school principal, and is responsible for assisting in the coordination and implementation of the Safe and Supportive Schools (S3) Program for the school.

MAJOR DUTIES AND RESPONSIBILITIES:

- a. Coordinates the school site team to facilitate development of S3 implementation plans, submission of plans to the California Dept. of Education for approval, and implementation of CDE approved S3 programs for the school. E
- b. Provides oversight and compliance monitoring for grant program components, and technical assistance and collaboration to site staff, including administration, other staff members, parents, and community organizations. E
- c. Prepares budgets, progress reports, and Power Point presentations on S3 implementation; provides presentations for school staff and parent meetings. E
- d. Assists with coordination of training and assistance for site staff as required to implement the grant. E
- e. Participates in staff trainings related to grant implementation. E
- f. Attends monthly meetings at district office for S3 Program Teachers. E
- g. Networks with community agencies. E
- h. Coordinates California Healthy Kids Survey at school site. E
- i. Sixty Percent (60%) FTE position.

PHYSICAL CHARACTERISTICS:

Must be able to bend, stoop, reach, lift and stand for prolonged periods; see to read fine print and for depth perception; use hands and fingers to perform tasks; speak clearly and hear well enough to communicate effectively.

REQUIREMENTS:

WORK YEAR:	Certificated Teacher Work Year
CREDENTIAL:	Current valid secondary teaching credential, or pupil personnel services credential
SALARY:	Certificated Teacher Salary Schedule
BENEFITS:	Medical (employee contribution), 100% dental, vision and life insurance
OTHER:	Valid California Driver's License

(Please note that since the programmatic budgets for the grant contain personnel costs necessary to implement, this position is being advertised as a temporary/restricted position funded by categorical/grant revenues.)