

OXNARD UNION HIGH SCHOOL DISTRICT

TEACHER - MUSIC

BRIEF DESCRIPTION OF POSITION:

As part of a secondary teaching assignment, teaches one or more classes in the field of music education to pupils in grades 9 - 12, and assists in other school programs as assigned.

MAJOR DUTIES AND RESPONSIBILITIES:

1. Teaches courses in music appreciation, harmony, and explorations in music, and in instrumental music (band, orchestra, instrumental ensemble) and/or choral music (chorus, choir, choral ensemble) to secondary pupils. Utilizes course of study adopted by the Board of Education and other appropriate learning activities.
2. Instructs pupils in citizenship, basic communications skills, and other general elements of the course of study common to all teachers, as specified in state law and administrative regulations and procedures of the school district.
3. Plans a balanced music program, and organizes daily class time so that preparation, rehearsal and instruction can be accomplished within the allotted time.
4. Provides individual and small group instruction in order to adapt the curriculum to the needs of pupil. Encourages pupils to develop individual musical skills to the greatest extent possible.
5. Utilizes repertoire of all types of music literature, including traditional and contemporary, that are appropriate for the ages of skill levels of pupils.
6. Maintains surveillance over school-owned music, robes, uniforms, musical instruments and equipment in order to prevent loss or abuse. Makes minor adjustments and requests repairs to instruments as required.
7. Establishes and maintains standards of pupil behavior needed to provide an orderly, productive environment during individual practice, group rehearsals, and musical performances.
8. Evaluates each pupil's musical growth and performance, assessing each individual's contribution to the performance of the group. Prepares progress reports.
9. Plans, rehearses, and directs pupils in musical programs for school and community. Applies knowledge of district procedures and limitations set on performances.
10. Maintains professional competence through participation in inservice education workshops and clinics provided by the district, and/or in self-selected professional growth activities related to music.

OTHER DUTIES AND RESPONSIBILITIES: continued

OTHER DUTIES AND RESPONSIBILITIES:

1. Selects appropriate music, books, and instructional aids to enhance learning. Requisitions books, music, robes, uniforms, musical instruments, instructional aids, and instructional supplies, and maintains required inventory records.
2. Communicates with parents and school counselors on the individual pupil's progress.
3. Identifies pupil needs, and cooperates with other professional staff members in assessing and helping pupils solve health, attitude, and learning problems.
4. Cooperates with school administration in providing musical programs for school productions, graduation ceremonies, and civic functions.
5. Supervises pupils in out-of-classroom activities during the assigned working day.
6. Participates in curriculum and other developmental programs within the school of assignment and/or on a district level. May teach under modular or flexible scheduling plans.
7. Performs basic attendance accounting and business services as required.
8. Shares in the sponsorship of student activities and participates in faculty committees.
9. May plan and coordinate the work of student aides and/or Paraeducators.

PHYSICAL CHARACTERISTICS:

Must be able to bend, stoop, reach, lift and stand for prolonged periods; see to read fine print and for depth perception; use hands and fingers to perform tasks; speak clearly and hear well enough to communicate effectively.

SUPERVISION EXERCISED OR RECEIVED:

Under the immediate direction of the site administrator

Updated 7-97