

# *OXNARD UNION HIGH SCHOOL DISTRICT*

## **STUDY HALL SUPERVISOR**

### **BRIEF DESCRIPTION OF POSITION:**

The Study Hall Supervisor shall, under the direction of the immediate supervision of the Assistant Principal, supervises students during a study hall period.

### **MAJOR DUTIES AND RESPONSIBILITIES:**

- a. Assists in the development of study hall rules and regulations
- b. Insures that students bring materials, are appropriately silent and study diligently.
- c. Takes attendance.
- d. Instructs students on the importance of personal responsibility and self discipline.

### **PHYSICAL CHARACTERISTICS:**

Must be able to bend, stoop, reach, lift and stand for prolonged periods; see to read fine print and for depth perception; use hands and fingers to perform tasks; speak clearly and hear well enough to communicate effectively.

### **EXTRA DUTY PAY**

The Study Hall Supervisor's pay shall be based on the extra duty rate of pay stated in the current certificated contract.